

## PLANNING COMMISSION REPORT

<b>Action #</b>	2025-1201
<b>Meeting Date:</b>	12/9/2025
<b>Applicant(s):</b>	Petersburg Borough
<b>Property Owner(s):</b>	Petersburg Borough
<b>Agent/Representative:</b>	
<b>Property Address:</b>	ptn of N 7th Street
<b>Legal Description:</b>	ROW adjacent to Block 275, USS 1252a
<b>Parcel ID</b>	01-012-010
<b>Acreage/Lot Size</b>	9,144 sf
<b>Current Zoning</b>	n/a
<b>Comp Plan Designation:</b>	n/a
<b>Request Type:</b>	Vacation of a right-of-way.

### EXECUTIVE SUMMARY

<b>Applicant Request:</b>	Vacation of portion of N 7th St ROW and consolidation with adjacent lot to create a larger lot suitable for residential development.
<b>Commission Recommendation:</b>	The Planning Commission recommends the Borough Assembly approve the vacation of a portion of N 7th St with the condition that the vacated ROW is consolidated with the adjacent lot, Block 275, USS 1252A.
<b>Key Issues:</b>	<ol style="list-style-type: none"><li>1. The N 7th St ROW is not needed to access borough or private property.</li><li>2. Vacated portion can be consolidated with adjacent lot to create a developable residential lot.</li></ol>

### PROJECT DESCRIPTION

Proposal Details	
Intended Use	Borough intends to sell proposed Lot 2A for residential development.
Building/Development	
Site Improvements	
Operations Plan	
Timeline	

### SITE CHARACTERISTICS

Size (including vacated ROW):	9,144 sf
Topography:	wooded/muskeg
Existing Structures:	none
Legal Access:	Aaslaug St
Utilities:	Water/Wastewater & Power are available on Aaslaug St.
Flood Zone:	n/a
Constraints:	

### ZONING AND LAND USE ANALYSIS

<b>Zone</b>	Single-family Residential
<b>Intent</b>	SFR provides a sound and attractive residential neighborhood.

<b>Principal Uses</b>	Uses outlined in Section 19.20.020 for SFR, include, but are not limited to, single-family homes, two-family homes, and accessory buildings.		
<b>Conditional Uses</b>	Conditional uses outlined in Section 19.20.040 for SFR include, but are not limited to, home occupation, private schools, church, public buildings.		
<b>Surrounding Zoning</b>		<b>Existing Land Use</b>	
<b>North</b>	Single-family Residential	<b>North</b>	Residential
<b>South</b>	Single-family Residential	<b>South</b>	Commercial/Industrial
<b>East</b>	Single-family Residential	<b>East</b>	Residential
<b>West</b>	Single-family Residential	<b>West</b>	Residential

#### LOT DEVELOPMENT STANDARDS

Standard	Required	Proposed	Conforms?	Comment
<b>Min. Lot Size</b>	8,000 sf	9144 sf	yes	Will be consolidated
<b>Setback - Front</b>	20 ft			with adjacent lot
<b>Setback - Side</b>	10 ft			
<b>Setback - Rear</b>	20 ft			
<b>Max. Lot Coverage</b>	35%			
<b>Max. Building Height</b>	2 stories			
<b>Parking Spaces</b>	2 per dwelling unit			

#### STANDARDS ANALYSIS (PMC 18.30.020-18.30.050)

The platting authority shall inquire into and determine the merits of the relief petitioned for and make such order as justice and the public welfare require.

The proposed ROW vacation eliminates a 200' platted ROW between Gauffin St and the undeveloped portion of Lake St. The adjacent vacant lot (Block 275) is small and oddly shaped limiting its development for residential use. The vacated portion of the ROW may then be consolidated with Block 275 to create a legal lot with direct access to road, water, sewer, and electricity. The borough's intent is to sell the new lot for residential development.

#### DEPARTMENT REVIEWS

Department Name	Comments
Public Works:	Future utility can run down undeveloped portion of Lake St

#### PUBLIC NOTICE

The borough provided public notice consistent with PMC 18.30.030. Notice was mailed by first class mail to the owner of record of the property within a distance of six hundred feet of the exterior boundary of the property that is the subject of the application. See Attachment D for notification list.

#### FINDINGS AND CONDITIONS OF APPROVAL

##### Findings of Fact

Finding 1: Petersburg Borough is the majority property owner on this portion of N 7th St.

