



Human Resources
Teesha Boozer, MSTOD, PHR
tboozer@pinevillenc.gov
(704) 889-2362

To: Ryan Spitzer, Town Manager
Members of the Town Council

From: Teesha Boozer

Date: 3/4/2026

Re: Human Resources Monthly Report

Ryan,

Enclosed is the Human Resources Department Monthly Report for February 2026.

New Hires:

- a. Temp – Christine Weber, 911 TC, Police Department
- b. Full-Time- Hailey Rowe, 911 TC, Police Department
- c. Temp - Kristgen Williamson, BLET, Police Department

Resignation/Termination:

Jerrel Baldwin, Police Department
Dominic Pillow, Police Department
Ty Conrad, Public Works Department

Retirements:

None

Transfers:

None

Promotions:

None

Current Openings:

- **Police Officer: 4** openings for lateral hire/BLET, receiving applications
 - **911 Telecommunicator: 2** openings, receiving/reviewing applications
- **Public Works- Maintenance Technician: 1** opening - Reviewing Applicants
- **Fire – Fire fighter Driver: 1** opening - Posting in March

Departmental Update:

Employee Appreciation and Events:

During the month of February, employees participated in our De-Stress and Refresh activities. Team members had the opportunity to engage in crafts, relax, and connect with colleagues from other departments. These moments of pause not only supported employee wellness but also strengthened cross-departmental relationships and collaboration across the organization.

We look forward to hosting our next De-Stress and Refresh session in April.

Wellness:

Human Resources continues to process reimbursements through the Town's Employee Wellness Benefit, which supports employees' physical, financial, and lifestyle well-being. Employees are eligible to receive up to \$600 in approved wellness reimbursements per fiscal year.

In addition, we will be partnering with Altitude Fitness to take a more strategic approach to wellness. This partnership will provide opportunities for employees to participate in a variety of wellness activities throughout the year, further supporting employee health, engagement, and overall well-being.

Safety:

In our Safety meeting in February, we had 2 incidents reported. One was preventable, the other non-preventable. During our meeting, we went over how to ensure our areas remained safe (i.e. outlet safety, tripping hazards etc.). Our Safety liaison informed us that the Town of Pineville did great this year in safety and most departments will receive a safety award. We encouraged our safety reps to keep striving forward in incident prevention.

Human Resources coordinated the Town's annual CPR and First Aid training course in February. A total of 19 employees from various departments participated, receiving recertification or training on how to respond effectively in medical emergency situations. These classes provide valuable hands-on learning opportunities and help ensure Town employees are prepared to respond quickly and appropriately when medical emergencies arise.

Recruiting:

Human Resources continues to partner closely with departments to support recruiting strategies and workforce needs. The HR Director has met with each Department Head to better understand current staffing needs and to develop strategies for filling open positions. These efforts help the Town of Pineville remain competitive in attracting qualified candidates while supporting departments in meeting their operational needs.