



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Planning Commission Regular Meeting

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Tuesday, April 11, 2023

12:00 PM

Assembly Chambers

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### 1. Call to Order

The meeting was called to order at 12:00pm

### 2. Roll Call

PRESENT

Commission Chair Chris Fry, Commission Vice-Chair Heather O'Neil, Commissioner Jim Floyd, Commissioner Marietta Davis

ABSENT

Commission Secretary Sally Dwyer, Commissioner John Jensen, Commissioner Phillip Meeks

### 3. Acceptance of Agenda

The agenda was approved as presented.

Motion made by Commission Vice-Chair O'Neil, Seconded by Commissioner Floyd.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis

### 4. Approval of Minutes

#### A. Planning Commission Meeting Minutes March 14, 2023

The minutes were approved as presented.

Motion made by Commissioner Davis, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis

### 5. Public Comments

None

## **6. Consent Calendar**

None

## **7. Public Hearing Items**

### **A. Thorsen Conditional Use Permit**

Consideration of an application from Derek and Stacey Thorsen for conditional use permit for a temporary trailer for construction purposes at 1003 Valkyrie St. (PID: 01-002-345)

"I move we approve a temporary conditional use permit, not to exceed 2 years, for a trailer for construction purposes at 1003 Valkyrie St along with the findings of fact and conditions of approval as presented."

Motion made by Commissioner Floyd, Seconded by Commissioner Davis.

Discussion - Commissioner O'Neil commented that the CUP was reasonable, and Commission Chair Fry agreed that it was straightforward. Commission Chair Fry clarified that it was a two year permit with the option to extend for a year if approved by the Commission.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis

## **8. Non-Agenda Items**

### **A. Commissioner Comments**

Commissioner Floyd thanked the group for excusing his absense at the March meeting.

### **B. Staff Comments**

Director Liz Cabrera formally introduced the new Community Development staff assistant, Shannon McCullough. Shannon has taken over these duties from Karen Malcom, effective now. Thank you, Karen, for all your years of service to the department and commission.

### **C. Next Meeting**

The next meeting is Tuesday, May 9, 2023, at 12:00pm in the Assembly Chambers.

The May meeting could be cancelled if we don't receive anything for the agenda. If so, then the next meeting will be Tuesday, June 13, 2023, at 12:00pm in the Assembly Chambers.

## **9. Adjournment**

The meeting was adjourned at 12:04pm.

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,  
Commissioner Davis