



**PARKS COMMISSION - RESCHEDULE FROM 8/1
Monday, August 15, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Vice Chair Mike Pietsch called the meeting to order at 5:02 PM.

Roll Call. Present: Commissioners Mike Pietsch, Phyllis Head, Ande Furrer, Cindy Powell. Excused: Reid Wiecks, Lindsey Leiker. Absent: Andy Maguire. Staff: Dawn Collins, Jason Dosch.

Approval of Minutes

1. Approval of Minutes 7/18/22. MOTION (Phyllis, Ande) to approve minutes. MOTION (Cindy, Phyllis) to amend minutes to differentiate Cindy P from Cindy K and a correction of Ande from Andy. Motion passed 4-0.

Petty Cash Report. Mike P provided an update of \$58 donations collected for a total of \$579.

Public Works Supervisor Report. Jason Dosch reported the dirt is hauled to fill the area at the south end of the lake. He stated that the CIRSA inspection went well noting that Nick was happy with the repair of park issues and that Glen Park needs additional wood chips.

Town Administrator Report. No report.

Business Items

2. Request from Colorado Hikes and Hops. Melody and Tonya explained their business start up in spring of 2021 and for 18 months blogging about hiking. The inquired about guided hikes, for now twice in the winter (Dec/Feb) with a maximum of ten participants. Discussion took place about parking, certificate of insurance to the Town, and educating visitors to the protection of the watershed.

Mike P. took item 7 next.

7. Request for Use of Ballfield - Firefighter Open House Event on 8/28. Mr. Calvin Pickup spoke to the event planned for 8/28 from 11a-3p and utilizing the ballfield for a helicopter landing approximately noon. Collins noted that the little league will not be using the field. MOTION (Mike, Cindy) to allow the use of the field. Motion passed 4-0.

3. Update/Input on Draft Parks Trifold (Funding by Tri-lakes Chamber). Cindy explained the latest draft of the flyer and the members reviewed it and provided input to get to a draft design. Staff will assist with the design draft to bring back to the Parks Commission.

4. Possible Use of Donated Fence (Home Depot). Mike P explained the proposed use of the donated fence at roughly Hole 1 to the gazebo, approximately 550 ft. Staff will follow up with an onsite review with Mike and/or Reid prior to the installation date.
5. Plans for Fall Service Day (9/24, 9 AM - 12 PM). The 9/24 service day from 9a-noon was discussed and Mike P added it will align with the Fountain Creek "Creek Week" clean up. Mike P added Palmer Lake to the list of sites and will amend the flyer with Tish to reflect the Creek Week. Jason will order a roll off for the clean up. Cindy P and Phyllis H will oversee Glen Park. Discussion took place about not mixing parks chipping needs with the Firefighter Association chipping for the public. This item will be added to the next workshop to plan.
6. Remaining 2022 CTF Funds. Collins noted roughly \$8000 in CTF funds to use in 2022. Items including tree cutting, providing shade at Columbine, purchase of the tennis court grate (which Cindy P will follow up on), and possible playground equipment were discussed.

Centennial Park

8. Review the Little League Proposal for Ballfield - Future Plan. Collins noted that Dion sent an email not being able to make the meeting. An onsite meeting with Dion, staff and a parks rep will be scheduled in the near future.
9. Update: Eagle Scout Projects. Mike P provided an update on the Scout projects – bulletin boards and benches moving forward but the third fencing project will not take place.
10. Consideration of Improving Steps at Ped Bridge (east hill) - follow up from inspection. Collins provided an update of the meeting with staff and CIRSA rep. The recommendation was to continue the rail at the exit of the ped bridge to enclose the hillside to the right toward the south end of the lake and encourage intended use of the path. This recommendation will also be shared with ATL. Collins will follow up with any other concerns from CIRSA.
11. Update on Memorial Tree Placement. Mike P reported the tree is planted and Cindy P reported that the other memorial tree is not being maintained/cared for.
12. Update on Lake Closure/Clean up, Seaweed Removal. Collins reported the boat for the reservoir cannot be used on the lake and closure of the lake is unlikely to enforce as well as being at the close of the busy season.
13. Draft Lighting Plan for Ped Bridge. Collins will forward the utility specifications previously sent to Andy M to Mike P and Reid W to consider a draft plan and get feedback from ATL.
14. Prioritized Items for Centennial Park Master Plan - create picture board. Collins reviewed the meeting with the GOCO rep and suggestion to gather public feedback on high priority items for Centennial Park and lake area. The list of items were reviewed and six items were highlighted for staff to assemble images for review at the 8/22 workshop.

Glen Park

15. Update on Mobile Trails Application(s) re: "Notice" of Reservoir Roadway (watershed). Collins will resend the PD memo to Cindy P to check further into notifying various mobile apps.
16. Update Playground Curb & Cushioning Project - Set a date for install. This item was tabled for a future meeting to include Reid W.

17. Tennis Court Winch Replacement - Purchase, Installation. This item will be followed up with Reid W for the purchase of a winch.

Public Comment. None.

Report of Other Meetings. Mike P stated a couple staff meetings attended.

Next Meeting (9/19 rescheduled from 9/5 due to Holiday) and Future Items. A workshop is scheduled on 9/22 to review/discuss the 9/24 service day, picture board, lighting plan, and use of CTF funds. Cindy P requested the meeting time be revisited on a future agenda.

Adjourn. Mike P moved to adjourn at 6:42 PM.

Minutes by: Dawn A. Collins, Town Clerk