



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: April 13,2023	ITEM NO.	SUBJECT: SPECIAL EVENT APPLICATION – Tri-Lakes Lions Club’s Annual Tri-Lakes Fishing Derby
Presented by: Deputy Clerk Julia Stambaugh		

Recommended Action

To approve the event to take place at the Palmer Lake Recreational Area as presented and endorsed by Staff.

Background

The event will run from 8:00am to Noon on Saturday, June 3. This event is open to children, ages 4-14 yrs. They are anticipating approximately 400 people. There will be a contest for varies prizes. Parents/guardians will be encouraged to bring their fishing gear. However, fishing gear will be provided to children who do not have gear.

The water level of the lake always have a potential impact on the derby. Due to low water levels at the reservoir, no water will be added to the lake this year. We will meet with the event coordinators closer to the event if water levels become a concern. At this time, they anticipate the Colorado Game and Wildlife are planning to stock it with fish before the derby.

Signs will also be posted, and the event will be set up the night before the event. On the day of, the coordinators will set up at 6:00am, PD will clear the lake before the start of the event at 8:00 am. There will be cones mapping out the event area and for registration at the pavilion. PD will patrol the area, including around the RR tracks. The Parks dept. will be sure the area is mowed the week before the event. The Disc Golf manager is to be informed of the upcoming event. Tear-down and cleanup will be done at the end of the event. The department heads have given they approval to the event’s plan.

As a non-profit organization, the event coordinators are requesting a waiver of fees.