



# Petersburg Medical Center

CEO Board Report December 2023

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**Mission Statement:** Excellence in healthcare services and the promotion of wellness in our community.

**Guiding Values:** Dignity, Integrity, Professionalism, Teamwork, Quality

## **Possible Quorum of the PMC Hospital Board at Two Events**

It is possible there will be a quorum of the PMC Hospital Board at two upcoming events, but no hospital business will be conducted.

- December 8, Noon-12:15 pm at Groundbreaking Ceremony for the WERC building, Haugen Drive near 8th Street (all community members are invited)
- December 15, 6:30 pm at PMC Employee Holiday Party

## **Highlights:**

- Site work for the pad and ground preparation for the new replacement facility began on November 13. Work is being performed by contractors Dawson Construction and Rock n' Road Construction. As a precaution, we ran ads in the Pilot and sent announcements to both the Pilot, KFSK and posted on social media alerting the public to the possibility of increased truck activity around the designated site on Haugen Drive. A groundbreaking ceremony is being planned for December 8 at noon at the site entry.
- Representative Himschoot visited PMC November 9. She met with PMC leadership, who provided a facility tour, discussed and reviewed the need and design plans for the new replacement facility, and talked about challenges and opportunities in health care and the community.
- Early November 14, PMC initiated a trauma team response once notified of the [incident involving a Coast Guard helicopter](#) and that incoming crew were being brought here. I want to acknowledge the amazing staff response to the situation. The teamwork and dedication on display here at PMC never ceases to amaze me. A heartfelt thank you to everyone involved, including the PSG first responders and, of course, the Coast Guard. PMC and EMS debriefed on November 15 with good recommendations.
- On November 20 the Petersburg Borough approved a capital request letter to the Governor for this fiscal year.
- On November 21 a tragic landslide in Wrangell resulted in the loss of 4 deaths and 2 still missing. Ashley Kawashima, PMC BHS clinician has been available to those in need related to this traumatic event.
- Scheduling a Borough/Hospital joint work session is in the works for early 2024.



- The Alaska Department of Health announced that Phil Hofstetter was named Alaska’s 2023 “Community Star” by the National Organization of State Offices of Rural Health (NOSORH). NOSORH leads National Rural Health Day (NRHD), an annual celebration that shines a light on those who serve the vital health needs of the nearly 61 million people living in rural America. The Community Star Recognition Program was established in 2015 in conjunction with NRHD to tell the stories of the people and organizations who make a difference in rural communities. Since then, over 300 inspiring rural stars have been honored nationwide on NRHD. Additional information about National Rural Health Day and the Community Stars program can be found at [PowerOfRural.org](https://www.powerofrural.org).
- PMC’s Phil Hofstetter and Katie Holmlund presented to the panel for the Governor’s Task Force on Child Care regarding PMC’s model for employers providing childcare.



**Financial Wellness: Goal:** To achieve financial stability and sustainability for the hospital.

**FY23 Benchmarks for Key Performance Indicators (KPIs):** Gross A/R days to be less than 55, DNFB < then 5 days, and 90 Days Cash on Hand

- FY23 Audit completed the annual audit. The management letter will be reviewed by the board resource committee in an upcoming meeting and presented to the board, expected in January 2024.
- Cost Report is being finalized by the finance team and PMC’s cost report preparer for FY23. The anticipated result is a payment due to PMC which is positive.
- FY24 capital budget continues to be reviewed and will have a more concise list for approval.
- FEMA funding was received related to COVID from FY23 project in the amount of \$229,415.74
- Rebasing calculation for Medicaid LTC, inpatient was completed and expected retro payment is still due ~\$500,000.
- Financial performance is improving slowly, DNFB days were at around 7-8 days and AR still at 69-70 days. This will be reported out accordingly with the finance reports.

**New Facility: Goal:** To expand the capacity and capabilities of the community borough-owned rural hospital through the construction of a new facility, while taking into account the needs and priorities of the local community.

- At the October 26, 2023, board meeting, the Petersburg Medical Center Board of Directors authorized the CEO to finalize the CCPF grant agreement with the State, and expend these funds for the planning, design, construction and fit-out of the Wellness, Education & Resource Center building.
- Site work began the week of Nov. 13 and construction on the WERC building is expected to begin in Spring 2024.
- Groundbreaking ceremony is set for Dec 8 with the Borough hosting refreshments after the ceremony in the Assembly Chambers. Invitations have been sent out as well as public notification.



- Updates: Project updates are available on the PMC website under the “New Facility & Planning” tab: <https://www.pmcak.org/new-facility.html>.

**Workforce Wellness:** Goal: To create a supportive work environment and promote the physical and mental well-being of hospital staff, in order to improve retention rates and overall productivity.

- The monthly CEO Office Hours continue. This monthly open-door session provides more opportunities for staff to share ideas and provide input to the CEO and leadership.
- The annual PMC managers retreat, including PMC leadership and board members, met Oct. 25 and discussed the past year, the strategic plan, and set the stage for the next year. Overall, the retreat focused on the retreat emphasized a commitment to improving financial stability, expanding services, and enhancing the workplace culture to better serve the community and the employees. Outcomes from the day-long meeting include an action item list, recommendation list and plan to develop Key Performance Indicators as part of the PMC Strategic Plan.
- The PMC staff holiday party is scheduled for Dec. 15. This serves as a well-deserved thank you to our hard-working staff. I appreciate all you do to serve those in our community.



**Community Engagement:** Goal: To strengthen the hospital’s relationship with the local community and promote health and wellness within the community.

