



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Borough Assembly Regular Meeting

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Tuesday, September 06, 2022

2:00 PM

Assembly Chambers

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### 1. Call To Order/Roll Call

Mayor Jensen called the meeting to order at 2:00 p.m.

#### PRESENT

Assembly Member Bob Lynn  
Assembly Member Chelsea Tremblay  
Assembly Member David Kensinger  
Assembly Member Jeff Meucci  
Mayor Mark Jensen  
Assembly Member Thomas Fine-Walsh

#### EXCUSED

Vice Mayor Jeigh Stanton Gregor

### 2. Voluntary Pledge of Allegiance

The Pledge was recited.

### 3. Approval of Minutes

#### A. August 15, 2022 Assembly Meeting Minutes

The August 15, 2022 Assembly meeting minutes were unanimously approved.

### 4. Amendment and Approval of Meeting Agenda

The agenda was unanimously approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.  
Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member  
Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

### 5. Public Hearings

There were no public hearings.

## **6. Bid Awards**

There were no bid awards.

## **7. Persons to be Heard Related to Agenda**

*Persons wishing to share their views on any item on today's agenda may do so at this time.*

Catherine Kowalski shared her concerns along with some questions regarding Ordinance #2022-11.

## **8. Persons to be Heard Unrelated to Agenda**

*Persons with views on subjects not on today's agenda may share those views at this time.*

No views were shared.

## **9. Boards, Commission and Committee Reports**

No reports were given.

## **10. Consent Agenda**

There were no consent agenda items.

## **11. Report of Other Officers**

### **A. Petersburg Medical Center Update**

PMC CEO Hofstetter provided an update on Medical Center activities.

### **B. US Forest Service Update**

USFS District Ranger Born updated the Assembly on US Forest Service activities in the Petersburg area.

## **12. Mayor's Report**

### **A. September 6, 2022 Mayor's Report**

Mayor Jensen read his report into the record.

## **13. Manager's Report**

### **A. September 6, 2022 Manager's Report**

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

## **14. Unfinished Business**

### **A. Ordinance #2022-11: An Ordinance Amending Chapter 4.04, Entitled Purchasing, of the Petersburg Municipal Code to Increase Purchasing**

## **Authorization Limits for Administrative Officers of the Borough and the Borough Manager, and to Amend Exceptions to Bidding - Third and Final Reading**

The Assembly unanimously approved Ordinance #2022-11 in its third and final reading.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

### **15. New Business**

#### **A. Ordinance #2022-12: An Ordinance Amending Provisions of Title 17 of the Petersburg Municipal Code, Entitled "Safety Code Adoptions" and Title 19 of the Petersburg Municipal Code, Entitled "Zoning", to Address Tiny House Dwellings, Detached Accessory Dwellings, and Multiple Buildings on a Single Lot**

By unanimous roll call vote, the Assembly approved Ordinance #2022-12 in its first reading.

Motion made by Assembly Member Fine-Walsh, Seconded by Assembly Member Meucci.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

#### **B. Resolution #2022-12: A Resolution Approving the Expenditure of up to \$27,000 from the American Rescue Plan Special Revenue Fund 287 for a Digital Fingerprint Scanning System**

Resolution #2022-12 was approved by a vote of 5-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen

Voting Nay: Assembly Member Fine-Walsh

#### **C. Resolution #2022-13: A Resolution Approving the Expenditure of \$62,641.50 from the American Rescue Plan Special Revenue Fund 287 for Axon Vehicle Cameras**

Resolution #2022-13 failed by a vote of 5-1.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Mayor Jensen

Voting Nay: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member

Kensinger, Assembly Member Meucci, Assembly Member Fine-Walsh

**D. Mountain View Manor Elderly Housing Director Hire**

The Assembly unanimously approved hire of Michelle Lopez in the position of MVM Elderly Housing Director.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**E. Papke's Landing Marine Facility Improvements Conceptual Plans - Version 2**

Version 2 of the Papke's Landing Marine Facility Improvements Conceptual Plans was approved by a vote of 5-1.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Lynn. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Assembly Member Fine-Walsh  
Voting Nay: Mayor Jensen

**F. Public Works Vector Truck Replacement**

Purchase of a replacement Vector truck for a cost of \$471,229.40 was unanimously approved.

Motion made by Assembly Member Meucci, Seconded by Assembly Member Lynn. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

**G. Housing Task Force Direction**

The Assembly unanimously approved the following direction and priority focus for the Housing Task Force:

- 1) Crisis housing, both immediate and longer term Housing First models
- 2) Development code review finalization, with goal of bringing to Assembly
- 3) Exploring financial resources, such as Alaska Housing Finance Corporation, for both institutional and individual support
- 4) Infrastructure review, comparing upcoming planned infrastructure projects with potential housing plans
- 5) Exploring ideas and programs currently underway in other communities in Southeast AK

6) Reviewing Borough tax policy for incentive program ideas

7) Identifying burdensome state-level regulations

Motion made by Assembly Member Meucci, Seconded by Assembly Member Tremblay.

Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh

## **16. Communications**

### **A. Correspondence Received Since August 11, 2022**

## **17. Assembly Discussion Items**

### **A. Assembly Member Comments**

Assembly Member Tremblay shared she is hoping to schedule the previously discussed and approved meeting with the Juneau folks who set up the Early Childhood Education incentive program soon and that she will provide an update on our Early Childhood Education Task Force at the next Assembly meeting.

Assembly Member Meucci inquired whether the Borough would be sending out information to the public regarding this year's ballot propositions. Clerk Thompson replied that anyone with questions on the propositions may contact her for information.

### **B. Recognitions**

Assembly Member Kensinger thanked everyone who volunteers at the Fire Department (Fire/EMS/SAR) and every employer in town who allow volunteers to leave work to participate in an emergency call during work hours.

Assembly Member Tremblay shared positive comments from tourists she has received regarding the Borough's portable restrooms and thanked all those involved in cleaning and maintaining them.

## **18. Adjourn**

The meeting was adjourned at 3:50 p.m.

Motion made by Assembly Member Kensinger, Seconded by Assembly Member Tremblay. Voting Yea: Assembly Member Lynn, Assembly Member Tremblay, Assembly Member Kensinger, Assembly Member Meucci, Mayor Jensen, Assembly Member Fine-Walsh