



Petersburg Borough
Petersburg Medical Center

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes
Hospital Board
Regular Meeting



Thursday, March 26, 2026

5:30 PM

Assembly Chambers

1. Call to Order/Roll Call

A. Call to Order

Board Vice President Lagoudakis called the meeting to order at 5:30PM.

B. Roll Call

PRESENT

Board Vice President Cindi Lagoudakis
Board Secretary Marlene Cushing
Board Member Joe Stratman
Board Member Jim Roberts
Board Member Joni Johnson

ABSENT

Board President Jerod Cook
Board Member Heather Conn

2. Approval of the Agenda

A. Approval of the March 26, 2026, Hospital Board Agenda

Motion made by Board Member Roberts to accept the March 26, 2026, Agenda, Seconded by Board Member Stratman. Board Member Johnson requested to add the Youth Advisory Committee Report to the agenda. Motion made by Board Secretary Marlene Cushing to accept the March 26, 2026, Hospital Board Agenda as amended to include report for Youth Advisory Committee. Seconded by Board Member Stratman. Voting Yea: Board Vice President Lagoudakis, Board Secretary Cushing, Board Member Stratman, Board Member Roberts, and Board Member Johnson

3. Approval of Board Minutes

A. Approval of the February 25, 2026, Hospital Board Minutes

Motion made by Board Member Johnson to approve February 25, 2026, Board Minutes. Seconded by Board Member Roberts. Voting Yea: Board Vice President

Lagoudakis, Board Secretary Cushing, Board Member Stratman, Board Member Roberts, Board Member Johnson

4. Visitor Comments

None.

5. Board Member Comments

Board Secretary Marlene Cushing praised the health fair for its comprehensive organization across multiple hospital departments. Board Member Johnson also noted positive community feedback about the Cedar Social Club, particularly regarding its supportive environment for caregivers and small details like home-baked cookies.

6. Committee Reports

A. Resource

Board Member Roberts reported that clinic and lab visits were lower due to a shorter month, while hospital emergencies and long-term care services remained consistent. Expenses were higher than expected mainly due to staffing needs, higher utility costs, and pre-ordered specialized medicines, though PMC remains financially stable with strong cash reserves and expected funding from Internal Revenue Service. The committee discussed ongoing grants, including a recent award for summer youth activities and submitted funding requests for the Rural Health Transformation Program.

B. Long Term Care Quality

Board Secretary Cushing reported The Long-term Care Quality meeting reviewed action items and policy updates, including the implementation of a falls prevention system using sensors. Cushing also noted efforts into additional safety measures, such as ideas regarding background reviews for residents, and new curtains that arrived in LTC and Acute Care that enhance infection control and safety.

C. Critical Access Hospital (CAH) Quality

Board Member Johnson reported the Critical Access Hospital Quality committee met on March 18th and reviewed actions, with four items completed and two remaining involving communication with Cerner platforms and pharmaceutical topics. Strategic planning and collection data measures are two areas that have room for improvement from the national critical access hospital quality assessment. Sterile processing and decontamination areas are consistently being improved upon with suggestions from state visitor with infection control.

D. Bylaws Committee

The committee met on March 5th, 2026 at 4pm to review Hospital Board Bylaws. This process is ongoing.

E. Youth Advisory Committee

Board Member Johnson reported The Youth Advisory Committee discussed ongoing efforts to reinstate childcare assistance programs with the state and approved a new Sponsor A Skoggie program to help offset tuition costs for families in financial strain.

7. Reports

A. Information Technology/EHR

Jill Dormer submitted a written report

Dormer reported on IT initiatives, highlighting a new electronic health record module for preventative health maintenance tracking in clinic and radiology spaces.

B. Materials Management

Melva Randrup submitted a written report

Board member Stratman noted the need for materials van and noted the general need for PMC vehicles. He made the suggestion of possibly having a regular shuttle between the two buildings as a solution.

C. Medical Records

Kim Randrup submitted a written report

D. Nursing

Jennifer Bryner, Chief Nursing Officer, submitted a written report and acknowledged Elizabeth Hart's retirement after 20 years of dedicated service. Bryner reported on recent organizational changes, including Lauren Thain taking on MDS coordination, Kellii Wood leading chemotherapy, and Jolyn Duddles serving as interim swing bed coordinator. She highlighted positive staffing developments, particularly the addition of a second night nurse which significantly reduced callback calls from 262 to 94 over a 3.5-month period. Bryner also covered an unannounced survey conducted regarding the facility's high number of deaths, which resulted in no findings. Board Member Stratman inquired of a graph in Bryner's report which was explained to show the patient census across different care settings, explaining how various patient types including acute care, swing beds, and outpatient treatments are counted.

E. Activities

Alice Neidiffer submitted a written report

F. New Facility

Justin Wetzel from Arcadis submitted a written report and provided an update on new facility construction, noting progress on the stormwater pollution prevention plan and completion of the WERC building with its UPS system.

G. Stephanie reported on quality assurance activities and highlighted the ongoing Workplace Satisfaction Survey, which has received over half of staff responses. Board Secretary Cushing asked about the role of patient navigator and if it would be separate from Brandy's role currently or added hours. Both Stephanie and Phil discussed expanding patient navigator services through the Rural Health Transformation Program proposal, which would create a full-time position in Petersburg to assist with entitlement programs and health plan education beyond Brandy Boggs' current hybrid role. Phil explained that the expansion aims to build capacity for direct primary care services and help patients understand their complex health plans.

H. Infection Prevention

Rachel Kandoll presented an infection prevention report, highlighting improvements in

sterile processing areas and noted her plans to increase involvement in home health meetings.

I. Executive Summary

CEO, Phil Hofstetter provided a written report and updates on recent activities, including Congressman Begich's facility tour and the submission of congressionally directed spending applications for funding. He highlighted the success of the Health Fair, which had 488 lab draws and 177 attendees, and mentioned ongoing efforts to increase specialty visits and improve accounts receivable statistics.

Katie provided an update on grant status, mentioning the fully funded Alaska Community Foundation Camps Initiative grant and the pending status of the Rural Health Transformation Program applications.

Letters of Support for Congressionally Designated Spending appropriations attached. PMC Grant Report submitted by Katie Bryson, attached.

J. Financial

CFO, Jason McCormick, reported on financial performance, noting steady clinic volumes and strong revenue figures, with gross revenues at \$2.8 million and a net patient revenue of \$2.4 million against a budget of \$2 million.

8. Old Business

A. Housing update

No additional updates, however, it is acknowledged that housing continues to be a concern in Petersburg.

9. New Business

None.

10. Next Meeting

A. Currently scheduled for Thursday, April 30, 2026, at 5:30pm.

11. Executive Session

A. By motion the Board will enter into Executive Session to consider medical staff appointments, and any legal concerns.

Motion made by Board Secretary Cushing to enter into Executive Session to consider medical staff appointment and any legal concerns, Seconded by Board Member Roberts.

Voting Yea: Board Vice President Lagoudakis, Board Secretary Cushing, Board Member Stratman, Board Member Roberts, and Board Member Johnson.

Post Executive Session, Motion made by Board Secretary Cushing to appoint Dr. Rachel Lewis to Medical Staff. Seconded by Board Member Johnson. Voting Yea:

Board Vice President Lagoudakis, Board Secretary Cushing, Board Member Stratman, Board Member Roberts, and Board Member Johnson

12. Adjournment

Motion made by Board Member Roberts to adjourn, Seconded by Board Member Stratman.

Voting Yea: Board Vice President Lagoudakis, Board Secretary Cushing, Board Member Stratman, Board Member Roberts, and Board Member Johnson.