



PLANNING COMMISSION

Wednesday, January 19, 2022 at 5:00 PM

Palmer Lake Elementary School Library, Upper Glenway

MINUTES

Call to Order

Chair Cooper called the meeting to order at 5:01 PM.

Roll Call

Present: Dave Cooper, Charlie Ihlendfeld, Mark Bruce, Amy Hutson, Shana Ball. Bill Fisher arrived late.

Approval of Minutes

1. MOTION (Ihlendfeld, Ball) to approve the minutes from the December 15 meeting. Motion PASSED.

Business Items

2. Review of Sign Permit Application - Alpine Essentials (850 Commercial) – Brenda Woodard provided background of the business and reviewed the placement of the two signs requested. She described the location and wording of the sign to be placed over the building entrance and on the business directory sign. The building's landlord gave approval of the placement. MOTION (Ball, Hutson) to approve the sign placement as presented. Motion PASSED (5-0).
3. Master Plan Progress Update – Susan Miner provided an update on Community Matters and the survey progress. The survey was made available via the Town website. Postcards were mailed to local residents and can be obtained at the local Post Office and Town office. The link was provided by town news to subscribers and shared on social media. To date, 43 surveys were completed. The completion deadline is Feb 8, and the Advisory Team will review the data. Community Matters is working on creating town maps. This will help create action goals from where the Town is now to get where it wants to be in vision - implementation.
4. Review Candidates (2-Year Appointment to Planning Commission) & Recommendation for Appointment – Shana Ball will be re-appointed to her seat. The members reviewed and considered four applicants. Jim McSweeney spoke of his availability and desire to serve the community. Susan Miner provided her background and interest to serve. Bob Radosevich withdrew his application. Martha Brodzik was unable to attend the meeting. Susan Miner

spoke on her behalf about her involvement with the development of Red Rock Acres on Hwy 105. The Planning Commission then discussed the candidates. MOTION (Ball, Fisher) to recommend to the Board of Trustees the appointment of Martha Brodzik and Susan Miner to the Planning Commission. Motion PASSED (6-0).

5. Nominate New Chairperson – MOTION (Cooper, Bruce) to nominate Charlie Ihlendorf as Chair. Motion PASSED (6-0). MOTION (Ihlendorf, Ball) to nominate Bill Fisher as Vice-Chair. Motion PASSED (6-0).

Next Meeting (Feb-16) and Future Items

Adjourn MOTION (Ball, Bruce) to adjourn at 6:06 PM. Motion PASSED.

Planning Commission Chair

ATTEST:

Julia Stambaugh, Deputy Town Clerk