



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: May 8, 2025	ITEM NO.	SUBJECT: Resolution to Authorize Agreement with CMI to Complete Remaining Articles of Land Use Code
Presented by: Town Administrator/Clerk		

Background

As previously discussed with Board members, the Planning Commission directed and supports completing the articles for the land use code critical issues by the deadline of 8/31/2025.

To complete the project, enclosed is a professional service agreement and scope of services for Community Matters Institute (CMI). This is a not-to-exceed contract amount of \$30,000.

Recommended Action

Approve the resolution to authorize the professional service agreement with CMI to complete the work for an amount not to exceed \$30,000.