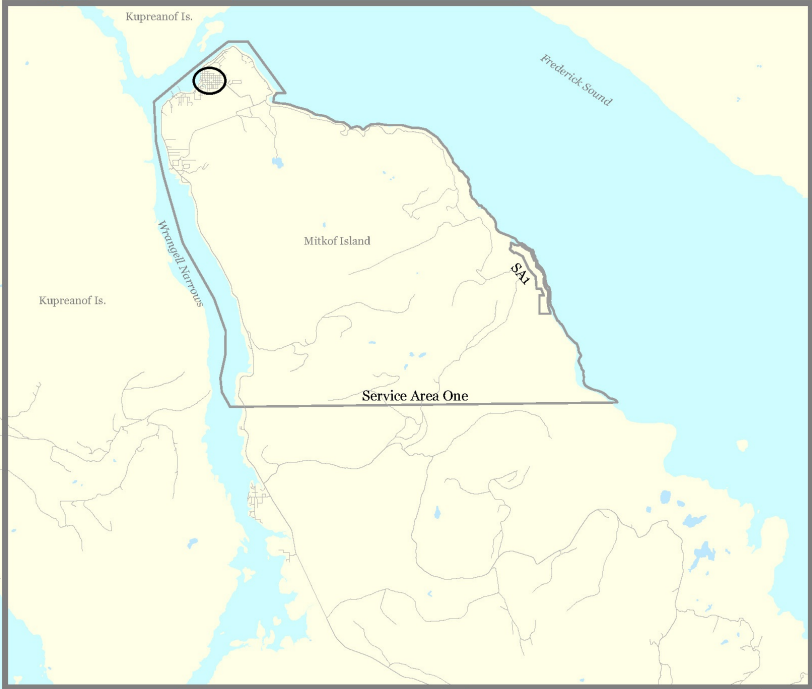
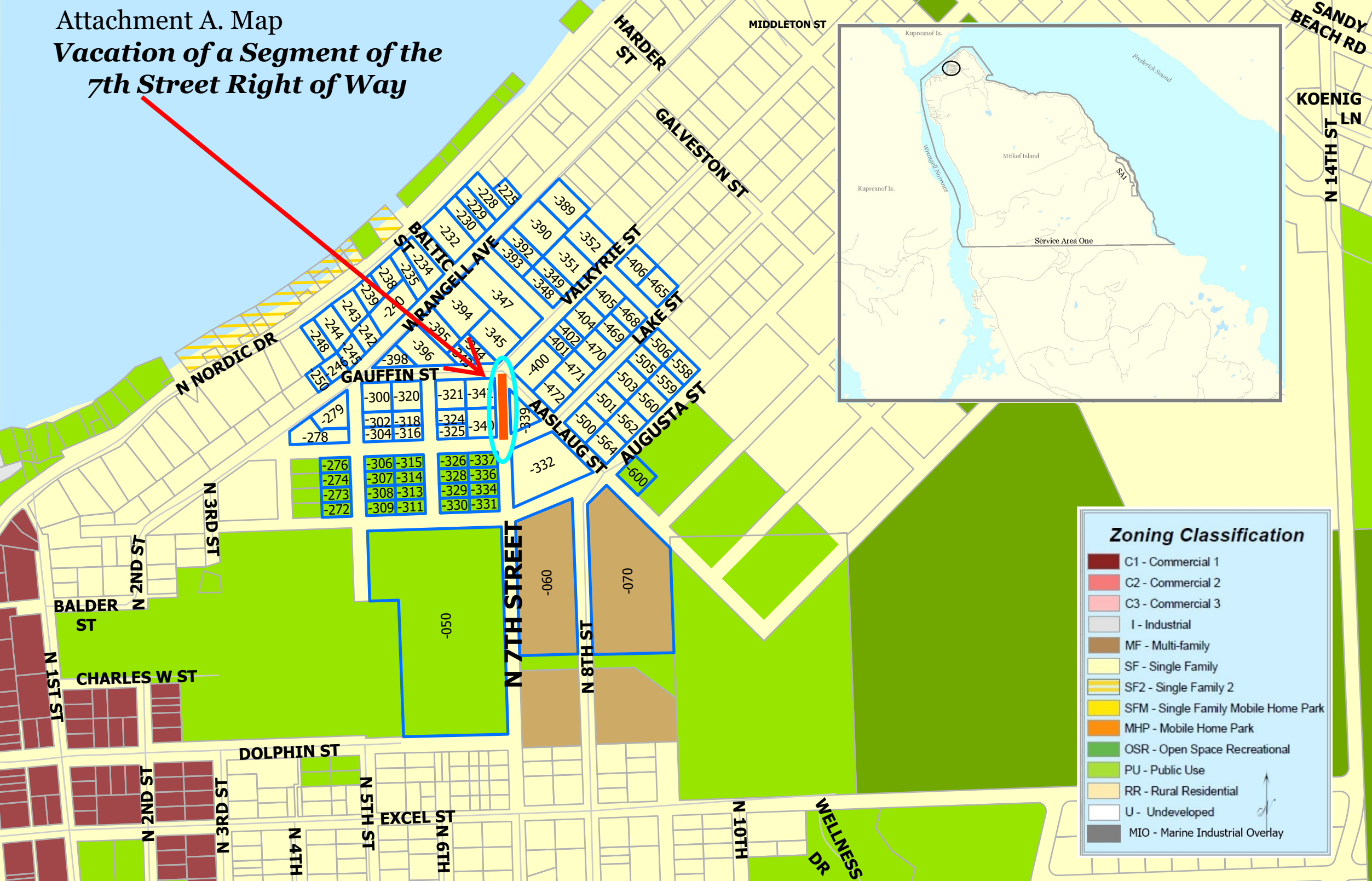
Finding 2: ROW is not needed to access borough or private property.

