

To: Petersburg Borough Assembly Members
From: Becky Regula, Borough Clerk
Date: January 5, 2026
Subject: 2026 Borough Manager Performance Evaluation Timeline

It's time to begin the performance evaluation for Borough Manager Giesbrecht. We will follow the same process as in prior years. Please review the timeline below and plan accordingly.

Evaluation Timeline:

Evaluations Issued	January 5, 2026
Selection of Assembly Member to Assist Mayor	January 5, 2026 Assembly Meeting
Completed Evaluations Returned to Clerk	January 20, 2026 - end of day
Clerk Prepares Combined Evaluation Form	January 21 - 23 2026
Evaluation Review Meeting with Mayor, Selected Assembly Member, and Manager	January 26 - 30, 2026
Assembly Reviews Draft Evaluation	Executive Session – February 2 , 2026

If you have any questions or need assistance, please contact the clerk. Thank you for your attention to this important process.