



Expectations of the Palmer Lake Town Board of Trustees

Have a “yes, we can” attitude.

Town Board of Trustee members shall always show respect for each other. Disagreement and healthy debate are positive and expected. An effective Board is comprised of members who can agree to disagree, and discussions should not become personal.

Members shall keep an open mind and objectively listen to the opinions of other members before making a determination of an issue.

The Town Administrator/Clerk and Town Attorney will follow directives from the Board of Trustees as a body. Individual Board members may implement directives by bringing it to the Board for action. Town staff, other than the Town Administrator/Clerk, will take direction solely from the Town Administrator or a direct supervisor of that position.

The Town Board of Trustees is responsible for making policy. Town staff is responsible for implementing policy. Once a decision is made, Board members and staff accept and support the decision moving forward.

Town Board of Trustees are expected to review the meeting packet prior to the meeting. The Mayor has authority over the Board meetings. Focus shall be on the items at hand and not stray. Board members are expected not to interrupt the Mayor or any speaker that the Mayor has opened the floor to speak.

Like staff accepting the decisions made of the Board of Trustees, Board members may disagree; however, after a vote is taken, all members are expected to work together, not against each other, and support the decisions of the Board of Trustees.

Town staff shall be entrusted to the daily operations of conducting Town business. Board members shall be open to staff knowledge and expertise in their field and be open to staff recommendations relating to Town business when making decisions.

Town Board members and staff shall recognize and respect the role and responsibility of public servants, consider what is right for the community as a whole, and contribute to the enjoyment of serving the Town of Palmer Lake.