



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - MEMO SUMMARY**

DATE: August 22, 2024	ITEM NO.	SUBJECT: Resolution to Authorize Reduced Fee for Plat Amendment and Plat Correction
Presented by: Town Administrator Dawn Collins		

Background

The Town has established fees for land use applications by resolution for the master fee schedule. The recent adoption of the revised Chapter 16 Subdivision code created two sections – Plat Amendment and Plat Correction – that entail less procedures than the “replat” application review and approval, including one less and no hearings (saving publication costs and public meeting time) but still require a review by town consultants.

Thus, staff recommends that a separate fee of \$500 be considered for these two applications, reduced from the \$1000 replat application fee.

Recommended Action

Approve the resolution to add a separate fee for Plat Amendment and Plat Correction to the master fee schedule.