



## Meeting Minutes Borough Assembly

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Monday, May 18, 2020

6:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 6:00 p.m.

**Present:** 7 - Mayor Mark Jensen, Assembly Member Bob Lynn, Assembly Member Brandi Marohl, Assembly Member Jeffrey Meucci, Assembly Member Taylor Norheim, Assembly Member Jeigh Stanton Gregor and Assembly Member Chelsea Tremblay

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

There were no minutes available for approval.

### 4. Amendment and Approval of Meeting Agenda

The agenda was amended to add under Assembly Discussion Item B: CARES Act Funding for all Non Profits, Particularly Day Care Centers. The amended agenda was unanimously approved.

### 5. Public Hearings

#### A. Public Hearing for Ordinance #2020-14: An Ordinance Amending Chapter 4.24 "Property Tax" to Change the Payment Due Date for Property Taxes

No testimony was given.

#### B. Public Hearing for Ordinance #2020-15: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2020 Through June 30, 2021

No testimony was given.

#### C. Public Hearing for Ordinance #2020-16: An Ordinance Amending Title 2 (Elections) of the Petersburg Borough Code to Provide for an Election by Mail at the Discretion of the Assembly

No testimony was given.

### 6. Bid Awards

### 7. Persons to be Heard Related to Agenda

Blake Buotte, Vice President of the PMEA, spoke in support of a contract extension and the proposed 2% wage increase.

Camie Gillen, representing the PMEA, spoke in support of the PMEA contract extension and the proposed 2% wage increase.

Mike Olivo, representing American Cruise Lines, spoke on their commitment to safe cruising this summer.

Tom Abbott, Station Manager of KFSK Community radio, asked for consideration of the full funding requested by KFSK from the Borough's FY 2021 Community Services Budget.

David Berg, owner of Viking Travel, spoke on the cruise ship docking and disembarkment mandate and the travel industry's commitment to safe travel this summer. Mr. Berg also spoke in support of funding KFSK.

David Beebe, representing himself, commended the Borough in keeping its citizens safe and supported face masking.

James Kerr, Chief of Police, spoke in support of the proposed 2% wage increase.

## 8. Persons to be Heard Unrelated to Agenda

No views were shared.

## 9. Board, Commission and Committee Reports

## 10. Consent Agenda

## 11. Report of Other Officers

### A. Parks and Recreation Department Update

Manager Giesbrecht provided a verbal update to the Assembly on the Parks & Recreation Department.

## 12. Mayor's Report

### A. May 18, 2020 Mayor's Report

**Attachments:** [May 18, 2020 Mayor's Report](#)

Mayor Jensen read his report into the record.

## 13. Manager's Report

### A. May 18, 2020 Manager's Report

**Attachments:** [May 18, 2020 Manager's Report](#)

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## 14. Unfinished Business

Ordinances for Second Reading

- A. Ordinance #2020-14: An Ordinance Amending Chapter 4.24 "Property Tax" to Change the Payment Due Date for Property Taxes

Attachments: [Ordinance #2020-14](#)

Ordinance #2020-14 was unanimously approved in its second reading.

- B. Ordinance #2020-15: An Ordinance Adopting the Budget for the Fiscal Year July 1, 2020 Through June 30, 2021

Attachments: [Ordinance #2020-15 for 3rd reading](#)

Ordinance #2020-15 was amended as follows:

The proposed additional Building Maintenance position was removed.

Replacement of a Police Department SUV was added.

Revisions inadvertently excluded from the proposed budget in the Electric and Sanitation Departments were added.

The dollar amount of the SRS Transfer Out to the General Fund was corrected.

A Special Revenue Fund was added for CARES Act funds the Borough will receive.

The Fire Department Training Budget was reduced by \$9,000.

The Community Services Budget for KFSK was restored to the same level as FY 2020.

The ordinance, as amended, was unanimously approved in its second reading.

- C. Ordinance #2020-16: An Ordinance Amending Title 2 "Elections" of the Petersburg Borough Code to Provide for an Election by Mail at the Discretion of the Assembly

Attachments: [Ordinance #2020-16 for 3rd Reading](#)

Ordinance #2020-16 was unanimously approved in its second reading.

