



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

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Monday, March 07, 2022

12:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 p.m.

#### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Vice Mayor Jeigh Stanton Gregor  
Assembly Member Jeff Meucci  
Mayor Mark Jensen  
Assembly Member Thomas Fine-Walsh

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. February 22, 2022 Assembly Meeting Minutes

The February 22, 2022 Assembly meeting minutes were unanimously approved.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add Public Safety Advisory Board Chair Testoni to agenda item 11, Report of Other Officers, as item C, moving the Police and Dispatch Retention Survey Report to item D; and, to add a discussion item regarding the Vietnam Veteran Welcome Home Ceremony later this month, as agenda item 17C. The Assembly unanimously approved the agenda, as amended.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

## **5. Public Hearings**

### **A. Public Hearing for Ordinance #2022-03: An Ordinance Amending Petersburg Municipal Code Chapter 14.20, Entitled "Municipal Harbors", to Increase Harbor Fees**

No testimony was given during this public hearing.

## **6. Bid Awards**

There were no bid awards.

## **7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

Linda Millard introduced herself to the Assembly as the applicant (along with her husband) to purchase Borough-owned property located at 1015 Sandy Beach Road.

## **8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

No views were shared.

## **9. Boards, Commission and Committee Reports**

No reports were given.

## **10. Consent Agenda**

### **A. Beachcomber Lodge LLC Liquor License Renewal Application**

The Assembly unanimously supported the liquor license renewal for Beachcomber Lodge LLC.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

## **11. Report of Other Officers**

### **A. Petersburg Medical Center Update**

PMC CEO Hofstetter gave the Assembly an update on the local COVID situation, Medical Center activities, and the upcoming 2022 Health Fair.

**B. SEAPA Update**

Assembly and SEAPA Board Member Lynn and Utility Director and Alternate SEAPA Board Member Hagerman updated the Assembly on SEAPA issues and activities.

**C. Public Safety Advisory Board**

PSAB Chair Testoni reported on activities of the Board.

**D. Police and Dispatch Retention Survey Report**

Manager Giesbrecht reviewed his Police and Dispatch Retention report and discussed with the Assembly specific department issues; along with suggestions the Assembly could adopt in an attempt to help remedy the issues.

**12. Mayor's Report**

**A. March 7, 2022 Mayor's Report**

Mayor Jensen read his report into the record and added that he will be out of town for the March 21 meeting - Vice Mayor Stanton Gregor will chair the meeting.

**13. Manager's Report**

**A. March 7, 2022 Manager's Report**

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

**14. Unfinished Business**

**A. Ordinance #2022-01: An Ordinance Authorizing the Issuance of Electric Utility Revenue Bonds of Petersburg Borough Electric Utility - Third and Final Reading**

Ordinance #2022-01 was unanimously approved by roll call vote in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**B. Ordinance #2022-03: An Ordinance Amending Petersburg Municipal Code Chapter 14 .20, Entitled "Municipal Harbors", to Increase Harbor Fees**

The Assembly unanimously approved Ordinance #2022-03 in its second reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

## **15. New Business**

### **A. Resolution #2022-02: A Resolution Approving the Distribution of the Local Government Lost Revenue Relief Grant in the Amount of \$1,430,892**

By unanimous roll call vote, Resolution #2022-02 was approved.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

### **B. Application to Purchase Borough Property - 700 Sandy Beach Road**

A motion was made to approve sale of Borough-owned property located at 700 Sandy Beach Road. After some discussion, an amendment to the motion was made to sell the property by public outcry auction.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

Voting Nay: Assembly Member Tremblay, Assembly Member Kensinger

A second amendment to the motion was made to hold the outcry auction on May 2, 2022, during the regular Assembly meeting.

