Planning Commission Staff Report & Finding of Fact (REVISED) Meeting Date: December 12, 2023

APPLICANT/AGENT: OWNER(S), IF DIFFERENT:

Petersburg Indian Association Petersburg Borough

LEGAL DESCRIPTION: LOT AREA:
Tract A, US Survey 1168 343,629 sq ft

LOCATION: SURROUNDING ZONING:

North 8th Street North: SFR South: SFR

ZONING: East: Public Use Multiple-Family Residential West: Public Use

PID:

01-006-060 01-006-070

APPLICATION SUBMISSION DATE: RECOMMENDATION:

11/13/2023 Approve

I. APPLICANT REQUEST: The applicant is requesting a minor subdivision of Tract A, USS 1168 on N 8th Street.

II. APPLICABLE CODES:

18.20 MINOR SUBDIVISION

19.24 MULTIPLE-FAMILY RESIDENTIAL

III. FINDING:

- a. The proposed minor subdivision subdivides a portion of Tract A, USS 1168 into 4 parcels. The 4 parcels range in size from 1.2 acres to 2.6 acres.
- b. The borough is considering future sale of this area, however both a survey of the area and a subdivision are needed to establish legal descriptions and lot sizes prior to conveyance.
- c. Legal access to all four parcels is N 8th Street. The subject parcels are each large enough that they could be subdivided again and meet the minimum lot size (10,000 sf) for the zoning district.
- d. The subject parcels have access to municipal power. However, water and sewer mains must be extended to the parcels prior to development.
- e. The subject parcels are located between well-established residential neighborhoods to the north and south, and school and recreational facilities to the east and west.
- f. An existing pedestrian trail connects the school area to the ball field and Hungry Pt trail. The trail is excluded from the proposed subdivision and will remain public property if the subject parcels are sold.
- g. The subject parcel is zoned multi-family residential. The stated intended use for the property is residential development, which is consistent with the existing zoning.
- h. The plat does not contain or require a dedication of a street, right-of-way, or other area.

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- i. The plat does not require a vacation of a public dedication of land or a variance from a subdivision regulation.
- j. Public comments were received regarding the value of the existing trail and requesting buffers/easements for the trail and surrounding drainage area.

IV. PUBLIC NOTICE

The borough provided public notice consistent with PMC 19.84.040. Notice was mailed by first class mail to the owner of record of the property within six hundred feet of the exterior boundary of the property that is the subject of the application.

V. APPLICATION REVIEW

The application is classified as a request to approve a minor subdivision.

a. ZONING DISTRICT STANDARDS

Minimum Standards for Zoning District and Use				
	Requirement	Proposed Lots	Analysis	
Minimum Lot Size	10,000 sf	Exceed 1 acre	Conforms	
Minimum Road Frontage	100 ft	Exceed 260 ft	Conforms	
Front Yard	20'			
Rear Yard	25'			
Side Yard	10'			
Max. Height	35'			
Max Lot Coverage	35%			
Fire Code Separation				
Off-street Parking	2 spaces/unit			
Max Height Fence	6'			

b. Criteria – Per 18.20, the following general conditions have been met to be considered a minor subdivision:

- i. The proposed plat subdivides a single lot into not more than four lots.
- ii. The plat provides legal access to a public street for each lot created.
- iii. The plat does not contain or require a dedication of a street, right-of-way, or other area.
- iv. The plat does not require a vacation of a public dedication of land or a variance from a subdivision regulation.
- v. The outside corners of each lot are marked and at least two outside corners of the whole subdivision tract are referenced to publicly recorded survey markers.

VI. ACTION

Proposed motion: I move to approve the PIA 8th Street Subdivision of a portion of Tract A, US Survey 1168, located along North 8th Street along with findings of fact as presented.

