



## MECKLENBURG COUNTY COUNTY MANAGERS OFFICE

April 25, 2023

Mr. Ryan Spitzer  
Town Manager  
Town of Pineville  
200 Dover Street  
Pineville, NC 28134

Re: Mecklenburg County CDBG Cooperative Agreement Renewal

Dear Mr. Spitzer,

Mecklenburg County would like to invite your community to renew participation in the Mecklenburg County Community Development Block Grant Entitlement Consortium.

The CDBG Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons. All activities must meet **one** of the following national objectives for the program and no less than 70% of CDBG funds must be used for activities that benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; and meet an urgent need.

To date Mecklenburg County has received approximately \$10 million in CDBG funds to assist with community development needs throughout member governments located within Mecklenburg County. The purpose of this letter is to thank you for your past participation in the County's CDBG program, and to encourage you to remain involved in our successful municipal-county partnership in the future.

Every three years it is necessary to requalify our CDBG program with HUD. To accomplish this, each municipality within Mecklenburg County may continue its association with Mecklenburg County's CDBG program for the next three years, beginning 2024, or elect to opt-out—or exclude—your jurisdiction for the three-year period. Please understand that if you decide to continue your participation in the County's CDBG program, you may not withdraw for three years, and you will not be eligible for funding under the State of North Carolina's CDBG program. By remaining active in our CDBG program, however, your community will continue to have access to the annual CDBG funding. If your municipality decides to opt-out of the County's program, your municipality and residents would not have access to CDBG funds from Mecklenburg County unless you specifically elect to be included in the future.



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If your community would like to remain a member of the CDBG Consortium, Mecklenburg County must receive written notice of intent to participate **no later than June 1, 2023**. A letter expressing interest in joining should be signed and returned to me via email with a hard copy sent to the following address:

Timmothy M. Tibbs  
Sr. Assistant to the Deputy County Manager  
Mecklenburg County Manager's Office  
600 E. 4<sup>th</sup> Street, 11<sup>th</sup> Floor  
Charlotte, NC 28202  
[Timmothy.Tibbs@MecklenburgCountyNC.Gov](mailto:Timmothy.Tibbs@MecklenburgCountyNC.Gov)

Timeline for Cooperative Agreement Process	
Action Needed	Due Date
Notification to non-participating municipalities about the ability to join	May 1, 2023
Notification to participating municipalities about renewal	May 1, 2023
Notification of municipalities intent to participate or not-participate	June 1, 2023
Execution of Cooperative Agreements by municipalities	June 30, 2023
Submission of all Cooperative Agreements to HUD	July 30, 2023

We look forward to our continued collaboration in support of all Mecklenburg County residents. Let me know if you have any questions or need assistance.

Sincerely,

Timmothy M. Tibbs