



September 12, 2023

Re: APEI's Safety and Human Resources Review

Dear Assembly Members,

The safety and well-being of Borough employees is our top priority. We value the work that APEI put in to review the Borough's Safety and Human Resources practices and policies. We appreciate the practices that APEI indicated the Borough was doing well and are fully committed to implementing APEI's recommendations for processes that the Borough can improve. We want to share our initial thoughts and plans to implement these recommendations.

A Safety Officer will be appointed and a Safety Committee will be established to review and determine how best to implement recommended changes to Borough policies and procedures. They will also ensure that all necessary training and communication channels are in place to inform all departments about these policy updates. The Safety Officer will update the Assembly on a regularly scheduled basis to let you know how the process is proceeding.

We believe that this proactive approach will contribute to better communication and collaboration for all employees and departments. We are dedicated to fostering a supportive and safe working environment for all Borough employees.

Please do not hesitate to reach out if you have any questions or require additional information. We look forward to working together to implement these changes for the Petersburg Borough.



Stephen Giesbrecht
Borough Manager



Debra K. Thompson
Borough Clerk/HR Manager



Rebecca Regula
HR Officer/Deputy Clerk