Finding 3: Vacating ROW allows for creation of a standard lot with access to road and utilities.

#### ATTACHMENTS


- |                        |                    |                  |
|------------------------|--------------------|------------------|
| A. Maps                | C. Public Comments | E. Proposed Plat |
| B. Applicant Materials | D. Public Notice   |                  |

Attachment A. Map  
*Vacation of a Segment of the  
7th Street Right of Way*



**Zoning Classification**

	C1 - Commercial 1
	C2 - Commercial 2
	C3 - Commercial 3
	I - Industrial
	MF - Multi-family
	SF - Single Family
	SF2 - Single Family 2
	SFM - Single Family Mobile Home Park
	MHP - Mobile Home Park
	OSR - Open Space Recreational
	PU - Public Use
	RR - Rural Residential
	U - Undeveloped
	MIO - Marine Industrial Overlay

 <b>PETERSBURG BOROUGH R.O.W. VACATION</b>		CODE TO:	<b>110.000.404110</b>	
		BASE FEE:	\$50.00	
		PUBLIC NOTICE FEE:	\$70.00	
		<b>TOTAL:</b>	<b>\$120.00</b>	
DATE RECEIVED:		RECEIVED BY:		CHECK NO. or CC:
<b>APPLICANT/AGENT:</b>			<b>PROPERTY OWNER(S):</b>	
NAME <b>Petersburg Borough</b>			NAME	
MAILING ADDRESS [REDACTED]			MAILING ADDRESS	
CITY/STATE/ZIP <b>Petersburg, AK 99833</b>			CITY/STATE/ZIP	
PHONE <b>907-772-4425</b>			PHONE	
EMAIL [REDACTED]			EMAIL	
<b>Adjacent Properties</b>				
Number of Lots/Parcels Affected by Vacation: <b>4</b>		Subdivision: <b>Petersburg Townsite</b>	Plat #: <b>USS 1252 and USS 1252a</b>	
<b>SUBMITTALS:</b>				
Please include a copy of plat.				
<b>SIGNATURE(S):</b>				
I (we) do hereby apply for a vacation of the borough owned easement/right-of-way/land in accordance with the provisions of Title 18, SUBDIVISIONS of the Petersburg Municipal Code.				
I (we) am (are) the owners of the real estate which borders said borough-owned easement/right-of-way/and, which is generally described above.				
<b>Lot/Block</b>	<b>Owner(s) Name</b>	<b>Mailing Address</b>	<b>Email</b>	<b>Phone</b>
Block 275	Petersburg Borough	PO Box 329, Petersburg, AK	[REDACTED]	907-772-4425
<b>Owner Signature:</b> [Signature]				
Lot 7, Block 84	Petersburg Borough	PO Box 329, Petersburg, AK	[REDACTED]	907-772-4425
<b>Owner Signature:</b> [Signature]				
Lot 8, Block 84	Petersburg Borough	PO Box 329, Petersburg, AK	[REDACTED]	907-772-4425
<b>Owner Signature:</b> [Signature]				
<b>Owner Signature:</b>				
<b>Owner Signature:</b>				





November 18, 2025

**EMMENEGGER DENNIS EMMENEGGER KATHRYN**  
[REDACTED]

### **NOTICE OF SCHEDULED PUBLIC HEARINGS**

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

**Recommendation to the Borough Assembly regarding an application from the Petersburg Borough to vacate a portion of N 7<sup>th</sup> Street**

The public hearing and consideration of the application will be held:	<b>Tuesday, December 9, 2025, at 12:00 PM</b> Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.
The meeting is open to the public. To attend via <b>ZOOM</b> , please contact Anna Caulum at 907-772-5409.	

