

**PETERSBURG BOROUGH  
ORDINANCE #2024-03**

**AN ORDINANCE OF THE PETERSBURG BOROUGH ADJUSTING  
THE FY 2024 BUDGET FOR KNOWN CHANGES**

**Section 1. Classification:** This ordinance is not of a permanent nature and shall not be codified in the Petersburg Municipal Code.

**Section 2. Purpose:** The purpose of this ordinance is to adjust the FY 2024 budget for known changes.

**Section 3. Substantive Provisions:** In accordance with Section 11.09(a) of the Charter of the Petersburg Borough, the budget for the fiscal period beginning July 1, 2023 and ending June 30, 2024 is adjusted as follows:

**Explanation:** Necessary revisions in the FY 2024 budget identified after adoption of the Budget. This is the second supplemental budget of the year.

Account Number	Account	Original Budget	Increase (Decrease)	Amended Budget
<b><u>FISCAL YEAR 2024 REVENUE / EXPENSE BUDGET ADJUSTMENTS</u></b>				
<b>GIS Mapping Fund</b>				
410.000.501960	Electric Transfer Out to GIS Capital Project	0	(\$60,000)	(\$60,000)
420.000.501960	Water Transfer Out to GIS Capital Project	0	(\$15,000)	(15,000)
430.000.501960	Wastewater Transfer Out to GIS Capital Proj.	0	(\$15,000)	(\$15,000)
757.000.402240	GIS Capital Project Revenue from Transfer In	0	90,000.	\$90,000.
The Borough Assembly approved transfer of these funds in the FY2023 Budget. No activity occurred in FY2023 and the funds were never transferred. Requesting to make the transfer at this time to start on the project.				
<b>Property Development Fund</b>				
260.000.506525	Elementary School Parking	\$0	(\$9,000.)	(\$9,000.)
If approved by the Assembly these funds would be spent to hire Harai & Associates to design conceptual plans for parking improvements and improve traffic flow to better serve the Elementary school and the Petersburg Childrens Center.				

<b>Fire Department</b>				
110.525.506519	Machine and Equipment	(\$27,680.)	(\$11,500.)	(\$39,180.)
\$4,200 for mounting cradles for the Getec Tablets for computer aided dispatch the fire department purchased through the E911 fund. \$7,300 for two Starlink Mobile units.				
<b>General Fund - 50% of FY23 Surplus to Assisted Living Facility</b>				
110.000.501960	General fund Transfer Out to Assisted Living	\$0	(\$367,599)	(\$367,599)
480.000.402240	Assisted Living Facility Transfer In Revenue	\$0	\$367,599.	\$367,599.
In the Borough's Budget policy document it states that the Borough will designate 50% of the previous year's annual General Fund surplus into the Property Development Fund. It is being proposed to instead transfer these funds to cover the operating deficit by the Assisted Living facility. As of the end of FY23 the Assisted Living facility owed the General fund \$367,599.				
<b>PMPL – Electric Department – New Employee Expenses</b>				
410.000.501485	New Employee Moving Expenses	\$0	(\$21,825.)	(\$21,825.)
410.000.501430	Travel & Training	(\$41,400)	(\$41,616.)	(\$83,016.)
\$6,825 Moving Expenses for August Jewell (Apprentice Lineman) & \$15,000 Moving Expenses for Steve Harbour. (New Electrician) Travel & Training - \$32,761 is to cover August Jewell's (newly hired apprentice lineman) indenture debt with Cordova Electric Cooperative. \$8,855 to cover EMD training (technical and practical) at Engine Systems, Inc. in Rocky Mount, NC for Joe Poling (Power Generation/Mechanic Operator) April 20 <sup>th</sup> -May4 <sup>th</sup> . Joe was newly hired in June 2023 and PMPL would like to see this training occur before the next shut down.				
<b>Sanitation</b>				
440.000.506519	Machinery & Equipment	\$0	(\$10,000.)	(\$10,000)
To purchase two 20' shipping containers for storing household hazardous waste items at the Landfill. The canvas tent being used for this purpose was destroyed by a windstorm at Christmas.				
<b>Community Development</b>				
110.536.501412	Temporary Building Official	(\$5,300)	(\$12,700.)	(\$18,000.)
110.536.501430	Travel and Training	(\$1,675)	(\$5,000)	(\$6,675)
An additional \$12,700 is requested to provide Petersburg with an ICC-certified official while the new Building Official is working through all his credentials. \$5,000 will cover the cost of sending two attendees to the International Code Council conference to acquire continuing education credits for Joe Bertagnoli and additional training to prepare Eric Holl for certification.				
<b>Finance – Auditing</b>				
110.514.501413	Auditing Expenses	(\$70,000)	(\$23,399)	(\$93,399)
BDO's auditing fees were higher then we budgeted for in FY24.				

<b>General Fund – Attorney Fees</b>				
110.515.501410	Attorney Fees	(\$100,000)	(\$60,000)	(\$160,000)
Attorney Fees are projected to go above budget by fiscal year end due to two lawsuits.				
<b>General Fund – Property Insurance</b>				
110.576.501463	Property Insurance	(\$64,270)	(\$30,017)	(\$94,287)
Property insurance premiums in FY23 increased \$35,858.57 in the General Fund. General fund buildings include the Municipal Building, Aquatic Center, Community Gym, Fire Department, Scow Bay Fire Building, Library, Public Works, Clausen Museum, and the Visitors Center Building.				
<b>Elderly Housing – Entrance Repair Project</b>				
470.000.506530	Entrance Repair Project	(\$14,640.)	(\$50,000)	(\$64,640.)
To repair the entrance of the Elderly Housing Facility. This expense was added in the 2 <sup>nd</sup> reading of Ordinance 2024-03.				

**Section 4. Severability:** If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and application to any person and circumstance shall not be affected.

**Section 5. Effective Date:** This ordinance shall become effective immediately after the date of its passage.

**Passed and approved by the Petersburg Borough Assembly, Petersburg, Alaska this 1st day of April, 2024.**

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**Mark Jensen, Mayor**

**ATTEST:**

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**Rebecca Regula, Deputy Borough Clerk**

Adopted:  
Published:  
Effective: