



Meeting Minutes Borough Assembly

Monday, February 22, 2021

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

Present: 6 - Mayor Mark Jensen, Assembly Member David Kensinger, Assembly Member Bob Lynn, Assembly Member Jeffrey Meucci, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

Excused: 1 - Assembly Member Taylor Norheim

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

No minutes were available for approval.

4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as presented.

5. Public Hearings

A. Public Hearing for Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

No testimony was given.

6. Bid Awards

A. Blind Slough Hydroelectric Equipment Procurement Award

Attachments: [Utility Director Hagerman Recommendation of Award Memo](#)
[McMillan Jacobs Recommendation of Award Memo](#)
[McMillan Jacobs Proposals Evaluation Spreadsheet](#)

The Blind Slough Hydroelectric Equipment Procurement was unanimously awarded to Gilbert Gilkes and Gordon, Ltd. for a price of \$2,002,396.00, with limited potential adjustment in accordance with the terms of the contract.

B. Motor Pool Shop Fire Damage Repair Project Award

Attachments: [Director Cotta Recommendation of Award Memo](#)
[Motor Pool Shop Repair Bid Tabulation Form](#)

The Motor Pool Shop Fire Damage Repair Project was unanimously awarded to Rainforest Contracting for an amount not to exceed \$1,130,450.00.

7. Persons to be Heard Related to Agenda

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Brittni Caulum and Donna Marsh spoke against masking mandates.

9. Board, Commission and Committee Reports

No reports were given.

10. Consent Agenda

There were no Consent Agenda items.

11. Report of Other Officers**A. BDO - FY 2020 Audit Report**

BDO Audit Director Sam Thompson, by phone, thanked Finance Director Tow and the Finance Department staff for a smooth and organized audit. Mr. Thompson reviewed the audit documents with the Assembly, stating that the Petersburg Borough was issued an unmodified opinion on the FY 2020 financial statements, which is the highest level of assurance the auditors can professionally render.

C. Southeast Conference Mid-Session Summit Report

Assembly Member Kensinger gave a report on the Southeast Conference Mid-Session Summit.

D. Sea Otter Working Group Report

Assembly Member Meucci stated the Sea Otter Working Group quarterly meeting will be held on Thursday, February 25, 2021 and he will report back at the next Assembly.

12. Mayor's Report**A. February 22, 2021 Mayor's Report**

Attachments: [February 22, 2021 Mayor's Report](#)
[DNR Prelim Decision re PB Muni Entitlement Lands 2.10.2021](#)

Mayor Jensen read his report into the record.

13. Manager's Report

A. February 22, 2021 Manager's Report

Attachments: [February 22, 2021 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

Ordinances for Third and Final Reading

A. Ordinance #2021-01: An Ordinance Amending Provisions of Chapter 4.28, "Sales Tax", of the Borough Code to Update for New Online Sales Tax Filings and Change Due Dates and Times of Filings

Attachments: [Ordinance #2021-01](#)
[Edited Ordinance Sections in Clean Version for Ease of Reading](#)

Ordinance #2021-01 was unanimously approved in its third and final reading.

Ordinances for Second Reading

B. Ordinance #2021-03: An Ordinance Amending Chapter 4.60, Parks and Recreation User Fees, of the Borough Code to Update User Fees for the Community Center

Attachments: [Ordinance #2021-03 for Third and Final Reading](#)

Ordinance #2021-03 was unanimously approved in its second reading.

15. New Business

A. 13 Marine Land Lease Amendment Request

Attachments: [T. Pullar Lease Amendment Request and Map](#)
[13 Marine Lease Amendment #2](#)

The 13 Marine land lease amendment request was amended to add 20 feet to the North side of the lease and 30 feet to the west side of the lease. The request was unanimously approved as amended.

B. FY 2022 Federal Priorities

Attachments: [Draft FY 2022 Federal Priorities](#)

The FY 2022 Federal Priorities list was amended as follows: Under Health Care, 1. "Renovation/Replace" was replaced with "New construction for". The Assembly unanimously approved the FY 2022 Federal Priorities as amended.

C. Reappointment of Petersburg's Southeast Alaska Solid Waste Authority Representative and Alternate

The reappointments of Chris Cotta and Karl Hagerman to SEASWA were unanimously approved.

D. March Assembly Meeting Dates

The March Assembly Meetings were moved by unanimous roll call vote from the 1st and the 16th to the 8th at noon and the 22nd at 6:00 p.m.

16. Communications

A. Correspondence Received Since February 4, 2021

- Attachments:** [E. Marsh 2.4.2021](#)
[A. Payne 2.5.2021](#)
[J. Thynes 2.5.2021](#)
[R. Roberts 2.5.2021](#)
[J. Havrilek 2.5.2021](#)
[K. Bracken 2.5.2021](#)
[B. Bracken 2.5.2021](#)
[M.E. Anderson 2.8.2021](#)
[B. Tremblay 2.8.2021](#)
[K. Hofstad 2.8.2021](#)
[B. Tremblay #2 2.8.2021](#)
[M. Hasbrouck 2.8.2021](#)
[C. Olsen 2.8.2021](#)
[S. Paulsen 2.8.2021](#)
[B. Thynes 2.8.2021](#)
[B. Knight 2.8.2021](#)
[B. Knight #2 2.8.2021](#)
[K. Schramek 2.9.2021](#)
[J. Thynes 2.10.2021](#)
[Visitor Industry Working Group 2.18.2021](#)

17. Assembly Discussion Items

A. Assembly Member Comments

Assembly Member Stanton Gregor pointed out that the school district is doing all they can to keep students and faculty safe and asks people to be kind.

Assembly Member Tremblay asked everyone to take a deep breath during this difficult time.

Assembly Member Meucci wanted to thank the school district for their hard work to keep schools open. We are very fortunate.

Assembly Member Kensinger stated that everyone is sick of COVID. Wear a mask and get vaccinated.

B. Recognitions

There were no recognitions.

18. Adjourn

The meeting was adjourned at 7:37pm.

Debra K. Thompson

Date Approved _____