- November 1: Participated in [Governor’s Task Force on Child Care](#)
- November 6: PMC reports out at Borough Assembly Meeting
- November 9: Representative Himschoot visits and tours PMC.
- November 22: LTC staff hosted a beautiful Thanksgiving Dinner for residents and their families. This was a wonderful success.
- November 24: Third annual PMC Turkey Trot! Despite the weather there was a great turnout, with 41 participants who came together to walk/run/ride the 2-mile course the day after Thanksgiving. Non-perishable foods were collected and donated to HIP (Humanity In Progress), along with a monetary donation that was made.
- December 8: A noon groundbreaking ceremony is planned for the new replacement facility. Community members and everyone are invited to attend but be aware that access to the site is on gravel and uneven terrain.



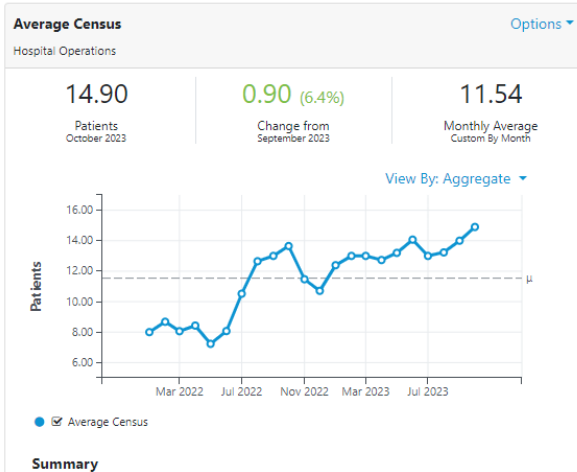
**Patient-Centered Care and Wellness:** Goal: To provide high-quality, patient-centered care and promote wellness for all patients.

- The Solarium is now open and available to residents and LTC staff. I would like to extend my thanks to our facilities department and Bob Olson for completing this project.
- The annual kitchen inspection in late October by the DEC was a success. PMC’s Food and Nutrition Services team passed with flying colors. Great job to everyone involved.
- The lab underwent its CLIA inspection on Oct. 24-25. This survey occurs every two years, and I am proud of our PMC team and congratulate them on these great results. While the surveyor had two minor

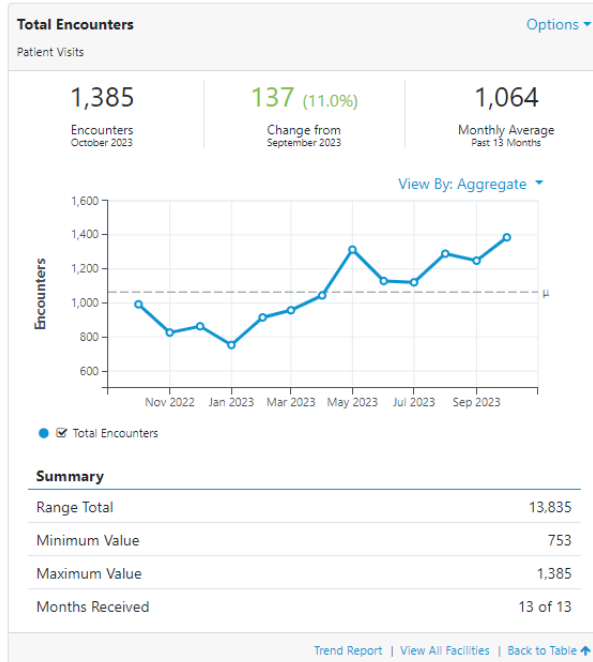
recommendations (both of which were corrected and did not impact patient care or safety) the surveyor highlighted that these two minor issues should not overshadow the fact that our lab consistently does outstanding work. This recognition is particularly significant because our lab offers an extensive test menu for its size, while many labs like ours are outsourcing all microbiology testing. The surveyor also commented on the positive atmosphere in the lab, remarking that she felt “good vibes.”

- The October Dermatology Clinic was another successful specialty we are fortunate to add into our specialties and look forward to in 2024. Getting these clinics together takes a lot of work and excellent teamwork, and I appreciate everyone’s hard work and collaboration. Next up is psychiatry, with Dr. Tarim, who is working with our primary care group for telehealth consultations and will be here in December for his first onsite visit.

### LTC Census January 2022 – October 2023



### Primary Care October 2022 – October 2023



### ER Voumes Oct 2022 – Oct 2023

## ED Visits

Options ▾

Hospital Operations

75

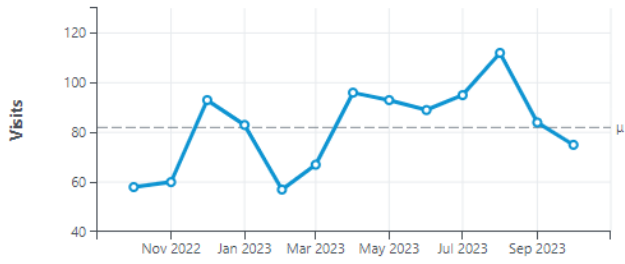
Visits  
October 2023

-9 (10.7%)

Change from  
September 2023

82

Monthly Average  
Past 13 Months



- ED Visits
- Benchmark (Critical Access Clients)

### Summary

Range Total	1,062
Minimum Value	57
Maximum Value	112
Months Received	13 of 13

[Trend Report](#) | [View All Facilities](#) | [Back to Table](#) ↑

**Submitted by:** Phil Hofstetter, CEO

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