



**Petersburg Borough**  
**Petersburg Medical Center**

12 South Nordic Drive  
Petersburg, AK 99833

**Meeting Agenda**  
**Hospital Board**  
**Regular Meeting**



---

Thursday, September 28, 2023

5:30 PM

Assembly Chambers

---

**1. Call to Order**

**2. Approval of the Agenda**

The agenda was approved.

Motion made by Lagoudakis, Seconded by Simbahon.

Voting Yea: Cook, Cushing, Stratman, Lagoudakis, Simbahon.

**3. Approval of Board Minutes**

The August 24, 2023 board meeting minutes were approved.

Motion made by Stratman. Seconded by Simbahon.

Voting Yea: Cook, Cushing, Stratman, Lagoudakis, Simbahon.

**4. Visitor Comments**

Julie Walker: PMC employee and parent of a Kinder Skog child, commented on Kinder Skog and expressed gratitude to the PMC board for taking on childcare. She emphasized how it meets the PMC mission and community needs and demonstrates commitment to the community. She thanked the board for their time and commitment in serving the community.

Molly Tiber, parent of a Kinder Skog child, thanked PMC for housing Kinder Skog and is grateful for the part it plays in community wellness for the town. She expressed that the program makes it possible for parents to take and maintain a job and is invaluable to parents. She thanked the board for seeing this community need and encouraged the ongoing partnership. She shared that her daughter looks forward to one day working for Kinder Skog once she is old enough.

Brian Smith, secretary for the Kinder Skog advisory committee and parent of a Kinder Skog child, voiced his support for the program and its home at PMC. He expressed that Kinder Skog is a valuable program that serves kids, parents and the community. He

shared and reminded the board that the Kinder Skog advisory committee is a great resource for both PMC and Kinder Skog leadership.

Katie Holmlund, PMC leader of youth programs and Kinder Skog, thanked the PMC board for their support of KS. She shared that the program has grown substantially in capacity through the needed support from PMC, and PMC is being viewed as leaders in the state for doing this. Others across the state have reached out for guidance on replicating the program at their health care facilities.

## 5. Board Member Comments

Member Lagoudakis attended the AHHA Conference. They learned a lot of new things, including about behavioral health. We were approached by other entities about the Kinder Skog program. We also learned about challenges other hospitals are having with recruiting and other issues. Thank you to PMC for inviting us board members along.

## 6. Committee Reports

### A. Resource Committee

Member Cook provided an overview of this month's Resource Committee meeting, which provided detailed financial reporting, including that financials were up for August.

### B. CAH Committee

A meeting was held this month.

### C. LTC Committee

Member Cushing attended this month's LTC quality meeting. She shared that there is an area of concern regarding specialized equipment that is needed for a couple of residents. The equipment does not fit through doorways and other areas of LTC and points to inadequacy of current space for LTC. Additionally, the issue with mold in the solarium has closed it off to use and is hard for residents. On a positive note, LTC residents are ready again for visitors and people are encouraged to volunteer. Whether it is playing music, having conversations or contributing in others ways, the help is welcome and people can reach out to the hospital. The residents love seeing children and are looking forward to Halloween.

## 7. Reports

### A. Pharmacy

E. Kubo provided a written report, provided an overview and was available to answer questions.

### B. Rehab Department

K. DuRoss provided a written report.

### C. Plant Maintenance

W. Brooks provided a written report. P. Hofstetter thanked Mike Boggs for his years of

service. In response to board member's question, PMC is still working to assess and mitigate the mold issue in the solarium.

D. Environmental Services

G. Edfelt provided a written report.

E. Activities

A. Neidiffer provided a written report. She provided a few highlights from the report and was available to answer questions. She addressed that the impact of the solarium closure has been very hard for residents. They have a Halloween event coming up and the residents are really hoping to see more kids.

F. Quality & Infection Prevention

S. Romine / J. Bryner provided a written report. J. Bryner and P. Hofstetter were available to answer questions and provided a few highlights. P. Hofstetter that the board committee comments for CAH and LTC all relate to the quality meetings and what is covered at those meetings. J. Bryner shared that it is unknown when the new Covid vaccines will be available. Once the vaccines become available, people can get them at either Public Health or at the clinic as part of regular immunizations. Flu vaccines are now available at both locations.

G. Executive Summary

P. Hofstetter provided a written report and provided a few highlights and updates. He shared new information as follows:

- Replacement facility:
  - PMC has a verbal green light on the \$20 million Treasury funding based on what State OMB shared at a meeting earlier today. Provided that final paperwork and approvals are obtained, PMC will be able to move forward with the WERC building.
  - A second open house on the replacement facility is being planned for later in November.
  - Adding MRI as a service line is part of the WERC building design, and design and space planning continues.
- AHHA Annual Conference
  - P. Hofstetter thanked Members Cook and Lagoudakis, and staff member Jennifer Bryner, for attending the annual AHHA conference.
  - At the conference, J. Bryner spoke on a panel related to workforce and retention, including Kinder Skog and the importance of childcare.
  - Other hospitals approached PMC and asked them to share how they can implement similar programs, including Heidi Hedberg with Alaska Dept. of Health & Social Services.
  - Training availability and BetterHelp services for staff also really help with staff retention.
  - PMC attendees learned important details related to new CMS regulations specific to LTC. Much of it relates to residents having more physical space, single occupancy rooms and square footage space. These changes are currently out for public comment. If these are implemented, this will be challenging to accommodate in the current facility.
  - PMC LTC won an award for Quality Excellence.

- A second colonoscopy clinic is being planned for January.

#### H. Financial

J. McCormick provided a written report and reviewed the highlights. He expects to see continued improvements into the fall and winter. He thanked the clinicians for their diligence in capturing appropriate charges. PMC is working to get some credit balances and refunds to some in the community.

### 8. Old Business

### 9. New Business

Member Cushing commented that she would like the community engagement committee to meet soon. This committee consists of Members Cushing, Cook and Simbahon. Member Cushing will reach out to schedule, and would like to have a couple of PMC staff members involved.

### 10. Executive Session

*By motion, the Board will enter into Executive Session to consider medical staff appointments/reappointments, legal matters, and to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital.*

Member Simbahon motioned for the Board to enter into Executive Session to consider medical staff appointments/reappointments, legal matters, and to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the hospital. Motion seconded by Member Stratman. Motion passed unanimously. Board entered Executive Session at 6:26 pm.

Board came out of Executive Session 6:35 pm.

Member Simbahon made a motion to appoint/reappoint to the medical staff: Lloyd Wilson., MD; Erik Hulebak, PA; Alice Hulebak, MD; Alexander Dabrowiecki, MD; Cameron French – PA, Dermatology; Ann Nora Ehret, DO

Motion seconded by Member Stratman. Motion passed unanimously.

### 11. Next Meeting

The next regularly scheduled meeting was set for Thursday, October 26 at 5:30 pm.

### 12. Adjournment

The meeting adjourned at 6:46 pm.

Motion made by Simbahon, Seconded by Lagoudakis.

Voting Yea: Cook, Cushing, Stratman, Lagoudakis, Simbahon.