Based on the preceding findings of fact, the Petersburg Planning Commission, acting as the Platting Board, makes the following determinations:

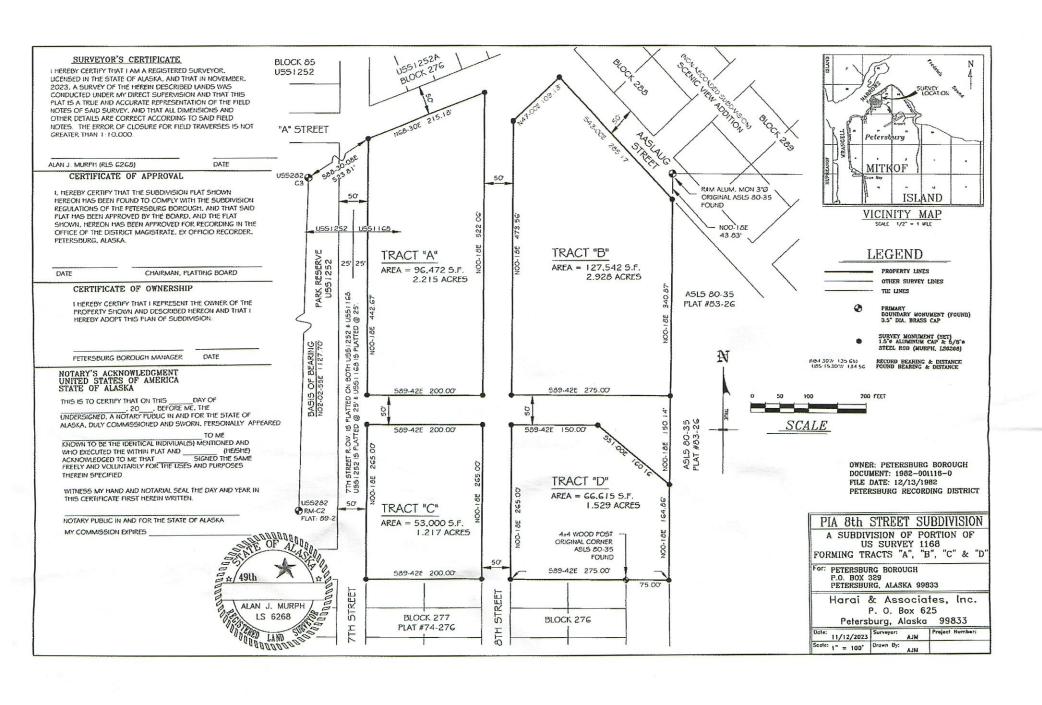
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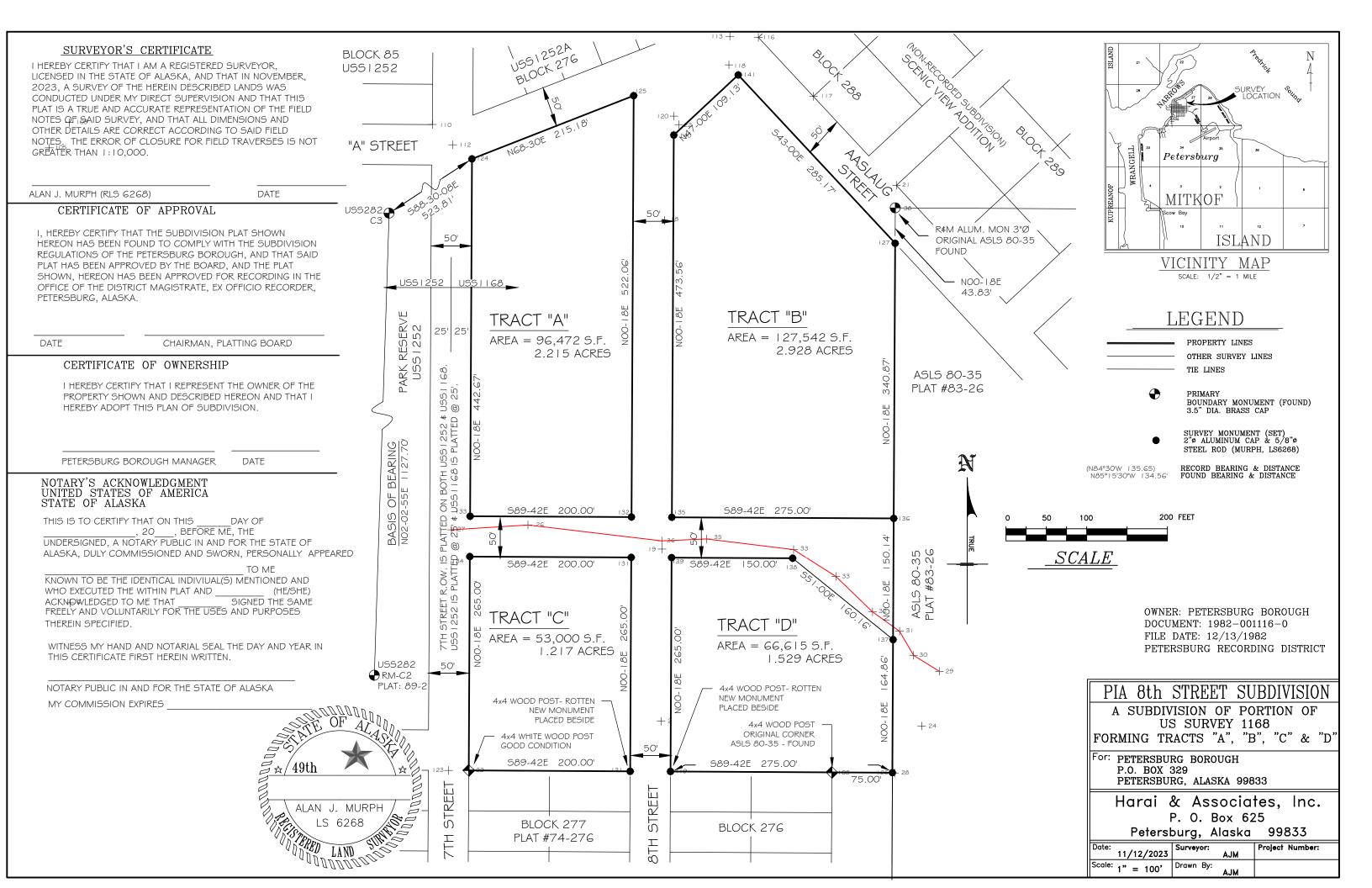
- a. The proposed Minor Subdivision meets the conditions outlined in Title 18.
- b. Municipal utilities are in the vicinity but extension of water and wastewater to the parcels is required prior to, or in conjunction with future residential development.
- c. As a condition of approval, the Applicant shall:
 - Protect integrity of the existing trail by adding a general note to the plat establishing a 20' wide no-build setback along the property lines adjacent to the trail in Tracts A, B, C, and D.
 - Submit a plat with legible lettering meeting the generally accepted standards for good draftsmanship as prepared by a professional land surveyor, properly registered in the state of Alaska, drawn to scale, and provided in a format, size, suitable for recording.