Motion made by Assembly Member Tremblay, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

The original motion to approve the sale of 700 Sandy Beach Road, as amended, passed by unanimous roll call vote.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**C. Sale of Borough Property - 1015 Sandy Beach Road**

The sale of Borough-owned property located at 1015 Sandy Beach Road by outcry auction to be held on May 2, 2022, during the noon Assembly meeting was unanimously approved.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Meucci. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**D. Road Grader V-Plow Purchase**

Purchase of a V-plow for the Streets Department grader from NC Machinery for an amount not to exceed \$42,776 was approved by a vote of 6-1.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Stanton Gregor. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Assembly Member Fine-Walsh  
Voting Nay: Mayor Jensen

**E. Police Officer and Dispatcher/Corrections Officer Recruitment and Retention**

A motion was made to approve Option 2 of the Police and Dispatch Retention Survey Report using FY 2023 general fund reserves. The motion was amended to leave the recruitment and retention incentive payments at the discretion of the Borough Manager. The amendment passed unanimously.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

A second amendment was made to remove the 457 match increase suggested in Option 2. The amendment passed by a vote of 5-2.

Motion made by Assembly Member Lynn, Seconded by Vice Mayor Stanton Gregor. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Vice Mayor Stanton Gregor, Mayor Jensen, Assembly Member Fine-Walsh  
Voting Nay: Assembly Member Kensinger, Assembly Member Meucci

The original motion to approve Option 2 using FY 2023 general fund reserves, as amended, was approved by a vote of 5-2.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Stanton Gregor. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci

Voting Nay: Mayor Jensen, Assembly Member Fine-Walsh

## **16. Communications**

### **A. Correspondence Received Since February 17, 2022**

## **17. Assembly Discussion Items**

### **A. Police Department Operations Manual**

Assembly Member Meucci wondered the status of the Police Department Operations Manual update. Manager Giesbrecht explained the Manual is a living document and not something that receives a full overhaul often; and doing so is not a priority at this time.

### **B. Police Department Crime and Motor Vehicle Statistic Report**

Assembly Member Meucci has requested an “activity report” with statistics for the last 3 years on motor vehicle stops, DUI stops, domestic violence calls, etc. Chief Kerr would like to provide an Annual Report, but with the current department staffing levels, putting together the report is not currently feasible. Mayor Jensen suggested such a request should be added to an Assembly meeting agenda as an action item for the Assembly as a whole to consider.

### **C. Vietnam Veteran Welcome Home Ceremony**

Vice Mayor Stanton Gregor and Assembly Member Lynn are available to speak at the Vietnam Veteran Welcome Home Ceremony to be held on March 29, 2022.

### **D. Assembly Member Comments**

Assembly Member Tremblay shared the details of a community meeting on Petersburg's housing issue is to be held on Wednesday, March 9 at 10:00 a.m. and encouraged anyone interested to contact her.

Assembly Member Lynn discussed a list of questions being gathered for the March 24 Hospital Board meeting with SEARHC and encouraged Assembly Members to add any questions they may have.

Mayor Jensen discussed a possible Open Meetings Act (OMA) violation by the Harbor Board during a recent tour of the Petro Marine shop site where a quorum of the Advisory Board was present. He cautioned all elected board and commission members to be cognizant of the OMA. Harbor Board Chair Martin has apologized for the oversight and suggests rescheduling the tour of the property with proper prior notice to the public.

### **E. Recognitions**

Mayor Jensen recognized Finance Director Tow for securing \$1,430,892 in Local Government Lost Revenue Relief Grant funds for the Borough.

Chief Kerr thanked members of the Police and Fire Departments who took part in a Guns & Hoses chili cookoff at the Elks last weekend. Fun was had, good food was enjoyed, and the event raised over \$3,000 to use for specialized equipment for Petersburg's emergency responders.

## **18. Adjourn**

The meeting was adjourned at 2:07 p.m.

Motion made by Vice Mayor Stanton Gregor, Seconded by Assembly Member Tremblay.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Vice Mayor Stanton Gregor, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh