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RE: pre-award

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From Nikki Navio <nnavio@denali.gov>  
Date Tue 1/28/2025 9:03 AM  
To Liz Cabrera <lcabrera@petersburgak.gov>

**External Email! Use Caution**

Hi Liz,

Thank you for providing the attached letter. The request to incur pre-award costs towards the Petersburg Scow Bay Haulout Project is approved as we wait for the pending grant agreement to be executed.

Thanks,  
Nikki

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**From:** Liz Cabrera <lcabrera@petersburgak.gov>  
**Sent:** Monday, January 27, 2025 3:17 PM  
**To:** Nikki Navio <nnavio@denali.gov>  
**Subject:** Re: pre-award

Hi Nikki,

Thanks for following up with OMB. We certainly appreciate any updates you can provide.

As I mentioned, we will be moving forward with a contract for 65% design. Attached is a formal request to authorize pre-award costs in the amount of \$220,000, and per 2 CFR 200, we need written approval from the Federal Agency.

This contract should keep us busy for a couple of months - hopefully all of the other issues will sort themselves out by then.

Best,  
Liz

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**From:** Nikki Navio <nnavio@denali.gov>  
**Sent:** Monday, January 27, 2025 12:40 PM  
**To:** Liz Cabrera <lcabrera@petersburgak.gov>  
**Subject:** RE: pre-award

**External Email! Use Caution**

Hi Liz,

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**RE: request for noncompetitive procurement for engineering**

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**From** Nikki Navio <nnavio@denali.gov>

**Date** Mon 1/27/2025 12:11 PM

**To** Liz Cabrera <lcabrera@petersburgak.gov>

 2 attachments (544 KB)

Sole\_SourceREQ.pdf; Petersburg - request to sole source;

**External Email! Use Caution**

Hello Liz,

The request to utilize a noncompetitive procurement method to complete the final design phase of the Scow Bay haulout and work yard project is approved by the Commission based on the justification letter provided by Petersburg Borough dated October 22, 2024.

Nikki Navio, AICP  
Transportation Program Manager  
Denali Commission  
550 W. 7<sup>th</sup> Avenue, Suite 1230  
Anchorage, AK 99501  
(P) 907.271.1413 | (F) 907.271.1415 | [www.denali.gov](http://www.denali.gov)

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**From:** Liz Cabrera <lcabrera@petersburgak.gov>

**Sent:** Friday, January 24, 2025 11:51 AM

**To:** Nikki Navio <nnavio@denali.gov>

**Subject:** request for noncompetitive procurement for engineering

Hi Nikki,

As I was looking through 2 CFR 200 yesterday, I noticed that we can only use the noncompetitive procurement "if the recipient or subrecipient requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval."

Attached is our request, however I believe I need approval in writing from the Commission before proceeding.

Thanks,  
Liz

**Liz Cabrera**  
Community Development



January 27, 2025

Nikki Navio  
Transportation Program Manager  
Denali Commission  
Sent via email: nnavio@denali.gov

RE: Request for Authorization to Incur Pre-Award Costs for the Scow Bay Haul-out and Work Yard Project in Petersburg, Alaska

Dear Ms. Navio

This letter formally requests authorization to incur pre-award costs for the grant, Scow Bay Haul Out and Work Yard Project. While the federal award has already been made, we are awaiting execution of the grant agreement. There are several tasks that must be initiated now for the project to remain on the schedule outlined in the scope of work submitted to the Commission in November.

The pre-award costs we intend to incur are essential for the timely and efficient commencement of the project and are consistent with the proposed budget and scope of work submitted to the Commission.

- **Design & Engineering - \$220,000**

Design and engineering development to 65%. Public meetings for community input.

We understand that the authorization to incur pre-award costs does not guarantee funding and that these costs may not be reimbursed if the grant award is not executed. We are prepared to assume this risk to ensure a smooth and timely project start-up.

We request your prompt consideration of this request and appreciate your support. Please do not hesitate to contact me if you require any further information.

Sincerely,

Liz Cabrera  
Director  
Community & Economic Development



Nikki Navio  
Transportation Program Manager  
Denali Commission  
Sent via email to: nnavio@denali.gov

Dear Ms. Navio,

We respectfully request approval to sole source final design work for the Scow Bay Haul-out and Work Yard project. We believe a sole source contract is justified in this instance because the engineering firm, PND Engineers, possesses a unique combination of skills and experience that are essential for the successful completion of our project. Specifically, PND has:

- **In-depth knowledge:** PND Engineers has designed many waterfront projects in the Wrangell Narrows. They understand the composition and needs of the Petersburg fleet, the local environment, and specific site conditions. Their expertise in this area is crucial for designing a safe, efficient, and working boat yard in an area with 20' tide fluctuations and strong tidal and localized currents.
- **Prior project experience:** Their experience working on earlier phases of our Scow Bay Haul-out and Work Yard project provides them with a deep understanding of the project's specific needs and objectives and allows the design work to move forward efficiently. Moreover, PND Engineers is under contract to assist with environmental permitting for the project. The permitting process will likely inform final design decisions so it would be advantageous and efficient for the project to retain PND for both.

Based on the unique nature of the services required, and the proven expertise of PND Engineers, we believe that a sole source contract is necessary to ensure the successful completion of this project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Stephen Giesbrecht", with a large, sweeping flourish extending to the right.

Stephen Giesbrecht  
Borough Manager