



MVM - PETERSBURG ELDERLY HOUSING DEPARTMENT

## Memorandum

To: MAYOR LYNN AND BOROUGH ASSEMBLY  
From: MICHELLE LOPEZ, ASSISTED LIVING & ELDERLY HOUSING DIRECTOR  
Date: 11/12/2025  
CC: STEVE GIESBRECHT, BOROUGH MANAGER

Petersburg Elderly Housing issued an Invitation to Bid for the MVM Elderly Housing- Freezer/Cooler Room Floor Project on October 16, 2025.

Early in 2025, during a routine inspection of the area, significant rot to the subfloor under the cooling units was found. While the structure of the floor is sound, the units will need to be completely removed to tear out and repair the subfloor.

On November 7, 2025, the Petersburg Borough received and opened all bids which met the submission deadline. A bid from one company was received, with the summary of the bid opening below.

<b><u>Bidder</u></b>	<b><u>Bidder's Location</u></b>	<b><u>Bid Amount</u></b>
Steelhead Enterprises	Petersburg, Alaska	\$ 40,000.00

After a review of the submitted bid, Steelhead Enterprises is recommended for this award.

**Suggested Assembly Motion:** I move to award the MVM Elderly Housing- Freezer/Cooler Room Floor Project to Steelhead Enterprises for the price of \$40,000.

Funding for this project is available in Kitchen Rehab Fund 470.000.506517.

Thank you for your consideration.

**Mountain View Manor**

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