

We jumped right into the New Year with youth basketball games at the Belle Johnston Community Center and Pineville Elementary. Children from ages 5 – 12 participated with practice during the week and games on Saturday. Our Field Trip in January took 12 participants to the PBS Studios. There, they got to watch a show being filmed, be apart of the live audience, and practice broadcasting themselves. We continue to keep The Hut and the Belle busy with fitness classes for both Seniors and Adults. Pickleball continues to thrive as we fill our 4 playing spots each week. We also offer cultural programming such as cookie decorating and paint classes.



## **General Programming – Belle Johnston**

**Pickleball:** Open Pickleball times are Mondays and Friday from 9am-12pm and Wednesdays from 1:30pm-4:30pm. 148 participants

**Karate:** They hold classes on Wednesdays. 50 participants

**Pre School Open Gym** – Wednesday morning from 9a – 12p – 61 participants

**Game Day with Senior Nutrition** –21 participants

**Cookie Decorating**– 11 participants – January 24

**National Croissant Day** – January 30 - 68 participants

**Fitness Dance** – 26 participants

**Paint Class** – January 17 – 6 participants

**Sound Bath Meditation Class** – January 19 – 6 participants

**Paint Class with Seniors** – January 25 – 15 participants

**Field Trip** – PBS Studio Tours – January 26 – 12participants

## **Lake Park**

**Bootcamp with Lia** – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 63 participated

**Tai Chi:** Hold classes T/Th/Sat under the large shelter/stage. 169 participated

## **The Hut**

**Senior Fit** – Senior Fit takes place at the Hut M – Thursdays. 60 participants

**Yoga** – 63 participants

**Cardio Funk:** Lem holds class on Tuesdays at 6:30pm. 41 participants

## **Jack Hughes**

### **Facility Rentals**

**The Hut:** 2 Rentals

**The BJCC Dining Room:** 2 Rentals

**The BJCC Gym:** 0 Rentals

**Large Shelter:** 0 Rentals

**Medium Shelter:** 2 Rentals

**Tot Lot at Lake Park:** 0 Rentals

**\*Shelter 1 at JH:** 0 Rentals

**\*Shelter 2 at JH:** 1 Rentals

**\*Shelter 3 at JH:** 0 Rental

### **Jack Hughes Special Events**

No tournaments

### **Baseball Field Usage**

On Deck used field 4 outfield in January for winter workouts.

### **Multipurpose Field Usage**

Carolina LAX used field 3 for box lacrosse.

## **Park Maintenance Update**

### **Belle Johnston/ Lake Park**

Take Down Christmas decorations

Daily Park Checks

Mulched 100 yards mulch in playgrounds

Mulched 120 yards mulch in common areas

Added Pond Dye

Replaced playground ramp

Repaired ADA swing

Repaired drum in new playground

Monthly Building inspections

Put new sign up at large shelter entrance

Trimmed shrubs rear of Belle

Cleaned and lubricated basketball goals

January

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2023

**The Hut**

Monthly building inspections  
Take down Christmas decorations  
Jack Hughes  
Daily park check  
Monthly building inspections  
Equipment maintenance as needed  
Put new equipment in concession stand stadium

**Cemetery**

Blew leaves as needed  
Picked up limbs as needed

**Dog Park**

Remove limbs as needed  
Met with fence contractor regarding small dog area  
Repaired gates

**Jack Hughes**

Monthly building inspections  
Leaf Removal as needed

**Town Hall**

Removed Christmas tree and stored  
Added 2 dog pot stations  
Picked up limbs  
Trimmed trees around sidewalk and rear parking area PD  
Cleaned dumpster area  
Blow walkways as needed

**Pineville Memorial**

Picked up and repaired and refurbished sandpro drag  
Used tractor to turn over infields  
Changed damaged sign at entrance  
Gave training to coaches on drag operation

## **Social Media**

### **Facebook**

Post Reach: 6,512

Post Engagements: 2,121

New Page Likes: +36

Total Page Likes: 4,309

Total Page Followers: 4,689

### **Instagram**

New Followers: +53

Total Followers: 1,304

## **Administration**

Daily Park Walks by all Full-Time staff

Monthly Building Inspection by all Full Time Staff

Hut rental showings provided monthly by all staff

Weekly field trips with Summer Camp by all Full Time Staff

Weekly staff meetings with staff

Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete

Heather & Erin went on field trip to PBS Charlotte Studio.

Matt, Erin, & Scott met with Eric Fransen from the Pineville Porcupines.

Jordan attended the Monthly Boy Scout Troop 7 Committee Meeting.

Heather cleans BJCC daily

Erin and Heather audit shelter rentals weekly

Heather updates large kiosk monthly

Erin creates and sends out new social media posts each week.

Erin/Heather order office supplies and cleaning supplies both weekly and monthly

Heather completes - Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete

Matt/Heather do weekly Cash Register Deposits – weekly on Fridays

Parks and Recreation Department Update

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January

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2023

All staff - answer phones – give rental info, take payments for different programs, general questions about center and programs we offer, etc.

All staff - make resident cards / Show new residents around center

Heather schedules community service workers/ show them what to do when they arrive/ Weekly- email their time sheet to the Community Service Program office

All staff - Mon. /Wed. /Fri – Check in Pickleball players/ take payment

Heather sets up, sanitize, break down, and do sign- ups for Pre-School Open Gym every Wed.

Heather/Erin/Jordan create flyers for all programs

Matthew attended the Sugarcreek Blueway mtg in Fort Mill to discuss Kayak entries along sugar creek

Matthew met with police to work on solutions for sound issues at dispatch, concerning concerts and tree lighting

Matthew and Jordan met with Sara with Caroling Scoops concerning potential partnerships

Matthew and other Sheltra Race board members met to discuss April Sheltra Race

Matthew and Scott met with Harold Duvall to discuss design at Jack D. Hughes park for Disc Golf

Heather met with Emily from the library on Jan. 31<sup>st</sup> to talk about collaborations and summer camp coming to the library

Heather shopped and organized Valentine Banquet in February, she also prepared Grab n Go's and began shopping for Easter Event

Heather set up Senior Grab n Go, and gave out 68 croissants and drinks to seniors

Jordan met with Greg Adair possible performances for Rivermist in 2023

Jordan and Matt met with Scooter Abrams Fall Fest Entertainment scheduling

Matt and Jordan attended Showfest 2023

Jordan Assisted/Coordinated the installation of Eagle Scout Project of Little Free Libraries

Jordan Spoke with multiple Food Trucks/Vendors interested in 2023 Parks and Recreation Events

Matt and Jordan spoke with Queens University Art Department regarding painting of Electrical boxes in Lake Park, Jack Hughes Park and Town Hall.