



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Harbor & Ports Advisory Board

Wednesday, November 26, 2025

6:30 PM

Assembly Chambers

1. Call to Order / Roll Call

The meeting was called to order by former Chairman Martin at 6:30 pm.

PRESENT

Board Member Daniel Cardenas
Board Member Casey Knight
Board Member Joel Randrup
Board Member Don Spigelmyre
Board Member Wally McDonald
Board Member Andy Kittams

Assembly Member Liaison Schwartz

EXCUSED

Board Member Scott Roberge

2. Approval of Minutes

A. Meeting Minutes, April 3, 2025

The minutes of April 3rd, 2025, regular meeting were approved as submitted.

3. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

4. Persons to be Heard Related to the Agenda

No views were shared.

5. Persons to be Heard Unrelated to the Agenda

No views were shared.

6. Harbormaster Report

A. Harbormaster Report, November 2025

Harbormaster Wollen provided a report.

7. Unfinished Business

There was no unfinished business.

8. New Business

A. Appointment of Chair and Vice Chair

Member McDonald nominated Casey Knight to Board Chair and Don Spigelmyre as Vice Chair.

Motion made by Board Member McDonald, Seconded
Voting Yea: Board Member Cardenas, Board Member Knight, Board Member Randrup, Board Member Spigelmyre, Board Member McDonald, Board Member Kittams

B. American Cruise Lines Lease Application

Harbormaster Wollen updated the Board on the status of ACL proposed partnership with the Borough to build a multipurpose small cruise ship dock and review what led to the change of course to pursue the tidelands lease to build a private facility.

The Harbor Board recommended the approval of the American Cruise Lines Lease Application to the Borough Assembly to include recommendations for appropriate controls as part of the lease agreement as well as a request to allow the lease agreement to come back before the Harbor Board prior to Assembly approval.

Motion made by Board Member McDonald, Seconded by Board Member Spigelmyre.
Voting Yea: Board Member Cardenas, Board Member Knight, Board Member Spigelmyre, Board Member McDonald, Board Member Kittams
Voting Nay: Board Member Randrup

C. Proposed 2026 Rate Increase

Review and make recommendations to the Assembly regarding the proposed 2026 rate increase. Due to rising costs, staff have recommended a 10 % rate increase roughly across the board to keep up with inflation. The last rate increase was April of 2022.

The Harbor Board recommended the approval of the proposed 2026 Harbor rates increases to the Borough Assembly.

Motion made by Board Member McDonald, Seconded by Board Member Spigelmyre.
Voting Yea: Board Member Knight, Board Member Spigelmyre, Board Member McDonald, Board Member Kittams
Voting Nay: Board Member Cardenas, Board Member Randrup

D. South Harbor Parking Lot/Drive Down Dock Paving Project

Review and make recommendations to the Assembly regarding the quote for the South Harbor Parking lot/Drive Down Paving project. In an effort to weigh repair vs replacement of the failing South Harbor Parking lots staff requested a quote from SECON for costs related to replacement of failed driving surfaces. SECON also was asked to combine it with new asphalt paving of a 30 ft. wide swath from South Nordic to the head of the Drive Down ramp due to consistent requests from customers and operators.

The Harbor Board recommended the approval of the proposed South Harbor Parking Lot/Drive Down Paving Project to the Borough Assembly.

Motion made by Board Member Spigelmyre, Seconded by Board Member Kittams.
Voting Yea: Board Member Cardenas, Board Member Knight, Board Member Spigelmyre, Board Member McDonald, Board Member Kittams
Voting Nay: Board Member Randrup

9. Communication

There were no communications.

10. Discussion Items

There were no discussion items.

11. Adjourn

The meeting was adjourned at 7.32 p.m.