

MEMORANDUM

TO: STEVE GIESBRECHT, BOROUGH MANAGER
FROM: KARL HAGERMAN, UTILITY DIRECTOR 
SUBJECT: PUMP STATION 4 PROJECT – BID AND CONSTRUCTION PHASE SUPPORT
DATE: 7/31/2024
CC: CHRIS COTTA, PUBLIC WORKS DIRECTOR
DEBBIE THOMPSON, BOROUGH CLERK

The Pump Station 4 Pump Station and Force Main Replacement project is nearing advertisement for bids. Therefore, the wastewater department is seeking approval to amend the existing professional services contract with PND Engineers to provide bid phase support and construction phase support.

PND originally proposed fees in April 2023 to provide these services and is honoring their previous proposal at this time.

It is requested that the Borough Assembly approve an amendment to the PND design contract of \$103,352.90, which will include Task 11: Bid Phase support in the amount of \$12,842.50, and Task 12: Construction Phase support in the amount of \$90,510.40. The overall PND contract value will be increased to \$485,494.40.

This amendment is accounted for in the project budget and will cover costs for the design team to respond to any questions received from bidders, issue addenda to the bid package if needed and offer a recommendation on the award of the contract. The amendment also provides for construction administration and inspection during the construction phase of the project.

As a general information item, this contract's schedule was impacted by the pandemic after the initial design study contract was entered into by PND and the Borough. Further impacts were caused the time involved in securing a loan increase and settling a property transfer for project that also helped to pave the way for future development in the project vicinity. At this time the loan increase has been approved by the Assembly and ADEC and the project is fully designed and ready to move forward toward construction in late 2024/early 2025.

Thank you for your consideration.