



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: June 30, 2025	ITEM NO.	SUBJECT: Review/Direction on Initiative Petition
Presented by: Town Attorney		

Background

- Petition for initiated ordinance was approved as to form on April 11, 2025
- Circulated petition was submitted to Clerk on May 6, 2025
- Clerk determined sufficiency on May 27, 2025
- No protests were received, making May 27 the final determination of sufficiency

Board action needed:

- Within 20 days of final determination of sufficiency the Board is obligated to consider adoption of the ordinance without alteration OR call for an election within 60 – 150 days of final determination of sufficiency CRS 31-11-104(1).
- The Board may submit an alternative ordinance for consideration at the same election if desired, CRS 31-110104(2).

Considerations:

- Staff recommends September 9, 2025 as the election date for these reasons:
 - This allows the recall to be conducted at the same election, rather than holding two separate elections
 - This is the earliest date possible that allows the required processes to happen

Possible motions:

1. To adopt the initiated ordinance as presented.

OR

2. To set the initiated ordinance for an election on September 9, 2025, as a mail ballot election (this will change if they want to propose an alternative ordinance)

Under CRS 31-11-104(2), the BOT may pass a resolution asking that an alternative ordinance be considered by the electors at the same election. If the BOT has an interest in having annexation handled in some manner other than (1) the manner currently provided by state statute and the Town Code or (2) the manner proposed in the initiated ordinance, then it may want to explore this option. Staff is unaware of interest from BOT members in offering an alternative ordinance, so no resolution to add an alternative ordinance to the election has been drafted.