



TOWN COUNCIL REGULAR MEETING
TOWN HALL COUNCIL CHAMBERS
TUESDAY, AUGUST 6, 2024, AT 6:30 PM

MINUTES

CALL TO ORDER

Mayor David Phillips called the meeting to order @ 6:30 pm.

Mayor: David Phillips

Council Members: Amelia Stinson-Wesley, Chris McDonough, Danielle Moore

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

Absent: Mayor Pro Tem Ed Samaha

PLEDGE ALLEGIANCE TO THE FLAG

Town Manager Ryan Spitzer led everyone in the Pledge of Allegiance.

MOMENT OF SILENCE

Mayor David Phillips asked for a moment of silence and asked everyone to keep the families of these lifelong residents, Jennie Kendrick, John Rea, Thelma Crump and Larry Warren in your prayers, as well as our First Responders. Also, the Mayor of Belmont, Richard Turner, passed away unexpectedly last week and he asked for prayers for his family.

ADOPTION OF AGENDA

Council Member Stinson-Wesley made a motion to accept the agenda with one amendment to add to New Business, Item 9, Budget Amendment 2025-2, and a second was made by Council Member McDonough. All ayes. (**Approved 3-0**).

APPROVAL OF MINUTES

The Minutes of the Town Council meeting on July 9, 2024, Town Council meeting, and the July 22, 2024, Work Session were submitted for approval. Council Member Stinson-Wesley moved to approve the minutes as presented with a second made by McDonough. All Ayes. (**Approved 3-0**)

AWARDS AND RECOGNITION

Mayor Phillips welcomed and congratulated our four new police officers to the Town: Jonathan Helms, Daniel Cameron, Elginn Britt, and Michael Caverly. He gave the oath to all and welcomed their families, as well.

BOARD REPORT

There were no Board Reports.

CONSENT AGENDA

The Consent Agenda consisted of one item for approval: the monthly Finance Report from our Finance Director, Chris Tucker. Council Member McDonough moved to approve the Consent Agenda as presented with a second made by Council Member Moore. (**Approved 3-0**)

PUBLIC COMMENT

Nick Ratchev, with Hope Soccer Ministries. Mr. Ratchev thanked the Town for partnering with them and helping to create sponsorships for kids who might not otherwise be able to participate. The kids have the chance to make friendships on the fields. Mayor Phillips added that he feels this is one of the most rewarding things the Town does.

Al Baskins, Pineville resident. Mr. Baskins expressed his concern for the Pineville Police Department to have more training in the field when the potential for shootings arise.

PUBLIC HEARING

There was no Public Hearing.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Appointment of Tax Collector. Town Manager Spitzer said that each year the Town uses Mecklenburg County to collect taxes. According to NCGS 1005-373 (3), the Tax Collector's Settlement must be entered into the official record of the governing board. Council Member Moore moved to approve the appointment of the tax collector followed by a second made by Council Member Stinson-Wesley. All ayes. (**Approved 3-0**)

ARPA funding. Town Manager Spitzer said that we have \$500,000 left over from ARPA Funds. He listed the options available to Council to appropriate with that money. Council prefers the Hawk signal as their first choice with the remaining money to go toward Parks & Rec. Mr. Spitzer will meet with staff on spending the remaining money. Council Member Stinson-Wesley moved that the Hawk signal be prioritized with the remaining ARPA funds and empower the Town Manager to work with Parks and Rec with spending the remaining balance of ARPA money, followed by a second made by Council Member McDonough. All ayes. (**Approved 3-0**)

DRB Agreement. Town Manager Spitzer said that Council previously voted to place the substation on Nations Ford Rd. This easement is needed to get from the Duke transmission line to the substation location. The Town agrees to landscape the eastern fence line around the substation with a berm (which DRB will supply the dirt for) and pay an amount not to exceed \$3,000. Council Member Moore moved to approve the DRB Agreement with the easement running ten feet from back of curb of the alleyway, as noted in the attachment to the presentation (such 10-foot area to extend to west from back of curb toward the western parcel boundary) and in areas outside of the length of the alleyway will be a 30-foot easement for placement of the necessary utility lines; the Town agrees to landscape the eastern fence line around the substation to be developed on Mecklenburg County Parcel 20504137 with a berm (which DRB will supply the dirt for) of three to four feet in height and plants or other permissible screen in accordance with Town Code; pay an amount to not exceed \$3,000, and all such terms are subject to the approval of the Town Council, with a second provided by Council Member McDonough. All ayes.

(**Approved 3-0**)

CDBG Inspection oversight Award. Travis Morgan, Planning & Zoning Director, advised that this is the fourth and final step for the South Polk Sidewalk Extension. This project recently went out for bid and we received two bids. Both companies are qualified and responsive. Public Works is currently working with KCI and recommends them as the lowest bid. Council Member McDonough moved to award the bid to KCI for \$7,645.76 with a second made by Council Member Stinson-Wesley. All ayes. (**Approved 3-0**)

Contract Labor Bid Award. Town Manager Spitzer spoke on behalf of David Lucore regarding the formal bids that were solicited for contract labor for FY25. Bids from four companies were received. He and the Utility Director agree that awarding the bid to one contractor is in the best interest of the Town and was the lowest bidder, Lamberts Cable Splicing, LLC. Council Member Stinson-Wesley moved to award the contract to Lamberts Cable Splicing, not to exceed the amount of \$4,383,503.80, with a second made by Council Member Moore. All ayes. (**Approved 3-0**)

BA 2025-2. Finance Director, Chris Tucker, explained that at the beginning of each new fiscal year, staff will present a budget amendment that brings forth unspent fund balance from the prior year in order to bring forth appropriations to cover open encumbrances from the prior year. The General Fund will bring \$659K forward to cover the open purchase orders for the PD HVAC unit and the South Polk Street sidewalk project. The Electric Fund is bringing forward \$2 million of encumbrances to cover long lead time items and the Substation transformer. Council Member Moore moved to approve BA 2025-2 followed by a second made by Council Member Stinson-Wesley. All ayes. (**Approved 3-0**)

MANAGER'S REPORT

Town Manager Spitzer updated Council on the Johnston Road project. It is progressing well. They are anticipating the costs for Phase II next week.

They will be waterproofing the fountain next week. It will have to sit for three weeks after waterproofing. A sidewalk will be placed around it. We are still hoping that project will be completed by the end of this month.

We will be discussing the Fire Department project and bidding that out, at our next work session on August 26th. The construction cost is about \$14.4 million. We will also be doing a resolution for the sales tax.

ADJOURNMENT

Council Member Stinson-Wesley made a motion to adjourn followed by a second made by Council Member McDonough. All ayes. The meeting was adjourned at 7:25 pm.

David Phillips, Mayor

ATTEST: _____
Lisa Snyder, Town Clerk