



**TOWN COUNCIL AGENDA ITEM**

**MEETING DATE:**

Agenda Title/Category:	Employee Handbook of Policies effective 5/1/2024		
Staff Contact/Presenter:	Linda Gaddy		
Meets Strategic Initiative or Approved Plan:	<b>Yes</b>	<b>No</b>	If yes, list:
Background:	We have conducted a complete review and update of our Employee Handbook of policies. Reviewed at Council Workshop 2/26/2024		
Discussion:			
Fiscal impact:	Almost none. One benefit increase that could cost \$2000 per year.		
Attachments:	none		
Recommended Motion to be made by Council:	Approve updated Employee Handbook to be effective 5/1/2024		