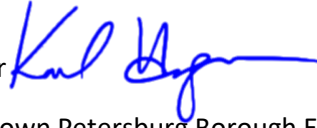


Date: May 26, 2021

To: Mayor Jensen and Borough Assembly

From: Karl Hagerman, EOC Incident Commander



Re: Plan and Recommendations - Standing Down Petersburg Borough Emergency Operations Center and Ending Local Disaster Emergency

Cc: Steve Giesbrecht, Borough Manager
Debra Thompson, Borough Clerk

Upon acceptance and approval of the following plan by the Borough Assembly, the Petersburg Emergency Operations Center (EOC) will coordinate, organize and complete the work of standing down the EOC in preparation for the termination of the local Public Health Disaster Emergency Declaration on June 30, 2021.

Portions of this plan, such as the Airport Testing operation, may require future amendments as dictated by contracts, overriding State of Alaska Health Advisories or staffing considerations. The plan is meant to be a guideline for the EOC Unified Command and to offer transparency to the Assembly and community insofar as the process to stand down and the status of various programs and services once the process is complete.

Local Legislation Plan and Timeline

- May 30 - Expiration of Health Directive 7 for Non-congregate Sheltering (NCS) program.
- June 1 - Recommend resolution rescinding emergency declaration on June 30 and repeal of masking mandate (rely on State Health Advisory) at Special Assembly Meeting.
- June 7 - EOC recommends repeal of travel mandates and alerts. Testing still recommended and available at airport via State of Alaska Health Advisories and Contract.

EOC recommends repeal of mitigation plan mandate.

EOC recommends repeal of public meeting mandate.

EOC recommends repeal of harbor access mandate to be scheduled for June 30.
- June 21 - Update Assembly on stand-down progress. In-person meetings commence.
- June 30 - Local Emergency Declaration expires. EOC unified command ends. Petersburg Borough (PB) Administration assumes control of ongoing response/recovery, if any.
- July 1 - Emergency declaration no longer in place. The provisions of ordinance #2020-19 addressing a period of emergency (PMC 3.72.060) will no longer apply. Assembly reverts to "normal" rules for calling a meeting and determination of quorum. All mandates and health alerts are repealed.

EOC Staffing and Program Transition Plan and Timeline

- June 1 – Command Staff and Section Chiefs remain in place for the month. Section Chiefs will work with any subordinate staff to relieve them of duty and end/transition programs as needed for community continuity. Programs not supported by existing agencies will end by June 30.
- NCS program is ended and supplies, food and equipment will be donated or disposed as required by FEMA.
- Public Information Officer (PIO) focuses on announcements of EOC transitioning.
- Vaccination Incentive drawings commence.
- June 7 - Airport mandates/alerts expire. Airport operation continues dependent upon State of Alaska (SOA) contract and funding. Testing and testing support continues as recommendation to all travelers. Banner removed from Ferry Terminal.
- June 14 - Mask distribution moved from Library to Public Health Nurse office.
- Logistics section canvasses Petersburg Medical Center (PMC) and Petersburg School District (PSD) for last 213RR submissions.
- Finance programs evaluated for transitioning from EOC to appropriate Borough department.
- Community Risk Plan is updated for last time. Will remain in place as a reference and recommendation in the event of an outbreak.
- June 28 - Grand prize drawing for vaccination incentive campaign.
- June 30 - Airport operation continues without screening and greeting services. PMC will offer testing to all travelers dependent upon their staffing and SOA contract. Borough employees at airport are laid off. PMC retains site presence to provide testing at their discretion – move operation to PMC campus as desired.
- Last day of harbor access mandate and mandated calls to Medical Officer by cruise ships. Ships will be subject to company internal policies/plans, applicable SOA guidelines and applicable CDC requirements going forward.
- July 1 - EOC disbanded. All positions are relieved of duty. Unified command ceases.
- Dashboard is reduced to weekly updates by PMC, is maintained on PMC's schedule and ended at PMC's discretion.
- Covid Hotline continues at PMC discretion.
- Covid Info Hub website remains in place but will not be updated any further.
- EOC email address will be accessible but not in use. An auto reply message will direct people to other resources.

Unified Command press releases cease. PMC or PB issues press releases as necessary.

EOC no longer issuing 213RR to SOA or FEMA.

PMC retains control over vaccination presence/advertising/organization/administration in community.

Emergency Services Director maintains airport tent and Point of Contact for State of Alaska contract as needed.

Borough Manager retains control of Borough designated Americann Rescue Plan Act (ARPA) funds and their use.

Finance Chief finalizes EOC accounts and expenses associated with response/recovery.

Vaccination incentive campaign report completed and submitted to AK Chamber.

Incident Response Plan compiled and closed out.

Community banners removed.

Local businesses, clubs, entities, agencies and organizations should follow SOA and CDC guidelines in regard to COVID-19 mitigations.

Local processors and fishers should follow SOA Health Advisories in regard to industry mitigations.

Incident Command Team relieved of duty.

August 31- Airport testing transitions to PMC campus (if still ongoing) and tent is removed from airport property.

EOC email disabled completely.

September 30- Covid Info Hub website pulled down.