



# Petersburg Borough

12 South Nordic Drive  
Petersburg, AK 99833

## Meeting Minutes Planning Commission Regular Meeting

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Tuesday, February 11, 2025

12:00 PM

Assembly Chambers

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### 1. Call to Order

The meeting was called to order at 12:00pm.

### 2. Roll Call

#### PRESENT

Commission Chair Chris Fry  
Commission Vice-Chair Heather O'Neil  
Commissioner Jim Floyd  
Commissioner Marietta Davis  
Commissioner Phillip Meeks  
Commissioner Donald Sperl

#### ABSENT

Commissioner John Jensen

### 3. Acceptance of Agenda

The agenda was accepted as presented.

Motion made by Commissioner Davis, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd,  
Commissioner Davis, Commissioner Meeks, Commissioner Sperl

### 4. Approval of Minutes

A. January 15, 2025, meeting minutes.

The January 15, 2025, meeting minutes were unanimously approved.

Motion made by Commissioner Davis, Seconded by Commission Vice-Chair O'Neil.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner  
Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

**5. Public Comments**

None

**6. Consent Calendar**

None

**7. Public Hearing Items**

- A. Consideration of an application from Caroline Crain for a conditional use permit to allow a home occupation in a single-family residential district at 204 Sandy Beach Rd (PID: 01-003-507).

Motion made by Commissioner Floyd, Seconded by Commissioner Davis.

Commission Vice-Chair O'Neil said the application looked good.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

- B. Recommendation to the Borough Assembly regarding an application from Andrew Rutherford to temporarily lease borough-owned tidelands property for demolition/repair of a seaplane hangar at the SCOW BAY TURNAROUND (PID: 01-056-140).

Andrew Rutherford spoke to make himself available for any questions.

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Commissioner Floyd verified with Andrew that he understood the project completion timeline and the June 30, 2025, lease termination date.

Mr. Rutherford confirmed he is okay with the timeline and the June 30, 2025, lease termination date.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

- C. Consideration of an application from Hermosa Holdings LLC for a minor subdivision at 1103 S NORDIC DR (PID: 01-010-745).

Dave Thynes spoke as the surveyor to make himself available for any questions.

Wes Davis, owner of Hermosa Holdings, spoke to say they want to put the property line in between the two buildings just in case they would like to sell it in the future. He made himself available for any questions.

Director Cabrera clarified that there are two maps in the packet, the first one on page 36 was submitted as a placeholder and the map on page 37 is the one to view as the proposed subdivision.

Motion made by Commissioner Floyd, Seconded by Commission Vice-Chair O'Neil.

Director Cabrera also clarified the State fire marshal and Borough fire code requirements will be met as a condition of approval. The fire code requirements will need to be completed before the subdivision is recorded. It was not in the interest of the applicate to complete the fire code requirements prior to subdivision approval.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl

## **8. Non-Agenda Items**

### **A. Commissioner Comments**

Commissioner Floyd welcomed new Planning Commission member Donald Sperl.

### **B. Staff Comments**

Director Cabrera said there are agenda items for the March meeting.

### **C. Next Meeting is March 11, 2025, at 12:00pm.**

Commissioners confirmed there will be a quorum for the March meeting.

## **9. Adjournment**

The meeting adjourned at 12:11pm.

Motion made by Commissioner Sperl, Seconded by Commissioner Floyd.

Voting Yea: Commission Chair Fry, Commission Vice-Chair O'Neil, Commissioner Floyd, Commissioner Davis, Commissioner Meeks, Commissioner Sperl