## 15. New Business

- A. Ordinance #2020-17: An Emergency Ordinance Amending Borough Code Chapter 3.72 to Provide for Civil Emergency Provisions

Attachments: [Ordinance #2020-17](#)

By unanimous roll call vote, Ordinance #2020-17 was approved in its first reading.

- B. Ordinance #2020-18: An Ordinance Adjusting the FY 2020 Budget for Known Changes

Attachments: [Ordinance #2020-18](#)  
[CARES Act Funding Distribution Amount](#)

The Assembly unanimously approved Ordinance #2020-18 in its first reading.

- C. Resolution #2020-04: A Resolution Authorizing a Loan Application to the Alaska Clean Water Fund to Assist in Funding Improvements to the Wastewater Collection System

Attachments: [Resolution #2020-04](#)

Resolution #2020-04 was unanimously approved.

- D. Extension of Petersburg Borough Health Mandate #05 (Borough Harbor Facilities - cruise ship docking and disembarkment)

**Attachments:** [EOC IC Hagerman Memo - Extension Request](#)  
[PB Public Health Mandate #05 Extension](#)  
[PB Public Health Mandate #05](#)

Extension of Petersburg Borough Health Mandate #05 was approved by unanimous roll call vote.

- E. Extension of the Current Petersburg Municipal Employees Association Collective Bargaining Agreement to December 31, 2020 and Authorization of a 2% Wage Increase Effective July 1, 2020

**Attachments:** [Letter of Agreement](#)

Extension of the current Petersburg Municipal Employees Association Collective Bargaining Agreement to December 31, 2020 and authorization of a 2% wage increase effective July 1, 2020 was approved by a vote of 5 to 2, Mayor Jensen and Member Marohl opposed.

- F. Letter of Support for GCI's Application for Easement to Remove and Relocate a Fiber Optic Cable in Stikine Straits

**Attachments:** [Letter of Support - GCI Cable Relocation](#)  
[SEAPA Request for Letter of Support](#)

The letter of support for GCI's application for an easement to remove and relocate a fiber optic cable in Stikine Straits was unanimously approved.

- G. South Harbor Navigation Improvements Design Phase Project Partnership Agreement

**Attachments:** [South Harbor Dredge Agreement with Corps](#)  
[Cost Share Breakdown](#)

The South Harbor Navigation Improvements Design Phase Project Partnership Agreement was unanimously approved.

- H. Use of Cellular Phone During a Public Meeting Policy

**Attachments:** [Cellular Phone Use During Public Meeting Policy](#)

The Assembly unanimously approved the Use of Cellular Phone During a Public Meeting policy.

## 16. Communications

- A. Communications Received Prior to May 11 Agenda Deadline

**Attachments:** [KFSK 4.30.2020](#)  
[S. Burrell 5.9.2020](#)  
[D. Rogers 5.11.2020](#)

**17. Assembly Discussion Items**

**A. American Cruise Lines Scheduled Dockings in June**

Member Tremblay discussed the desire to have more time and conversation regarding the docking schedule.

**B. CARES Act funding for all non-profits particularly daycare centers**

The Assembly discussed ways to aid non-profits and day care centers with CARES Act funds.

**C. Assembly Member Comments**

Member Tremblay addressed the issue of the State Attorney General not planning to offer voting by mail for either the primary in August or the November election. In the interest of safety (COVID), she asked that the Assembly draft a letter requesting him to reconsider and for him to allow voting by mail for the November election. She asked for a draft letter to be an action item on the next agenda.

Member Meucci discussed high school graduation on May 26th and encouraged the public to get out and show their appreciation for our PHS graduates.

**D. Recognitions**

Member Tremblay recognized and thanked The Petersburg Community Foundation for their COVID related rolling applications that are happening for non-profits. They have so far given money of support to Mountain View Manor Food Services, Salvation Army, Petersburg Indian Association, Lighthouse Assembly of God, Petersburg Mental Health Services, and Petersburg Children Center for housing placements, food vouchers, direct meals and food pantry.

**18. Adjourn**

The meeting was adjourned at 8:43pm.

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Debra K. Thompson

Date Approved \_\_\_\_\_