



SPECIAL BOARD OF TRUSTEES MEETING

Wednesday, March 18, 2026 at 4:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order

Meeting Called to order at 4:05

Roll Call

Roger Moseley, John Marble, Dennis Stern, Tony Beltran, Michael Beeson

Pledge of Allegiance

Business Items

1. Discussion/Review and Possible Approval of a Contract for Legal Services with Wyatt Hamilton Findlay (WHF)

The Board reviewed the proposed legal services contract, focusing on travel costs and efficient billing practices. It was noted that travel from Denver will be billed solely for mileage at current IRS rates with no charge for travel time, and the Board emphasized being judicious in requesting attorney attendance at meetings to manage costs. Discussion included the "value billing" clause, which allows for rate adjustments when tasks are performed by paralegals, and the absence of an automatic CPI-based increase, which was viewed as favorable for future negotiations. Additional clarifications were made regarding the firm's ability to utilize outside associates at contracted rates and the requirement that invoicing follow Colorado statutory increments. Staff stated that all invoices are already itemized to allow for proper allocation between the General Fund and the Water Fund.

Motion to accept the contract with WHF as written with the one stipulation that the Town Administrator will advise the attorneys that we need to understand the division of charges. (Moseley, Stern) "Aye" Vote. Motion passed unanimously.

Public Comment - Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!

No Public Comment received.

Adjourn

Motion to adjourn. (Beeson, Marble) 4:19PM

Town Clerk- Erica N. Romero

Mayor Dennis Stern

DRAFT