



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, May 05, 2025

12:00 PM

Assembly Chambers

1. Call To Order/Roll Call

The meeting was called to order by Mayor Jensen at 12:00 noon.

PRESENT

Mayor Mark Jensen
Vice Mayor Donna Marsh
Assembly Member Bob Lynn
Assembly Member Scott Newman
Assembly Member Rob Schwartz
Assembly Member Jeigh Stanton Gregor
Assembly Member James Valentine

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

The minutes of the April 21, 2025 meeting were approved as submitted.

Motion made by Assembly Member Lynn, Seconded by Vice Mayor Marsh.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

4. Amendment and Approval of Meeting Agenda

A motion was made to move agenda item 15E, Rate Study, to Report of Other Officers, 11C. The agenda was unanimously approved as amended.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

Tom Abbott, representing KFSK, thanked the Assembly for adding KFSK to the FY 2026 budget.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

Brandon Allison, representing himself, spoke about the parking enforcement at Papkes and of his experience with working to arrange for pumping the septic tank at his lodge.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

There were no consent agenda items.

11. Report of Other Officers

A. Petersburg Medical Center

PMC CEO Hofstetter provided a written report to the Assembly on Medical Center activities

B. US Forest Service

District Ranger Case provided an update on Forest Service activities.

C. Waterworth Rate Study

Aryan Chawla from Waterworth presented the results of Waterworth's rate study for the Borough's wastewater and electric funds.

12. Mayor's Report

A. May 5, 2025 Mayor's Report

Mayor Jensen read his report into the record.

13. Manager's Report

A. May 5, 2025 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2025-03: An Ordinance Adjusting the FY 2025 Budget for Known Changes - Third and Final Reading

The FY25 budget policy document states that the Borough will designate 50% of the of the previous year's annual General Fund surplus into the Property Development Fund for the purpose of financing major capital maintenance and repairs in any year where the General Fund undesignated fund balance is within the target range of established policy levels. This ordinance transfers \$292,314 from the General Fund to the Property Development Fund and adds to the FY25 Borough supplemental budget a revenue and expense line item for \$3,557,800 into Fund 762 - Public School Projects.

By unanimous Roll Call vote, Ordinance #2025-03, was unanimously approved in its third and final reading.

Motion made by Assembly Member Lynn, Seconded by Vice Mayor Marsh.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

B. Ordinance #2025-04: An Ordinance Amending Chapter 19, Zoning, of the Petersburg Municipal Code to Establish Overlay Zones within Municipal Zoning Regulations, and to Create a Marine Industrial Overlay Zone - Third and Final Reading

By unanimous Roll Call vote, Ordinance #2025-04, was unanimously approved in its third and final reading.

Motion made by Vice Mayor Marsh, Seconded by Assembly Member Stanton Gregor.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

15. New Business

A. Ordinance #2025-05: An Ordinance of the Petersburg Borough Adopting the Budget for the Fiscal Year July 1, 2025 through June 30, 2026

By unanimous Roll Call vote, Ordinance #2025-05, adopting the Budget for FY 2026, was unanimously approved in its first reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Vice Mayor Marsh.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

B. Resolution #2025-09: A Resolution Adopting an Updated Local Government Model General Administrative Records Retention and Disposition Schedule for the Petersburg Borough

By unanimous Roll Call vote, Resolution #2025-09, to adopt the updated retention schedule, was approved.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Newman.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

C. American Cruise Lines Lease Application

By unanimous roll call vote, the Assembly approved the American Cruise Lines lease application to lease Borough owned tidelands southwest of parcel 01-008-220, be referred to both the Harbor Board and the Planning Commission (with a required public hearing), and then to the Assembly for another public hearing and further consideration.

Motion made by Assembly Member Valentine, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

D. PVFD Association Request for a Lighted Sign

The Assembly unanimously approved the Petersburg Volunteer Fire Department to install, at their expense, a lighted sign in front of the Fire Department. The sign will provide notice to the community about department events and will be used to recruit new volunteers.

Motion made by Vice Mayor Marsh, Seconded by Assembly Member Valentine.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

16. Communications

A. Correspondence Received Since April 17, 2025

17. Assembly Discussion Items

A. Assembly Member Comments

There were no Assembly Member comments.

B. Recognitions

Member Stanton Gregor recognized Rick Brock for his many years of teaching and coaching.

Member Valentine thanked everyone who works at the school and all of the coaches.

Member Marsh thanked Finance Director Tow and the department heads for their work on preparing the FY 2026 budget.

18. Executive Session

A motion was made at 2:20 p.m. to adjourn to Executive Session to discuss with members of the Borough negotiating team the status of the wage negotiations in the labor agreement between the Borough and IBEW, including the parties' proposals. The Assembly came out of executive session at 2:47 p.m. and reconvened regular session.

Motion made by Assembly Member Newman, Seconded by Vice Mayor Marsh.
Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

19. Ratification of the International Brotherhood of Electrical Workers Local 1547, Collective Bargaining Agreement for July 1, 2025 through June 30, 2027

By unanimous roll call vote, the IBEW CBA was approved and will be effective through June 30, 2027.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine

20. Adjourn

The meeting was adjourned at 2:48 pm.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Newman.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Lynn, Assembly Member Newman, Assembly Member Schwartz, Assembly Member Stanton Gregor, Assembly Member Valentine