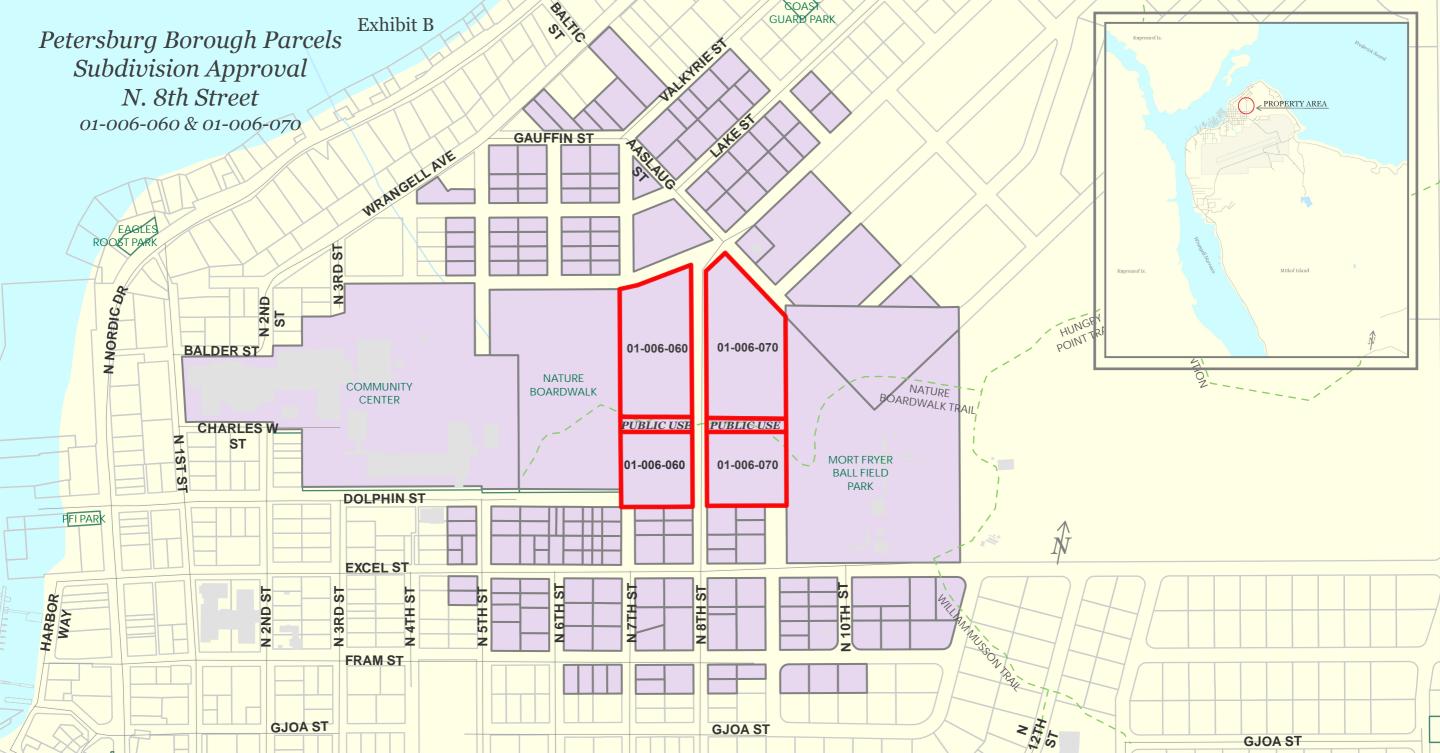
EXHIBITS

- A. Applicant materials
- B. Vicinity & Detail Maps
- C. Public Hearing Mailout
- D. Public Comments

PETERSBURG BOROUGH LAND USE APPLICATION		CODE TO: 110.000.4041 BASE FEE: \$115.00			
		PUBLIC NOTICE FEE: TOTAL:			
DATE RECEIVED: RECEIVED BY:		CHECK NO. or CC:	\$100		
APPLICANT/AGENT		(IF DIFFERENT THAN	APPLICANT/AGENT)		
NAME PIA	NAME Pete	NAME Petersburg Borough			
MAILING ADDRESS PO Box 1410	MAILING ADDRESS PO Box 329				
CITY/STATE/ZIP Petersburg, AK 99833	CITY/STATE/ZIP Petersburg, AK 99833				
PHONE 907-772-3636		PHONE 907-772-4425			
EMAIL tribaladmin@piatribal.org	EMAIL				
PROPERTY INFORMATION PHYSICAL ADDRESS or LEGAL DESCRIPTION:					
portion of USS 1168					
PARCEL ID: 01-006-060 and -070	ZONE: MF	OVERLAY:			
CURRENT USE OF PROPERTY: vacant		LOT SI	LOT SIZE: 343,629		
PROPOSED USE OF PROPERTY (IF DIFFERENT):	, and a second				
residential					
CURRENT OR PLANNED SEWER SYSTEM: Municipal					
CURRENT OR PLANNED WATER SOURCE: Municipal	Cistern/Roof Col	lection Well			
LEGAL ACCESS TO LOT(S) (Street Name): N 8th Street	eet				
TYPE OF APPLICATION & BASE FEE					
19.84 Zoning Change (\$100)		ALL TOTAL TO			
18.18 Record of Survey (\$50) (Note: No Public Notice Fee)					
☐ 18.20 Minor Subdivision/18.24 Preliminary Plat/18.19 Replat (\$75 + \$10 per lot) ☐ 18.24 Final Plat (\$25 per lot)					
SUBMITTALS:					
For Zoning Change, please submit letter stating the new zoning and explaining the need for the change.					
For Subdivision approvals, please submit a prepared plat map as required by borough code.					
SIGNATURE(S):		and the second s			
I hereby affirm all of the information submitted with this application is true and correct to the best of my knowledge. I also affirm that I am the true and legal property owner(s) or authorized agent thereof for the property subject herein.					
Applicant(s): Retels bury Borugh - Stooks Gips brocht Date:					
Owner:	,	Date:1 / L	3/2023		
Owner:	apriley.	Date:	5600		
Owner:		Date:			









