



PROPOSED REVISION

DONOR RECOGNITION POLICY

Approved by the Petersburg Public Library Board XXXXX

The Petersburg Public Library values the generosity of its donors and seeks to honor them through meaningful and consistent recognition. Our goal is to celebrate the support that makes our library programs and services possible, strengthen relationships with current donors, and encourage future contributions. Requests for anonymity will be honored.

1. Eligibility

- a. Only monetary gifts accepted under the library's *Gift Acceptance Policy* are eligible for recognition. Pledges are not eligible for recognition until they are fulfilled.
- b. Gifts made by families or groups will be recognized collectively for the total amount contributed.
- c. Gifts to the library's endowment funds will be placed in the endowment account and recognized according to the donor's preferences at the appropriate level on the Donor Recognition Wall.

2. Types of Recognition

- a. **Program and Event Recognition:** Sponsors will be recognized through event-related marketing.
- b. **Donor Wall Recognition (aka "Fishing Wall"):** Monetary gifts of \$100 and above to the library's endowments will be recognized on the Donor Wall. Recognition may include the donor's name or may be given in honor or memory of another individual. The Donor Wall will be updated based on the availability of an artist to create plaques.
- c. **Named Endowments:** Named endowments be established at the request of a donor or proposed by the Library Board with the donor's permission. Fund are held with the Alaska Community Foundation (ACF) and must comply with ACF guidelines and receive approval from the Library Board.

d. Physical Space Recognition:

3. Disclaimers and Exceptions

- a. The library reserves the right to modify, relocate, or remove donor recognition displays at its discretion.
- b. Library Board may recognize individuals who have given exceptional service to the Petersburg Public Library.