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

<b>TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION</b>	
By Mail:	PO Box 329, Petersburg, Alaska 99833
By Email:	<a href="mailto:acaulum@petersburgak.gov">acaulum@petersburgak.gov</a>
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.

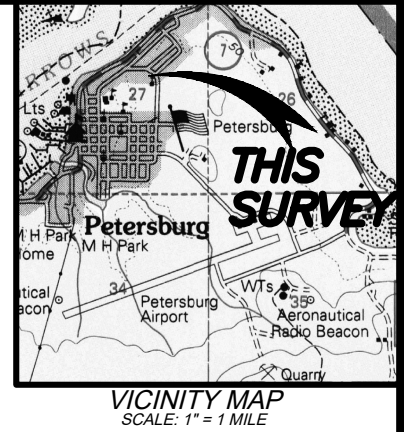
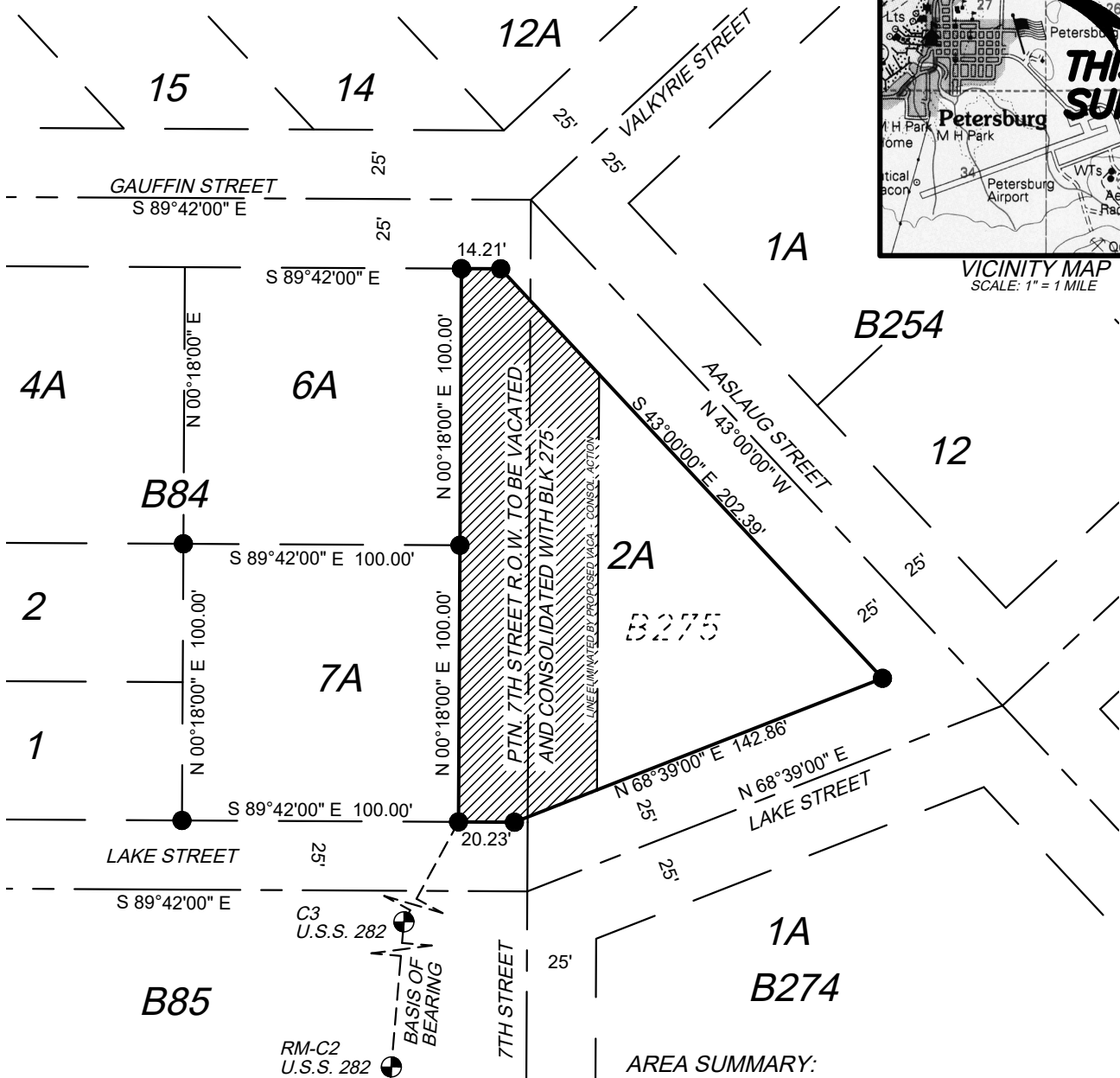
The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera  
Community & Economic Development Department

