



**TOWN OF PALMER LAKE  
BOARD OF TRUSTEES - MEMO SUMMARY**

<b>DATE:</b> February 8, 2022	<b>ITEM NO.</b>	<b>SUBJECT:</b> SPECIAL EVENT APPLICATION – Funky Little Theater Co. Presents: Steel Magnolias
<b>Presented by:</b> Deputy Clerk Julia Stambaugh		

**Recommended Action**

To approve the event to take place at the Palmer Lake Town Hall as presented and endorsed by Staff.

**Background**

The Funky Little Theater, who gave us the stage production *A Christmas Carole*, would like to use the Town Hall again for a new theater production of *Steel Magnolias*. The performance dates are scheduled for Saturday and Sunday, March 3-5, 2023, with a matinee and evening performance each day. With days before the shows for rehearsals and stage set up, along with a day after for tear down. As of this memo, the event coordinator and staff have not met to discuss the logistics of the production. We expect everything to move along the lines as the previous theater production. We do not anticipate any issues or problems at this time. There is a meeting scheduled for Monday, Feb 6, 2023, with all parties. If any issues are discovered, they will be reported at the BOT meeting.

The event coordinator is requesting waiving of fees, as they are being sponsored by the Palmer Lake Arts Council, a non-profit entity.