

Chapter 3.36

PUBLIC SAFETY ADVISORY BOARD*

Sections:

- 3.36.010** **Established.**
- 3.36.020** **Board composition, and terms.**
- 3.36.030** **Board member qualifications.**
- 3.36.040** **Board structure.**
- 3.36.050** **Meetings.**

3.36.010 **Established.**

There is created a public safety advisory board which shall review, investigate and make recommendations on any matter referred by the borough assembly or manager. The board may also, at the request and discretion of the fire department director or chief of police, be advisory to the director or the police chief in the duties and responsibilities listed in sections 3.32.060, duties and responsibilities, and 3.34.030, duties and responsibilities.

(Ord. No. 2013-20, § 3, 12-16-2013)

3.36.020 **Board composition, and terms.**

The public safety advisory board shall consist of five members elected at large at a regular municipal election to staggered three-year terms and shall serve until their successors have taken an oath of office. Vacancies on the board shall be filled in the same manner as vacancies on other elected borough boards, as set out in section 3.04.060 A. of this Code. A vacancy is created on the board in the same manner as vacancies on the assembly, as set out in paragraphs A. and B. of Section 2.04 of the Borough Charter.

(Ord. No. 2013-20, § 3, 12-16-2013)

3.36.030 **Board member qualifications.**

A member of the public safety advisory board must be a qualified voter of the borough and have resided within the borough for a period of one year immediately preceding election or appointment to office.

(Ord. No. 2013-20, § 3, 12-16-2013)

3.36.040 **Board structure.**

A. At the first meeting held after the annual municipal election of each year, the board shall, by majority vote, elect from its members a chairperson and a vice-chairperson.

1. The chairperson shall preside at board meetings, set meeting agendas and attest to approved minutes. The chairperson shall vote in the same manner and with the same restrictions as other board members and shall be counted for quorum purposes.

2. In the absence of the chairperson, the vice-chairperson shall assume the chairperson's duties.

*Editor's note—Ordinance No. 2013-20, § 3, adopted December 16, 2013, transferred and incorporated Chapter 3.36 to read as herein set out as a borough ordinance. See Ordinance List and Code Comparative Table and Disposition List for complete derivation from City Code.

B. The fire department director or police chief, or their respective designees, shall give notice of board meetings to each board member and to the general public; attend board meetings relative to their department's operations; assure minutes of the meetings are taken and serve as staff resources to the board. The fire department director and police chief shall not vote on any matter before the board.
(Ord. No. 2013-20, § 3, 12-16-2013)

3.36.050 Meetings.

A. The board shall meet at the call of the chairperson, or any three board members, on an as needed basis and meetings shall be given public notice as required in subsection 3.10.020 B. of this Code.

B. "Robert's Rules of Order", current edition, shall govern the parliamentary proceedings of the board to the extent not in conflict with borough charter and code provisions. The board may adopt written procedural rules it finds necessary and appropriate to conduct business. The rules shall be reviewed and revised as necessary.

C. Three members shall constitute a quorum. At least three affirmative votes shall be necessary to carry any question.

D. The board shall designate a public meeting area where meetings will be held. All meetings shall be held in accordance with Alaska's Open Meetings Law and in a facility that is accessible to persons with disabilities.

E. Meetings shall be open to the public and the meeting agenda shall afford an opportunity for the public to address the board.

1. Each person addressing the board shall give their name and address. All remarks shall be addressed to the board as a body and not to any individual board member. No person shall be permitted to enter into any discussion without the permission of the chairperson.

2. When a group of people wish to address the board on the same subject, the chairperson may request a spokesperson be chosen by the group to address the board.

3. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous while addressing the board, may be barred from further attendance at the meeting by the chairperson unless permission to continue is granted by a majority vote of the board.

4. Unless further time is granted by the board, a person's or group's comments shall be limited to five minutes.

(Ord. No. 2013-20, § 3, 12-16-2013)