



BOARD OF TRUSTEES

Thursday, October 14, 2021 at 5:30 PM

Tri-Lakes Chamber House, 300 Hwy 105, Monument

MINUTES

Call to Order. Mayor Bass called the meeting to order at 5:30 PM.

Pledge of Allegiance

Roll Call. All Trustees present – Mayor Bill Bass, Darin Dawson, Glant Havenar, Jessica Farr, Karen Stuth, Nicole Currier, Sam Padgett.

Introduction

1. New Business - Sasquatch Carpet Cleaning (Mr. Charles Sewell). Owner was unable to attend and will plan for another meeting.

Consent Agenda

MOTION (Havenar, Farr) to approve consent items including 2) Minutes from September 23, 2021 Meeting; 3) Checks over \$15,000 - LN Curtis and Sons (\$15,365); Bradley Excavating (\$22,915); Hydro Resources Rocky Mtn (\$29,776.50) and 4) Quote for Glenside Road Repair. Roll call vote – aye (7); nay (0). Motion passed.

Staff/Department Reports

5. Water. Supervisor Steve Orcutt introduced new Water Technician Charles Roubidoux. Mayor Bass also presented a certificate of appreciation to Steve for his years of service to the Town. Water Operator Jeremie Dunda was also recognized for his years of service.

6. Public Works including Roads & Park Maintenance. Collins added that the Glenside road repair/repave is scheduled for the next couple weeks.

7. Police. Collins commended Chief Vanderpool and Chief McCarthy for their leadership and successful communication completing the Oct-2nd evacuation drill.

8. Fire. Chief McCarthy added a thank you for the successful car show fundraising event as well as a donated new Fire Department sign. Trustee Currier inquired about the evacuation route and Chief stated that is still a work in progress to modify it appropriately from the drill.

9. Administration

10. Attorney

11. Administrator/Clerk. Collins provided a project update on the ramp awaiting rails, the Town Hall start of replacing trusses, an update on Elite Cranes being off the Diacut property by the extended deadline of Oct-31, status of RFP inquiries for the Master Plan and applications for the advisory team and seeking additional Parks maintenance personnel. Collins turned to Bob Radosevich for an update on the elephant rock property and to Trustee Havenar on the time capsule. Radosevich stated the mattresses are donated, the water lines blown out for winter and system shutdown. Havenar explained the items being collected and work with Mr. Jack Anthony to plan the assembly of the time capsule for the Town Hall for placement on Thanksgiving weekend. Ideas were invited from Board members.

Public Comment. None made.

Business Items

12. Review/Determine Business License Renewal for Bach Crawlers. Mayor Bass stated this item may be rescheduled.

13. Ordinance 10-2021 to Amend Ch. 8 Relating to Fire Restriction. Background mentioned of the slight modification of recreational fire in stage 1 restriction. MOTION (Havenar, Stuth) to approve Ordinance 10-2021 relating to fire restriction. Roll call vote – aye (7); nay (0). Motion passed.

14. Resolution 50-2021 to Approve an IGA with Town of Monument for Emergency Interconnect & Cost of Interconnect Design. Collins stated that the drafted IGA was reviewed with the Town of Monument as originally presented to the Board in executive session and following legal review is requesting approval to move forward with the interconnect design to be completed. MOTION (Currier, Stuth) to approve the design completion and the IGA for an emergency water interconnect with the Town of Monument contingent upon the Town's approval. Roll call vote – aye (7); nay (0). Motion passed.

15. Resolution 51-2021 to Approve Policy on Use of Equipment with Addendum for Distracted Driving. MOTION (Farr, Padgett) to approve Resolution 51-2021 to adopt a policy for Use of Town Equipment and Distracted Driving. Roll call vote – aye (7); nay (0). Motion passed.

16. Direction for Residential Well Metering and Over Use Fee. Discussion took place about the 100-year versus the 300-year formula for household water use as well as the procedure and cost to install meters. It was agreed to bring this item back with the attendance of GMS Consultant, David Frisch, to address additional questions.

17. Discussion/Direction on Short Term Rental. Trustee Farr recused herself from the discussion of this item and exited the room. Discussion took place about criteria and the need to have something in place to collect data on what exists in the town relating to both owner-occupied and non-owner-occupied rentals. Trustee Stuth suggested placing a cap by percentage of rentals to dwellings in the town. Discussion took place how to limit non-owner-occupied rentals – by quantity or distance from another. It was also directed to amend the lodging fee to a percentage of the cost. Staff will draft a first version of the criteria/code.

18. Update: ISO Analysis. For information, the classification of the town remains at 4.0 and Chief McCarthy stated he is working diligently to move to 3.0.

19. Recap of Water Account Issues. Collins stated the list of issues is still being worked on, approximately 50 accounts getting addressed and will come back to the Board.

20. Updates/Feedback for Draft 2022 Budget. Discussion took place about the modified revenue amount for property tax, as well as a review of the contingency amount, including funds for the Town Hall updates and consultant for the Master Plan update, as these projects anticipate grant funds, but there is not a guarantee of receiving grants. Discussion and modification on the 2022 draft budget will continue until the public hearing presenting a final budget.

Board Reports. Trustee Stuth reviewed the status of the community survey.

Next Meeting (October 28 at PLES Library) and Future Items

Convene to Executive Session. MOTION (Currier, Padgett) to convene to executive session at 7:13 PM. Attorney Krob continued - for the purpose of C.R.S. 24-6-402(4)(e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators (possible annexation). Roll call vote – aye (7); nay (0). Motion passed.

Reconvene to Open Session. MOTION (Currier, Padgett) to reconvene at 7:32 PM. Roll call vote – aye (7); nay (0). Motion passed.

Adjourn. MOTION (Havenar, Currier) to adjourn at 7:33 PM. Motion passed.

William Bass, Mayor

Dawn A. Collins, Town Administrator/Clerk