



**Petersburg Borough
Petersburg Medical Center**

12 South Nordic Drive
Petersburg, AK 99833

**Meeting Minutes
Hospital Board
Regular Meeting**



Thursday, September 19, 2024

5:30 PM

Assembly Chambers

1. Call to Order/Roll Call

A. Call to Order

Member Cook called the meeting to order at 5:30pm.

B. Roll Call

Member Cook conducted roll call.

PRESENT

Chairman Jerod Cook
Board Member Heather Conn
Board Member Marlene Cushing
Board Member Cindi Lagoudakis
Board Member Kimberley Simbahon
Board Member Mika Hasbrouck

ABSENT

Board Member Joe Stratman

2. Approval of the Agenda

Member Cook motioned for approval of the agenda. P Hofstetter commented he would like to add a legal update during executive session. Motion for approval of agenda with addition.

Motion made by Board Member Simbahon, Seconded by Board Member Lagoudakis.
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Simbahon, Board Member Hasbrouck

3. Approval of Board Minutes

- A. Approval of minutes for the August 22, 2024, board meeting.

Motion made by Board Member Lagoudakis, Seconded by Board Member Conn.
Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Simbahon, Board Member Hasbrouck

4. Visitor Comments

None.

5. Board Member Comments

None.

6. New Business

- A. M. Kamp provided an overview of the investment account.
Investments are doing well at present. M. Kamp stated he will follow up by providing a performance review report to the Board.

7. Committee Reports

- A. Resource

Member Lagoudakis reported Trubridge has a new team we are working with however we are still moving forward with hiring our own in-house billing team.

- B. Infection Prevention

- C. Long-term Care

- D. Critical Access Hospital

8. Reports

- A. Pharmacy
 - E. Kubo provided a written report.

- B. Rehab Department
 - B. McMahon provided a written report.

- C. Plant Maintenance
 - W. Brooks provided a written report.

Member Cook inquired about the estimated remaining lifespan of the pipe mentioned in the written report and its diameter. W. Brooks responded, stating that the 4-inch diameter pipe is already in a failing state, as it is currently leaking.

- D. Activities
 - A. Neidiffer provided a written report.

- E. Environmental Services
 - G. Edfelt provided a written report.

- F. New Facility
 - Arcadis provided a written report.

- G. Quality & Infection Prevention
 - S. Romine and J. Bryner provided written reports.

- H. Executive Summary
 - P. Hofstetter provided a written report.

P. Hofstetter summarized key points from the written report, noting an increase in patient census in both the hospital and long-term care, as well as heightened activity in the emergency department. PMC has successfully hosted specialty clinics, offering dermatology, ENT, and behavioral health services to the community. Physician Assistant Keith Reilley, who visited PMC from Baltimore, conducted behavioral health training for providers and nursing staff.

PMC is now fully staffed with medical providers, improving access to care. Additionally, two clinic staff members are enrolled in nursing courses, contributing to the development of the local workforce. As we transition into fall, flu cases are emerging in the community. PMC is coordinating with Public Health to distribute flu vaccines, with the first point of dispensing (POD) scheduled for October 10th at the WAVE building from 3-6pm, and a second POD anticipated two weeks later.

In response to Member Cushing's inquiry regarding the high-dose flu vaccine, J. Bryner confirmed that it has been received and will be available soon, pending the preparation of consent forms.

PMC continues to work with HRG/Trubridge. While we have not been awarded two grants, we are still awaiting responses on four others currently pending. The construction of the new facility remains on schedule and within budget. Facility tours are offered every Friday at 5:30 PM, with varying levels of attendance.

I. Financial

J. McCormick provided a written report.

Makes note that the finance team is working on cost reports and preparing for audit.

9. Old Business

None.

10. Next Meeting

Scheduled for October 24, 2024.

P. Hofstetter notes that the Manager's Retreat is scheduled for 10/23/24 at the Lutheran Church.

11. Executive Session

By motion, the Board will enter into Executive Session to consider medical staff appointments/reappointments and receive update on legal matter.

Motion made by Board Member Cushing, Seconded by Board Member Hasbrouck. Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Simbahon, Board Member Hasbrouck.

A. Reconvened after executive session.

Motion made by Board Member Cushing to reappoint pharmacist Heather Lefebvre, and radiologist Jerrell Ingalls, MD to medical staff, Seconded by Board Member Hasbrouck.

Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Simbahon, Board Member Hasbrouck.

12. Adjournment

Motion made by Board Member Conn to adjourn, Seconded by Board Member Cushing. Voting Yea: Chairman Cook, Board Member Conn, Board Member Cushing, Board Member Lagoudakis, Board Member Simbahon, Board Member Hasbrouck. Adjourned

approximately 6:15pm.