November 21, 2023

THOMPSON HAROLD K THOMPSON ELIZABETH M PO BOX 1631 PETERSBURG, AK 99833-1631

NOTICE OF SCHEDULED PUBLIC HEARINGS

The Petersburg Borough Planning Commission has scheduled a public hearing to consider:

An application from Petersburg Indian Association for a Minor Subdivision at N 8th Street, Tract A, US Survey 1168. (PID: 01-006-060, 01-006-070).

consideration of the	Tuesday, December 12 th 2023, at 12:00 PM Assembly Chambers, Municipal Building 12 South Nordic Drive, Petersburg, Alaska.	
The meeting is open to the public.		
To attend via ZOOM , please contact Anna Caulum at 907-772-5409.		

Interested persons desiring to present their views on the applications, either in writing or verbally, will be given the opportunity to be heard during the above-mentioned hearing. Said hearing may be continued from time to time as necessary. If the Planning Commission is unable to meet at the date and time stated above, this application will be considered at a future meeting with no further notice provided except for the general notice provided to the public.

TO SUBMIT WRITTEN COMMENTS TO THE PLANNING COMMISSION		
By Mail: PO Box 329, Petersburg, Alaska 99833		
By Email:	acaulum@petersburgak.gov	
Hand-Deliver:	Petersburg Municipal Building, 12 S. Nordic Dr.	

The Petersburg Municipal Code (PMC) provides for an appeal of a Planning Commission decision to the Borough Assembly by the property owner or a governmental agency, or any property owner within 600' of the applicant property and requires that such an appeal be filed within 10 consecutive calendar days of the date the decision is made. For more information regarding appeal requirements, please see PMC Chapter 19.92.

Sincerely,

Liz Cabrera,

Community & Economic Development Department

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Exhibit D

From: Brandon Thomas
To: Anna Caulum

Subject: PIA subdivision at N 8th St.

Date: Saturday, November 25, 2023 7:13:33 PM

To whom it may concern:

I am strongly in favor of the PIA subdivision plans along N 8th St.

Petersburg has a well documented lack of sufficient housing stock. This is especially true in the center of our town. Quality homes with walkable proximity our main amenities are needed.

The in-fill of the area between Aaslaug St. and Excel St. is a fantastic idea, and the Borough should support it in whichever ways it can.

Thank you,

Brandon Thomas 907-518-1737

Liz Cabrera

From:

Don Cornelius < corndon1727@gmail.com>

Sent:

Wednesday, November 15, 2023 9:53 AM

To:

Liz Cabrera

Subject:

November 14th Planning Commission Meeting

Hi Liz:

I totally missed the chance to enter our comments at the November 14th Planning Commission meeting when I couldn't connect with the zoom call, but just in case they are still useful, here's what we would have said.

Don Cornelius

Thank you for the opportunity to comment on the proposed sale of city (publicly owned) land to PIA for providing needed housing in Petersburg. This proposed sale offers the city the opportunity to do it right so that the greater public is not left out of the process.

We have two areas of concern.

The first is the proposed retention of a public use easement along the Nature Trail between the elementary school and ball bark. While it's obvious PIA's intentions are to preserve the trail, It doesn't appear to include the trail's full intent. Paul Loris originally conceived the Nature Trail as it is named -- a place where Petersburg students could experience our natural wonders in their own "backyard." A large number of us including local businesses gave up considerable time and money to make that happen.

Part of what makes this popular trail so valuable is it parallels a small stream which crosses the trail somewhere in the western portion of this proposed land disposal -- a little west of the bench. This is a case where prudent planners should honor the vision and intent of those who built and enjoy the trail by creating a significant green belt on either side of the creek and trail. This would also enhance the value of properties that PIA develops.

On the east side of 8th Street this right of way could be a little more narrow, but it would be nice if it included all of the trail since the trail seems to curve out of the easement on the east end. Knowing how PIA has been so proactive in providing recreational opportunities to Petersburg residents, we trust they will have a solution to this problem.

Our other area of concern is another watercourse in a bit of a ravine, this one running a little north of the Nature Trail. Rather than destroying this stream by running it through a culvert, doing it right would mean preserving the watercourse with a buffer of trees on either side. We can see this being accomplished by the city retaining a greenbelt or, given PIA's reputation for good stewardship of Borough lands, by PIA protecting the stream when they plat out their project.