Name1	Name2
CHRIS FRY	
HEATHER O'NEIL	
SARAH FINE-WALSH	
JOHN JENSEN	
JOSHUA ADAMS	
MARIETTA DAVIS	
MIKA CLINE	
BALCOM BRADLEY D	BALCOM HANNAH
BELL DUANE E	BELL DIAN L
BENITZ DAVID	BENITZ CEAN
BERGMANN WILLIAM	BERGMANN JOYCE
CARR REED	
CLAY CADE	
CORNELIUS DONALD	CORNELIUS KAREN
CORRAO CHELSEA	
CURRY PROPERTY LLC	
DAVIS WESLEY	DAVIS ANGELA
DURBIN MICHAEL	
EMMENEGGER DENNIS	EMMENEGGER KATHRYN
FREEMAN HARLAN	FREEMAN SHARON
GCI COMMUNICATION CORPORATION	
GELHAUS MARK	GELHAUS MARCELLA
GUTHRIE ALEXANDER	GUTHRIE LAURA
HALTINER ROBERT	HALTINER SIGNE
HENDERSON RANDAL	HENDERSON JUDITH
HICKMAN DANIEL	HICKMAN PATRICIA
HOWARD KENNETH	HOWARD LAURA
JUDY RODNEY	JUDY DARCY
KIVISTO KURT	KIVISTO SHARON
KOWALSKI GREGORY	KOWALSKI CATHERINE
LAMBE KELSEY	MCCAY TREVOR
LEONARD MICHAEL	LEONARD MARY
LIGHTHOUSE ASSEMBLY OF GOD	
LUCZAK LEON	LUCZAK JOANNE
MACPHEE DANIELLE	RASMUSSEN JACOB
MALONE ALAN J	
MAZZELLA DAVID	MAZZELLA HILLARY
MIDKIFF EARL	MIDKIFF SHANNON
MILLER APRIL LANE	
MOORE JOSHUA A	MOORE VICTORIA
OCHOA RAYMOND	
PARR ROBIN E	PARR HUNT E
POULSEN CHRIS W	POULSEN STACEY
RESSLER CHARLES	RESSLER LOIS
RITTER WENDY	
ROBINSON JEFFREY W	FUQUA SUZANNE M
SIMBAHON TIARE R	
SWANSON ROBERT	THE SWANSON FAMILY LIVING TRUST
THAIN LAUREN	THAIN TYLER
THORSEN DEREK	THORSEN STACEY
THYNES BRANDI R	
THYNES CHARLES	THYNES STEPHANIE
US COAST GUARD	
VAN ETTINGER PAUL C	VAN ETTINGER CHRISTINE M
WOOD KARSTEN F	WOOD KELLII
YUEN KEN	VIEN VIVIAN

# Attachment E. Proposed Plat



## SEVENTH STREET VACATION SUBDIVISION

A VACATION OF A PORTION OF SEVENTH STREET  
TO BE CONSOLIDATED WITH BLOCK 275 OF U.S.S. 1252A  
CREATING LOT 2A  
PETERSBURG RECORDING DISTRICT

### AREA SUMMARY:

UNCONSOLIDATED PARENT PARCEL, BLOCK 275 = 7,736 S.F.  
PORTION OF SEVENTH STREET R.O.W.  
ABSORBED BY LOT 2A = 9,144 S.F.  
CONSOLIDATED LOT 2A = 16,880 S.F.

CLIENT: PETERSBURG BOROUGH  
BOX 329  
PETERSBURG, AK 99833



### LEGEND

- 2" MURPH ALCAP ON 5/8" REBAR RECOVERED THIS SURVEY
- ⊕ RECORD U.S.S. 282 REF. MON. OR CORNER MON. RECOVERED THIS SURVEY
- C.S.S., L.S. 10390 2" ALCAP MON ON REBAR ESTABLISHED THIS SURVEY
- PORTION OF 7TH STREET R.O.W. TO BE VACATED

**SURVEYOR**  
**CENTRAL SOUTHEAST SURVEYORS**  
P.O. BOX 533, PETERSBURG AK 99833  
PH (907) 518-0075  
DRAWING COMPLETED 11/11/25  
DRAWING No. 7TH STREET VACATION 2025