



**Borough Manager's Report
Assembly Meeting 17 October 2022**

- ❖ Thank you to homeowners who have come by to pick up their building plans. There are only 30 or so sets of plans remaining to be collected. If you received a letter from community development, please stop by or let us know if you do not want your plans.
- ❖ For information on the newly adopted tiny house dwelling and detached ADU ordinance, please visit the community development department page on the borough web site. There is a new section with links to the tiny house building code, detailed information on detached ADU standards, and where to get more information.
- ❖ Mountain View Assisted Living carpet is getting laid down in an apartment, and a resident moving in the end of this week. We also have a pending resident moving in sometime between October 21st and the 28th.
- ❖ Working on the dishwasher this week trying something else out to see if we can get this issue resolved.
- ❖ The water heater has arrived going to try to get it installed this week.
- ❖ The Manor is working on setup for Halloween and trick or treating for the children.
- ❖ Property taxes are due in the finance office by 4:30 on October 17th (today) since the 15th falls on a weekend.
- ❖ Received the new Chevy Tahoe police vehicle. If any members of the Borough Assembly would like to see what the new vehicle looks like it's available for viewing at the PD.
- ❖ Sgt. Ayriess and Ofc. Wolf attended Field Training Officer certification.
- ❖ We are currently working on getting broken springs on the EOC garage door replaced. We have been unable to access the maintenance vehicle since 10/04/22.
- ❖ A big thank you to PMPL, who has been working on switching out the old lamp post lights with new, more efficient versions at Elderly Housing.
- ❖ Reminder to boat owners, harbor staff will be cleaning up floats of water hoses and clutter to make way for snow removal. Owners grab their stuff if they want it.
- ❖ Harbor Staff is touching base with owners with vessels of concern. Reminding owners to prep their boats for winter and snow/freezing issues.
- ❖ Harbor staff met with the USACE and Contractor today for first of the weekly meetings that will occur throughout the dredge project. Contractor expects to be on scene the first week of November and set up to start dredging about a week later. Staff will work with contractor and vessel owners on schedule for moving

vessels once they are set up and break ground.

- ❖ Last weekend's storm fortunately did not cause any major damage but resulted in a lot of clogged ditches and storm drains. The crew has been responding to these as reports come in.
- ❖ Still advertising to fill a Sanitation Operator position after a recent staff resignation. There have been practically no applicants for this position. Ketchikan is also experiencing a shortage of Sanitation drivers and has been looking at ways to boost interest in their open positions.
- ❖ Garbage bear reports continue to come in but at reduced frequency from what we experienced earlier in the season and much less than last year. The bear-resistant garbage can straps we are testing seem to be working. We received some video from one of our test locations showing a large bear that was unable to open the can with the bear straps installed.
- ❖ The gutter contractor has informed us that they will not be able to install gutters on the museum before winter. Jim is installing locally available plastic gutters and hopefully those will serve the purpose until we get can the heavier-duty gutters installed.
- ❖ Parks and Rec. has been communicating various insurance groups regarding our claim at the pool. We are on track with insurance submittals. All is going well with this, I feel.
- ❖ Darby has gotten all electrical boxes, breakers, and timer onto skate pond poles, with wire ran. Sam got up there and assisted with the rock-crammed conduit so that Darby could complete the job. Next is receiving the light bracket from Tamico. Devren is looking into the camera system.
- ❖ Leak above Heat Exchanger at the Pool is taken care of for now until APEX can get a few more supplies to give a permanent fix. A week or two away from parts coming in and his availability.
- ❖ Anderson Electric has their van coming down on the ferry morning of Oct. 14th. with Dick Behrends to install exhaust fan/ducting, replace pumps (already at our facility), install shunt breakers. They plan to arrive in town to do this work on Oct. 19th, - 21st. **This will NOT require a shutdown of the pools.** We will increase the pool temps to keep pools warm.
- ❖ We had Alan Murph review the sewer issue at the Community Center and he feels it is too big a job for his firm but will give us some recommendations on how to proceed. We still have one line to scope (difficulties getting access, Keith and Justin working on this). Once done I will have videos to include into biddable documents - for whoever is going to create them. Will move forward as soon as recommendations come from Alan.
- ❖ Stephanie met with some interested parties regarding creating a BMX Track for the community. Lots of work will be needed before we have a plan for the Community to review.
- ❖ Formal application to ADNR for the Papke's uplands and tidelands has been submitted. I will continue to follow up with them on the process.
- ❖ I will be out of the office at the next Assembly meeting.