We might point out that PIA is asking to transfer a rather large tract of land into private ownership with this purchase so we would think these withdrawals will allow them to proceed while still protecting other resource values.

Thank you for the opportunity to comment.

Sincerely, Don and Karen Cornelius

Liz Cabrera

Subject: FW: 8th Street Land Sale

From: SharonBrad <sharonbradak@gmail.com>
Sent: Monday, December 4, 2023 8:43 PM
To: Assembly assembly@petersburgak.gov>

Subject: 8th Street Land Sale

Hello and thank you for letting me comment on the proposed 8th Street land sale.

First, I would like to say that I whole heartedly support Petersburg Indian Association's efforts to provide affordable housing for our community and I'm grateful they are pursuing a remedy for this need.

I have several points that I would like to submit to the Assembly for consideration during the planning process for the proposed sale of the 8th Street property to Petersburg Indian Association and my comments are related to the Nature Trail.

- 1. The area the trail passes through has some excellent bird habitat and I hope that habitat can be retained as much as feasible. As evidence of this value, you should be aware that the trail is one of the Petersburg sites that the Alaska Audubon Society recommends on its website (https://ak.audubon.org/southeast-alaska-birding-trail) for people to visit. The riparian areas on the lower trail, and the alder patches on the upper trail are excellent habitat, and I would think some of the easiest to retain without impacting the feasibility for PIA's proposal. I think Mary Clemen's proposal to you in your December 4 Assembly meeting of 50' both sides of the trail will meet this need.
- 2. As I'm sure you know, several youth programs use this area, including Kinderskog. Please ensure the sites they use are kept in place. Outdoor education is important for our youth and having an area readily accessible from the school and day care is important.
- 3. I think having a survey of the existing trail location will help head off any unforeseen problems with the ROW location. It would be best if the trail remains located where it is. A corridor that is too narrow might necessitate making the trail steeper. It is not clear to me that the trail meander will fit within the 50' ROW as shown in the 11/12/23 drawing submitted to the Borough. The trail needs to follow a certain grade as it meanders up the hill. A second point on trail location is it would benefit from having a buffer between the trail and the new property owners. I.E. the homeowners and the trail users would be best served if the trail location was not immediately abutting the property line. An existing trail survey plotted over the proposed ROW would make it clear if there are any conflicts.

Thank you for the opportunity to comment, and thank you for all the effort you put into our community.

Brad Hunter

Anna Caulum

From:

Mary Clemens < maryclemens 1957@hotmail.com>

Sent:

Tuesday, December 5, 2023 12:42 PM

To:

Anna Caulum

Subject:

Public Hearing to Consider a Minor Subdivision at N 8th Street

Hello Planning Commissioners,

I am commenting on the Petersburg Indian Association's application to purchase Borough property on North 8th Street.

First of all, I would like to commend PIA for trying to find solutions to our housing problem by purchasing Borough land to build housing units. And I also want to thank the Planning Commission for recognizing the importance of maintaining public access to the trail between the Elementary school and ballfield. Whether the trail is excluded from the sale, or a right-of-way or easement is applied to the trail, I would like to reiterate the importance of the trail to Petersburg.

Many people use the trail **daily** for commuting to work or school, for dog walking, for recreational walking and running, and for birdwatching. The area is used by school groups and others for the study of natural ecosystems. Our trail system near and within town is one Petersburg's greatest assets.

The part of the trail between the Elementary school and 8th Street is called the **Nature Boardwalk** and was built with the intent of having an intact natural area in the backyard of the school.

As I stated at the Borough Assembly meeting on Dec. 4^{th} , I would like to see a buffer on each side of the trail of 50'-100' wide, to retain the natural character of the trail. I understand PIA is proposing a 50' wide corridor for the trail. With the winding nature of the trail, a straight corridor of 50' means the trail could potentially be much less than 25' from the edge of the corridor in places. I would rather error on the side of a wider buffer than a too narrow corridor that would detract from the intention of a **Nature Boardwalk**. A generous buffer still leaves plenty of room for housing development in the area.

Thank you for considering my comments.

Mary Clemens