

Exhibit A

Water Fund Analysis

Including review of assets, reserve, and rates for the Town of Palmer Lake, for approximately 80 hours and not to exceed \$6,000 cost completed within four months.

Expectation is as follows:

- Town will forward the asset list and customer history;
- Consultant will meet (as needed) with Water staff (Supervisor Steve Orcutt and Operator Charles Roubidoux) to review assets/equipment and improvement needs;
- A capital improvement plan will be drafted and reported to (staff and) the Board of Trustees - this file will be given to the Town of Palmer Lake to annually update;
- Consultant will provide a presentation to the board on Assets, Reserves and Rates when presenting the Capital Improvements Plan for Town of Palmer Lake;
- With direction from the Board/staff, a rate study will be completed with baseline and then various scenario balancing the budget for a five-year forecast;
- A final report will be completed documenting the process, model inputs, and board decisions.

Completed independently by Christopher Brandewie, Water Rates by Brandewie LLC.