

# Memorandum



**To:** Mayor and Town Council

**From:** David Lucore

**Date:** 9/6/2024

**Re:** New Business: Approval of Two Transformer Contracts

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Staff solicited formal bids for the transformers needed for the Miller Farm subdivision. Bids were received from three vendors – Border States, T&R Electric and TEMA.

There were five items to bid on and TEMA had the lowest bid on three items. T&R Electric had the lowest bid on the remaining two.

Item #1: Staff recommends that Council approve awarding a purchase contract to TEMA in the amount of \$133,161.00 for the purchase of twenty-nine (29) transformers listed below and authorize the Town Manager to execute the contracts.

1. Four (4), 25 KVA pad-mounted transformers, at \$3,438.00 each for a total of \$13,752.00
2. Seventeen (17), 50 KVA pad-mounted transformers, mineral oil-filled, at \$4,585.00 each for a total of \$77,945.00
3. Eight (8), 50 KVA pad-mounted transformers, FR3 Fluid-Filled, at \$5,183.00 each for a total of \$41,464.00

Item #2: Staff recommends that Council approve awarding a purchase contract to T&R Electric in the amount of \$132,126.00 for the following items: purchase of sixteen (16) transformers listed below and authorize the Town Manager to execute the contract.

1. (11), 75 KVA pad-mounted transformers, at \$7,761.00 each for a total of \$85,371.00
2. (5), 100 KVA pad-mounted transformers, at \$9,351.00 each for a total of \$46,755.00