



## BOARD OF TRUSTEES MEETING

Thursday, September 08, 2022 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

---

### MINUTES

---

**Call to Order.** Mayor Bass called the meeting to order at 5 pm.

**Pledge of Allegiance**

**Roll Call.** Present: Mayor Bill Bass; Trustees Nicole Currier, Darin Dawson, Sam Padgett, Jessica Farr, Glant Havenar, Karen Stuth.

**Consent Agenda.** MOTION (Currier, Padgett) to approve the consent agenda including items 1) Minutes from August 25, 2022 Meeting and 2) Checks over \$15,000 for Krob Law and Fromm & Co. Roll call vote – aye 7; nay 0. Motion passed.

**Staff/Department Reports.** Reports included in the packet.

3. Water
4. Public Works (Roads & Park Maintenance). Parks summary of hours was provided from July.
5. Police (Introduce New Hires). Chief Vanderpool introduced two part-time officers, Officer Robert Perry and Officer Drew Olson. Trustee Havenar commended the PD for the summary of code enforcement activity.
6. Fire (Introduce New Hires). Collins introduced Interim Fire Chief John Vincent. Chief Vincent introduced part-time firefighter Clayton Knox.
7. Administration
8. Attorney
9. Administrator/Clerk. Collins updated the Board on the resignation of Fire Chief Chris McCarthy, effective on 9/1. Assistant Chief and long-time volunteer John Vincent accepted the position of Interim Chief. Collins reported the Board should have a copy of the draft master plan for review prior to the joint workshop with Planning Commission on 9/21. Parks Commission is gathering input on a master plan for Centennial and lake recreation area. Ballot information was submitted to the County on 9/9 and pro/con statements will be gathered from the public by 9/23. Collins updated the Board on water line improvement taking place on Walnut and following on Buena Vista and delivery and spreading of millings at Suncrest area.

**Public Comment.** None.

**Business Items**

10. Special Event Application - PLEDG Business Workshop 10/05. Event coordinators Susan and Stephanie Lee explained the business workshop planned for October 5. Existing business owners starting up or taking to a next level are welcome to register. Lunch is included at a cost of \$20. Trustee Karen Stuth left the room. MOTION (Farr, Havenar) to approve the event – aye 6; nay 0; abstain 1 (Stuth). Motion passed.
11. Resolution 42-2022 to Decline Participation in FAML I Program. Collins provided the feedback from town staff not interested in the Town paying for additional insurance plan for paid leave. Staff recommendation is to decline/opt out of the state program. MOTION (Currier, Dawson) to approve Resolution 42-2022 to decline town participation in the FAML I program. Roll call vote – aye 7; nay 0. Motion passed.
12. Ordinance 13-2022 Emergency Approving Ballot Question Permitting Sale of Retail Marijuana for 11/8 Election. Attorney Krob provided background to the ballot questions coming back in an emergency ordinance format. MOTION (Stuth, Dawson) to approve Emergency Ordinance 13-2022 approving ballot question for retail marijuana sales. Roll call vote – aye 6; nay 1 (Farr). Motion passed.
13. Ordinance 14-2022 Emergency Approving Ballot Question Related to Mill Levy Increase for 11/8 Election. Attorney Krob reviewed the amended language to replace the question number reference with the question title language and Collins noted the slight reduction of the total dollar increase from 1,370,000 to a more accurate 1,343,000. MOTION (Stuth, Currier) to approve Emergency Ordinance 14-2022 with amended language and revised total dollars. Roll call vote – aye 6; nay 1 (Farr). Motion passed.
14. Update on Code Enforcement Activity. Collins directed members to the copy provided on their tabletop summarizing enforcement activity to date.
15. Direction on Elephant Rock Property Personal Property; Dedicated Town Space. Discussion took place about parameters for staff to begin discussing details for the elephant rock property. MOTION (Dawson, Currier) to determine direction for personal property in and on the property. Roll call vote – aye 7; nay 0. Motion passed. Discussion about dedicated portions of the property, roughly three acres, took place and will further be determined once negotiations begin about the lease agreement and property development. Board members directed staff to initiate a discussion with the Fire Association about a possible property trade near the existing firehouse. MOTION (Currier, Dawson) to include area to extend Creekside trail. Roll call vote – aye 7; nay 0. Motion passed.

**Board Reports.** Trustee Currier stated that Awake Palmer Lake will cover the additional cost of the railroad rep visits, approximately \$2600. She also mentioned the involvement of a concept letter for a GOCO grant for Centennial, due 11/1.

**Next Meeting (9/21 joint workshop with Planning Commission; 9/22) and Future Items.** Trustee Currier stated she will be out of town for the upcoming meetings.

**Convene to Executive Session.** MOTION (Padgett, Stuth) to convene to executive session at 5:55 PM for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – possible sale of town property, Elephant Rock property; and personnel matter under C.R.S. 24-6-402(4)(f) - Town Administrator. Roll call vote – aye 7; nay 0. Motion passed.

**Reconvene to Open Session.** MOTION (Padgett, Stuth) to reconvene to open session. Roll call vote – aye 7; nay 0. Motion passed.

**Adjourn.** MOTION (Currier, Padgett) to adjourn at 6:45 PM. Motion passed.

---

Mayor Bill Bass

---

ATTEST: Dawn A. Collins, Town Clerk