

**PETERSBURG BOROUGH
ORDINANCE NO. 2026-XX**

**AN ORDINANCE AMENDING TITLE 3 ADMINISTRATION AND PERSONNEL,
CHAPTER 3.64 PLANNING COMMISSION, TO PROVIDE FOR AN ANNUAL
TRAINING ON RELEVANT SECTIONS OF MUNICIPAL CODE FOR PLANNING
COMMISSIONERS**

WHEREAS, Planning Commissioners must have knowledge of Title 17 Buildings and Construction, Title 18 Subdivisions, and Title 19 Zoning, in order to do their duty as Planning Commission; and

WHEREAS, the only requirement for a person serving as Planning Commissioner presently is that they “be a qualified voter of the city and have resided within the city for a period of one year,”; and

WHEREAS, Planning Commissioners would be better empowered to make informed findings as required by Borough Code by providing training prior to service on municipal code sections relevant to Planning Commission duties.

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE PETERSBURG BOROUGH, ALASKA, AS FOLLOWS:

Section 1. Classification: This ordinance is of a general and permanent nature and shall be codified in the Petersburg Municipal Code.

Section 2. Purpose: The purpose of this Ordinance is to better empower Planning Commissioners to make informed findings as required by Borough Code by providing training prior to service on municipal code sections relevant to Planning Commission duties.

Section 3. Substantive Provisions: Title 3, *Administration and Personnel*, Chapter 3.64, *Planning Commission*, is hereby amended as follows. The language proposed for addition is **underlined and bold**, and the language proposed for deletion is in [brackets] and ~~struck through~~.

A. Chapter 3.64, Planning Commission, is amended to add the following:

3.64.020 Membership.

C. Before entering upon their duties, each member of the planning commission shall be provided with a training on relevant sections of

municipal code, including but not limited to § 3.64.050 Meetings, § 3.64.100 Planning functions, § 3.64.110 Additional functions, Chapter 18.12 Platting Board, § 17.14.120 Variance procedure, Chapter 18.32 Platting Variances, Chapter 19.80 Variances, Chapter 19.72 Conditional Use Permits, and Chapter 19.76 Special Use Permit. Petersburg Borough will provide this planning commission code training in-person on an annual basis which each member shall attend at least once per elected term. If a member is appointed at a time when the annual in-person training has already been given, they shall be provided with a written copy of this training.

Section 4. Severability: If any provision of this ordinance or any application to any person or circumstance is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected.

Section 5. Effective Date: This ordinance will take effect immediately upon adoption.

PASSED and APPROVED by the Assembly of the Petersburg Borough, Alaska this ____ day of _____, 202__.

Robert Lynn, Mayor

ATTEST:

Rebecca Regula, Borough Clerk