

**TOWN OF PALMER LAKE, COLORADO**

**RESOLUTION NO. 51-2024**

**A RESOLUTION ESTABLISHING A BASE FEE FOR CERTAIN  
LAND USE APPLICATIONS INVOLVING LIMITED CONSULTANT REVIEW**

**WHEREAS**, the Board of Trustees of the Town of Palmer Lake, Colorado, pursuant to Colorado statute and the Town of Palmer Lake Municipal Code, is vested with the authority of administering the affairs of the Town of Palmer Lake, Colorado; and

**WHEREAS**, the Town Board of Trustees recently adopted revised regulations for the review of land use applications in Chapter 17.12.055(b); and

**WHEREAS**, smaller single submittals may only require a limited review by engineering and other Town consultants and do not justify execution of a cost reimbursement agreement by the applicant; and

**WHEREAS**, a base fee will cover the cost of the consultant review for completeness and technical comments; and

**WHEREAS**, the Board desires to establish a base fee associated with receiving, reviewing, and approving certain land use applications that typically involve limited review by the Town's engineering and other consultants.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE  
TOWN OF PALMER LAKE, COLORADO AS FOLLOWS:**

1. The Board of Trustees for the Town of Palmer Lake hereby adopts a \$500 fee for applications requiring a brief review for completeness and technical comments as determined by the Town Administrator, including but not limited to a minor resubdivision or replat, right of way vacation request, land use application for new construction; and directs that the Master Fee Schedule for 2024 be amended to reflect this change.
2. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Resolution is held to be unconstitutional or invalid for any reason such decision shall not affect the validity or constitutionality of the remaining portions of this Resolution. The Board of Trustees hereby declares that it would have passed this resolution and each part or parts thereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.
3. Repeal. Existing resolutions or parts of resolutions covering the same matters embraced in this Resolution are hereby repealed and all resolutions or parts of resolutions inconsistent with the provisions of this Resolution are hereby repealed.

**INTRODUCED, RESOLVED, AND PASSED AT A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF PALMER LAKE ON THIS 10th DAY OF OCTOBER 2024.**

ATTEST:

TOWN OF PALMER LAKE, COLORADO

\_\_\_\_\_  
Dawn A. Collins  
Town Administrator/Clerk

BY: \_\_\_\_\_  
Glant Havenar  
Mayor