



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, June 16, 2025

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

PRESENT

Vice Mayor Donna Marsh
Assembly Member Bob Lynn
Assembly Member Scott Newman
Assembly Member Jeigh Stanton Gregor
Assembly Member James Valentine

EXCUSED

Mayor Mark Jensen
Assembly Member Rob Schwartz

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. Regular Assembly Meeting Minutes June 2, 2025

The minutes of the June 2, 2025 meeting were unanimously approved as submitted.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Becky Knight, representing herself, spoke in opposition to the reconciliation bill that contains a provision for a mandatory disposal of Forest Service and BLM public lands in 11 states for residential housing. Ms. Knight requested that the Assembly send a resolution in opposition to the federal land disposal.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

There were no reports.

12. Mayor's Report

A. June 16, 2025 Mayor's Report

Vice Mayor Marsh read the Mayor's Report into the record.

13. Manager's Report

A. June 16, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance # 2025-06: An Ordinance Amending Section 4.28.130 of the Petersburg Municipal Code Relating to the Sales Tax Exemption for Seniors to Limit the Exemption to Low-Income Seniors, and Directing that the Proposed Amendment be Submitted to the Qualified Voters of the Borough - Third and Final Reading

If approved in three readings, Ordinance #2025-06 will amend Section 4.28.130 of the Municipal Code to limit the sales tax exemption to low-income seniors and

directing that the proposed amendment be submitted to the qualified voters of the Borough.

By unanimous Roll Call vote, Ordinance # 2025-06 was unanimously approved in its third and final reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

B. Ordinance #2025-07: An Ordinance Updating Chapter 14.16 of the Municipal Code, Entitled "Electric Utility" - Third and Final Reading

If adopted in three readings, Ordinance #2025-07 will update the Electric Utility Code and increase customer charges and electric rates.

By unanimous Roll Call vote, Ordinance # 2025-07 was unanimously approved in its third and final reading.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Valentine.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

C. Ordinance #2025-08: An Ordinance Updating Chapter 14.04.420 of the Municipal Code, Entitled "Water Rate Schedule and Fees" - Third and Final Reading

If adopted in three readings, Ordinance #2025-08 will increase water rates per the rate schedule in the attached table. An annual rate review indicates that these increases are needed to keep up with increased costs to the Borough.

By unanimous Roll Call vote, Ordinance # 2025-08 was unanimously approved in its third and final reading.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Lynn.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

D. Ordinance #2025-09: An Ordinance Updating Chapter 14.08.320 of the Municipal Code, Entitled "Sewer Collection Rates" - Third and Final Reading

If adopted in three readings, Ordinance #2025-09 will increase sewer collection rates over the next five years. An annual rate review of the utility indicates these increases are needed to keep up with increased costs to the Borough.

By unanimous Roll Call vote, Ordinance # 2025-09 was unanimously approved in its third and final reading.

Motion made by Assembly Member Newman, Seconded by Assembly Member Valentine.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

E. Ordinance #2025-10: An Ordinance Adding “Section N - Marine Passenger Ship Refuse” to Chapter 14.12.140, Entitled "Rates for Refuse Collection" - Third and Final Reading

If adopted in three readings, Ordinance #2025-10 will add "Section N – Marine Passenger Ship Refuse" to allow for fees for providing sanitation services to marine passenger ships.

By unanimous Roll Call vote, Ordinance #2025-10 was unanimously approved in its third and final reading.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

15. New Business

A. Ordinance #2025-11: An Ordinance Amending the Official Zoning Map for Service Area 1 of the Petersburg Borough to Rezone Government Lot 12, Section 35, Township 58 South, Range 79 East, Copper River Meridian (Parcel #01-014-010 Located At 1016 Sandy Beach Road) From Rural Residential (R-R) to Single-Family Residential (S-F)

At the direction of the Assembly, the Planning Commission held a public hearing on May 13, 2025 regarding the proposed rezone and recommends the Assembly rezone the parcel prior to a public auction. If approved in three readings, Ordinance #2025-11 will rezone Parcel ID #01-014-010 located at 1016 Sandy Beach Road from Rural Residential to Single-Family Residential.

The Assembly unanimously approved Ordinance #2025-11 in its first reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine

B. Ordinance #2025-12: An Ordinance of the Petersburg Borough Adjusting the FY 2026 Budget for Known Changes

If approved in three readings this supplemental budget would make three changes to the Property Development Fund.

1. Add \$50,000 to provide utility connection stubs to the property lines of Borough lots being proposed to sell in the future.

2. Remove \$15,000 of expenses for a Public Works Survey that was completed underbudget in FY25.

3. Add \$9,300 to use as a local match for a grant application being administered by Alaska Municipal League for a Safe Streets and Roads for All Program.

The Assembly unanimously approved Ordinance #2025-12 in its first reading.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor, Assembly Member Valentine

C. Resolution #2025-12 Special Use Permit - A Resolution Authorizing a Special Use Permit for a Portion of the Ramona Street Right-of-Way

If approved, this resolution will authorize a Special Use Permit for John and Miriam Swanson for an approximately 650 square foot portion of the Ramona Street right-of-way, as a driveway to access their home located at 1400 North Nordic. The Planning Commission reviewed the application at the November 23, 2024 meeting and recommend that the Assembly approve the application.

By unanimous Roll Call vote, Resolution #2025-12 was approved.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Lynn.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor, Assembly Member Valentine

D. PVFD Rental Agreement

Director Hankins requests that a rental agreement between the Petersburg Volunteer Fire Department and the Borough be approved for purposes of establishing proof of residence for the Volunteer's local post office box.

A motion was made to postpone this agenda item to the July 7, 2025 Assembly meeting.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Newman.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor, Assembly Member Valentine

E. Public Works Director Hire

Manager Giesbrecht and Public Works Director Cotta request approval to hire Aaron Marohl (the Borough's current Assistant Public Works Director) for the position of Public Works Director beginning July 30, 2025 at an annual base salary of \$103,000.

The Assembly unanimously approved the promotion of Aaron Marohl to the position of Public Works Director effective July 30, 2025.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Valentine.
Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman,
Assembly Member Stanton Gregor, Assembly Member Valentine

16. Communications

A. Correspondence Received Since May 29, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

Member Stanton Gregor stated that he will be working with the clerk to create a resolution in opposition to the Senate reconciliation bill for the sale of federal lands for the first Assembly meeting in July.

B. Recognitions

There were no recognitions.

18. Adjourn

The meeting was adjourned at 6:46 pm.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Valentine.

Voting Yea: Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Stanton Gregor, Assembly Member Valentine