



## **PARKS AND TRAILS COMMISSION - RESCHEDULED FROM 1/14**

**Monday, January 06, 2025 at 5:30 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

---

### **MINUTES**

---

**Call to Order.** Commission Chair Reid Wiecks called the meeting to order at 5:30 PM.

**Roll Call.** Present: Jennifer Nilson, John Tool, Reid Wiecks, Mike Pietsch. Excused: Kevin Magner. Staff: Stacy DeLozier, Dawn Collins, Tish Torweihe.

#### **Approval of Minutes**

1. Minutes from December 10, 2024 Meeting. MOTION (Reid, Mike) to approve minutes from December 10, 2024. Motion passed 4-0.

**Petty Cash Report.** Mike Pietsch reported donations and expenses with a new balance of \$112.

**Public Works Supervisor Report.** Stacy reported E-Rock cabins have been removed. Debris and large concrete slabs were left behind and planned to be removed. Discussion of tree cuttings and debris will be taken care of before spring. The roofing company delivered materials to the pavilion at E-Rock. They were not able to start the project due to slick freezing old roof tiles making it hazardous to install. Stacy reviewed the project list with Reid to highlight community service projects, if needed.

**Town Administrator Report.** Dawn reviewed details regarding the Outdoor Classic followed by the Winterfest Broomball event. Grant thank you letters were mailed. Discussion ensued about east side of the lake having a lot of rocks and limbs that have been tossed on the lake.

#### **Business Items**

2. Report of Volunteer Hours. Reviewed and reminded to get hours to staff.

3. Kiosk Revenue. Reviewed and discussion was had about a paperless Kiosk when an upgrade is due. PD will be trained on paper replacement, and they look up paid vehicles on kiosk software.

4. Report/Consider Items for Project List. Discussion of project list updates. MOTION (Reid, Jennifer) to add the debris clean up by the former cabin site to the list. Motion passed 4-0.

5. Update of Holiday Lights Contest Winners. Great event. Discussion was had to add a Silent Night category next year and more honorable mentions to get more recognition.

6. Review Take Down of Town Holiday Lights. Lights will be unplugged mid-January and staff will assist.

7. Award of GOCO - MHYC Letter. Discussion to walk the creek, make a priority list of projects for the 4 weeks of labor to be scheduled and reviewed by March.

**Trails and Bridges**

Update E-Rock Open Pavilion Renovation. Previously mentioned by Stacy, material delivered.

E-Rock Vision Concept. Discussion took place to have this ready for the January 23<sup>rd</sup> Board meeting. Reid will present and he asked for other members to attend. MOTION (Jennifer, John) to approve the vision concept as discussed. Motion passed 4-0.

**Centennial Park**

8.Pickleball Workgroup Update. No updates.

9.Review Winterfest Broomball Event Details & Rescheduled Outdoor Classic to 1/18. Jennifer reviewed the details. The youth Outdoor Classic will be on the ice at 9 AM. Sundance BBQ will offer meal deals. The Rock House will offer hotdogs and hot chocolate. Jennifer will reach out to the referees from the Outdoor Classic and offer a payment to referee broomball. MOTION (Jennifer, Mike) to pay \$30 to each referee. Motion passed 4-0.

10.Review Proposed Fees for Pickleball Use, Ballfield Use. Discussion and fees were suggested. Dawn will redline the master fee schedule. She suggested keeping the fees simple for residents and non-resident rates and adjust fees as needed.

11.Update Leaf Blower & Other Items Purchased. Town staff will assist a Commissioner at Home Depot to purchase tax exempt. John and Stacy will connect.

**Glen Park.** None

**Public Comment.** None

**Report of Other Meetings.** None

**Next Meeting (2/25) and Future Items.** No workshop planned in January.

**Adjourn.** Reid adjourned the meeting at 6:52 pm.

*Minutes by: Tish Torweihe, Administrative Specialist*