



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: January 22, 2026	ITEM NO.	SUBJECT: Resolutions to Authorize Professional Service Agreement
Presented by: Interim Town Administrator Glen Smith		

Background

The Community Matters Institute shall serve as the Interim Planner for the Town, providing planning services to include development review and general planning expertise for the purpose of managing planning services as requested by the Town Administrator.

Recommended Action

Staff recommend authorizing the Professional Service Agreement with CMI.