



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: October 10, 2024	ITEM NO.	SUBJECT: Distribute Proposed Draft 2025 Budget and Set Public Hearing
Presented by: Town Administrator Collins		

Background

Per statute, a draft of the proposed budget for the upcoming year must be distributed by October 15. The proposed draft budget will be reviewed in further detail with the Board and Departments on Fri., 10/11. The draft budget will continue to be reviewed and modified until considered for adoption, December 12.

As previously reviewed, staff requests that a public hearing be set for the Thursday, November 14 meeting. It is also suggested that a workshop be scheduled for 5 pm on the same date.

Recommended Action

Set a public hearing for the proposed 2025 budget for November 14.