



**TOWN OF PALMER LAKE
BOARD OF TRUSTEES - AGENDA MEMO**

DATE: October 28, 2021	ITEM NO.	SUBJECT:
Presented by: Town Administrator /Clerk		Renewal of Black Hills Franchise Agreement – 2 Readings

Background

Town staff received notification from Black Hills that the franchise agreement renews March of 2022. The Town fee is at 4%. Note: the franchise fee, frequency that fee is paid, and the term of the draft are the same as the current agreement but there will be new language in the draft since the last agreement was put in place.

Please note the following average of fees – again, the Town agreement with Black Hills is at 4%.

Percentage-based fees in Colorado range from 0 (none) up to 5%. The most common fee is 3%, and below are some samples served near Palmer Lake:

- Castle Rock – 3%
- Monument – 3%
- Woodland Park – 3%
- Green Mountain Falls – 5%
- Fountain – 3%
- Larkspur – 0.5%

Per Colorado law, two readings are required for this ordinance, with public notice for three weeks in advance of the first reading and for two weeks in advance of second/final reading.

Staff suggests a first reading on Nov 18 (with three consecutive weeks publication) and second (final) reading on Dec 9 (with two weeks publication prior) and to continue with 4% fees in agreement.