



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Tuesday, September 05, 2023

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 12:00 pm.

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. August 21, 2023 Assembly Meeting Minutes

All minutes were approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

5. Public Hearings

A. Public Hearing for Ordinance #2023-13: An Ordinance Adjusting the FY 2024 Budget for Known Changes

No testimony was given.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Joel Randrup, representing himself, spoke about the need for utilities on Lake Street to be repaired before improvements are made and that he would like to see more public input about the improvements.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Aaron Hankins, the Borough's Emergency Services Director, announced that the CERT class has been canceled by the instructor and will be rescheduled.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter thanked the Borough for the use of the Assembly Chambers for the hospital board meetings. All of the new hospital plans are available for viewing at the library. He provided an update to the Assembly on Medical Center Activities.

12. Mayor's Report

A. September 5, 2023 Mayor's Report

Mayor Jensen read his report into the record.

13. Manager's Report

A. September 5, 2023 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2023-12: An Ordinance Amending Chapter 4.08 of the Former City of Petersburg Code to Account for Borough Formation - Third and Final Reading

Ordinance #2023-12 was unanimously approved in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

B. Ordinance #2023-13: An Ordinance Adjusting the FY 2024 Budget for Known Changes – Second Reading

- 1) Public Works Director Cotta requests to add two 14-yard garbage containers to the current supplemental budget (one to be stationed at the school to help with their bear issues and one to be on hand when contractors or other members of the public need this size of a container temporarily for large projects).

A motion was made to amend Ordinance #2023-13 to include an additional expense of \$26,000 to the supplemental budget for two 14-yard Roll-off Garbage Containers to be paid for by the Sanitation Department.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

- 2) Assisted Living Director Casey requests to add \$16,075 to the current supplemental budget to pay for repairing the Assisted Living kitchen which sustained water damage and is currently not operational. A copy of the estimate from Steelhead Enterprises LLC is attached.

A motion was made to amend Ordinance #2023-13 to include an additional expense of \$16,075 to the supplemental budget for work at the Assisted Living facility to repair water damage in the kitchen.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Kensinger.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

Ordinance #2023-13 was unanimously passed in its second reading.

15. New Business

A. Acceptance of Dedication of Easements, Rights-of-Way, Alleys and Roadways proposed on the Alaska Mental Health Trust's Plat of the South Mitkof Subdivision

After much discussion, the Plat of the South Mitkof Subdivision from DNR was unanimously rejected.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Newman.

Voting Nay: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

16. Communications

There is no correspondence to share.

17. Assembly Discussion Items

A. Assembly Member Comments

There were no Assembly Member comments.

B. Recognitions

Member Meucci recognized the Petersburg Post Office for placing second in the State of Alaska in the USPS customer satisfaction survey.

18. Executive Session

The Assembly Adjourned to Executive Session at 1:20 pm to receive advice and recommendations from attorneys in regard to pending litigation (James Kerr v. Petersburg Borough.)

Motion made by Assembly Member Meucci, Seconded by Vice Mayor Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman

The Assembly exited the Executive Session at 2:17 pm.

19. Adjourn

The meeting was adjourned at 2:17 pm.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Lynn, Assembly Member Fine-Walsh, Assembly Member Kensinger, Assembly Member Marsh, Assembly Member Meucci, Assembly Member Newman